

**Program Support Unit  
Devolved Social Services Program**

**Subject: Minutes of Extraordinary Meeting of the Heads of Provincial Line Departments (Members of PSC) to Review the Progress on DSSP Tranche Actions**

*(List of Participants Attached)*

An extraordinary meeting of the heads of Provincial Line Departments was held under the Chairmanship of Additional Chief Secretary (Dev) / Chairman PSC on November 4, 2004 in the Committee Room of Finance & Cooperation Department. After the recitation, following Agenda items were discussed:-

**Agenda Item No. 1 & 2**

**DELEGATION PLAN & PLD CONCEPT PAPERS**

PD informed the forum that in pursuance of the decision of the PSC he met the Secretaries of PLDs and it was regretted to notice that the PLDs had not made any progress on the decisions taken by PSC in its last meeting held on September 06, 2004 regarding Policy Objectives 1.1, 1.2 and 1.3 of Policy Outcome-1 focusing on the preparation of revised Delegation Plan and PLD Concept Papers so as to make way for the release of second tranche. After discussion it was decided that the plans would be prepared by 30<sup>th</sup> November 2004. Point wise decisions for compliance with the tranche action / policy outcome-1 are given below:-

**Policy Outcome 1: Further Devolve Social Services to District Governments and Taluka Municipal Administrations**

<b>Policy Objectives</b>	<b>First Tranche Actions</b>	<b>Second Tranche Actions</b>	<b>Decisions taken by PSC dated 6.9.04</b>	<b>Review / Decision in PLDs meeting Dated 04.11.2004</b>
1.1 Devolve administrative powers in the social sector to local governments as per SLGO	SPG achieves devolution of administrative and financial powers in the social sectors including for approval of budgets, development programs and staff transfers – from PLDs to DGs and TMAs.	SPG establishes a framework for monitoring the delegation of administrative and financial powers to DGs and TMAs.  PHED completes devolution of administrative and technical sanctioning powers to TMAs	Chair directed to convene meeting of PLDs under chairmanship of ACS (LG) to workout modalities for enduring the devolution of functions to LGs in line with the actions suggested in Delegation Plan.	<b>LGD to review and identify the impediments / gaps in the implementation and suggest actions for Government's decision</b>  <b>Formal notification for establishing a monitoring system and its TORs</b>  <b>A clear Policy Decision on the TS / Financial Powers of TMAs</b>
1.2 Delegate management	SPG, in consultation with DGs	Chief Secretary and the DGs approve the delegation plan.	As suggested	<b>LGD to review and prepare the Revised Delegation Plan in</b>

	responsibilities and authorities within the devolved education and health sectors, as per SLGO	prepares an action plan specifying responsibilities and authority of EDOs, district officers and deputy district officers.		<b>consultation with SGA&amp;CD for further decentralization from province to LGs and within various tiers / Offices of the LGs</b>
1.3	Adjust the role of the 3 PLDs for education, health and local government to the new devolved set-up	PLDs articulate their new role and responsibilities in the social relation to policy, sector monitoring, and provision of technical support to DGs and TMAs	SPG to approve, publish and initiate implementation of the new role and responsibilities of the PLDs.	Chair directed that separate meetings be held with the head of PLDs to ensure the plans are prepared and draft submitted to PSC by 15, Nov 04
				<b>PLDs to prepare revised Concept Papers and submit to PSC by 30<sup>th</sup> Nov</b>

### Agenda Item No. 3

#### CBO PLANS

While discussing the Policy Outcome-5, Additional Secretary Health informed that the Health Department has prepared an initial draft of the “Public-Private Partnership Plan” which requires approval of the secretary before it is sent to the PSC/PSU. The heads of PLDs committed that they would put forward their plans by 30<sup>th</sup> November 2004 for the review and finalization subsequently.

#### **Policy Area 5: Encourage Public-Private Partnership to Improve Service Delivery**

<b>Policy Objectives</b>	<b>First Tranche Actions</b>	<b>Second Tranche Actions</b>	<b>Decisions taken by PSC dated 06.09.2004</b>	<b>Review / Decision in PLDs meeting Dated 04.11.2004</b>
5.1 Strengthen the role of CBOs in Social service delivery	SPG prepares overall plan to promote the role of CBOs.  SPG announces expansion of support to CBOs, including SMCs for Katchi class up to grade 12 and	In consultation with DGS and TMAs, SPG approves expansion of support to (i) home schools for girl (ii) health boards; and (iii) VDAs  Majority of DGs provide financial support to SMCs for shelter less schools	<b>Chair directed to hold meeting with PLDs for working out modalities in this regard. Plans should however be ready by 15 Nov 04</b>  <b>Chair directed Education dept. to publicly announce expansion of support to SMCs</b>	<b>PLDs to prepare in consultation with DGs, a comprehensive plans for integrating community in the service delivery and submit to PSC by 30<sup>th</sup> Nov for approval of the Chief Secretary</b>  <b>publicly announce expansion of support to SMCs</b>

	shelter-less school based on number of students enrolled rather than number of classrooms		<b>Chair directed the LG dept. to see if these funds could be effectively used through TMAs</b>	<b>Draft SMC Act to be shared with stakeholders before it is submitted to the Cabinet</b>	
5.2	Increase financing of CBOs (SMCs, health boards, VDAs; and NGOs) in a timely manner	SPG commits that the MoUs require DGs and TMAs to promote increased funding of CBOs by DGs and TMAs for improved service delivery	DGs allocate at least 15% of conditional grants to CBOs	<b>Chair directed to take into account the track record of funding for SMCs / VDAs and develop some accounting and auditing mechanism</b>	<b>PFC report is required to verify the commitment of the GOS</b>

## Agenda Item No. 4 &5

### SINDH GRAP & PARTICIPATORY PLANNING

PD also drew attention of forum to Policy Objectives 3.1 in general and 3.2 in particular of Policy Outcome- 3. While referring to the well functioning model of the Sindh Education Foundation, the need was felt for the revival of Health Foundation. It was stressed that a model be designed for participatory planning and monitoring at the grass-root level under devolved administrative structure to ensure the bottom-up concept of the planning. The forum discussed and unanimously decided that the Chief Economist, P&D Department would assist in the preparation of the plan / models and come up with concrete guidelines for ensuring participatory planning at all levels of the governance:-

#### Policy Outcome 3: Improve Participation, Linkages, and Public Accountability

Policy Objectives	First Tranche Actions	Second Tranche Actions	Decisions taken by PSC Dated 06.09.2004	Review / Decision in PLDs meeting Dated 04.11.2004
3.1 Ensure implementation of the Sindh Gender Reform Action Plan.	SPG finalize draft of the Sindh Gender Reform Action Plan for presentation to the provincial Cabinet.	SPG has approved the Sindh Gender Reform Action Plan.	<b>Chair directed Women Dev. Dept. to come up with the action plan in the light of the plan approved by the Cabinet</b>	<b>Action Plan for ensuring the gender representation on various committees of the councils to be prepared and submitted to PSC by Nov 30</b>
3.2 Strengthen participatory planning and monitoring of DGs	SPG commits to prepare an action plan to promote transparent and participatory planning and	SPG implements the provincial action plan to promote transparent and participatory planning in DGs and TMAs	<b>PSU assists PLDs and LGs in the preparation of Plans through the sector specialists to be hired for PSU</b>	<b>Chief Economist P&amp;D Dept will assist PSU in the preparation of a plan that envisages the participation of community and their elected representatives in the development</b>

and TMA's, based on the bottom-up annual planning cycle

monitoring in DGs and TMA's in accordance with provisions of the SLGO

process

3.3 Adopt the mechanism of management agreement between the SPG, DGs and TMA's that would make them eligible for conditional grants to stimulate social sector development

SPG develops the system for DGs and TMA's to access the conditional grants through individual MOU between DGs / TMA's and SPG.

Majority of the DGs and TMA's have signed MOUs with GOS

**Committee appreciated the on going interaction of PSU with the LGs and directed for completing the process in time**

**Committee discussed guidelines for the preparation of Annual Sector Plans by the LGs and directed for the circulation of these guidelines and taking the process of interacting with the LGs at district / TMA or sector level to ensure that the plans are prepared as soon as possible.**

**Committee also directed for immediately putting a mechanism in place to ensure the timely disbursement of DSSP grants to the LGs**

## Agenda Item No. 6

### POSTING OF SECTOR PROGRAM OFFICERS.

PD appraised the forum that Program has already entered into implementation phase but the sector program officers are still not on board. PD however appreciated the assistance provided by the sector officers on the technical working group.

A list of potential officers was discussed to seek consent of the PLDs for their posting at PSU. The heads of PLDs gave their consent for the posting of following officers.

S. No	Name	Present Posting	Proposed posting at PSU
1.	Ms. Shireen Narejo (BS-18)	Deputy Secretary Health Department	Program Officer Health.
2	Mr. Naveed Ahmed Shaikh (BS-17)	Section Officer Finance Department.	Program Officer Education.
3.	Mr. Zulfiqar Ali Shah (BS-18)	Assistant Chief Environment, P&D Department	Program Officer Water & Sanitation.

**Agenda Item No. 7.**

**PRESENTATION ON THE GUIDELINES FOR THE PREPARATION OF THE ANNUAL SECTOR PLANS.**

PD informed the forum about the guidelines framed by the PSU for guiding the local governments on the preparation of Annual Sector Plans. Chair directed PLDs to review the guidelines and firm up their views by 20<sup>th</sup> November 2004 so that DGs and TMAs could benefit and speed up preparing their plans which is an important condition for them to access the DSSP conditional grants.

While concluding the Meeting the Chair once again emphasized upon the need for the compliance with the tranche actions as these were directly related to the commitments of the government in certain policy areas. He asked the PLDs to ensure that the plans are prepared and submitted to the PSC by 30<sup>th</sup> November 2004 positively.

The meeting ended with vote of thanks to and from the Chair.

## LIST OF PARTICIPANTS

1. Mr. Ghulam Sarwar Khero Chairman  
Additional Chief Secretary,  
Planning & Development Dept.
2. Mr. Muhammad Hashim Laghari  
Secretary, Education Dept.
3. Mr. Suhail Akbar Shah  
Special Secretary, Education Dept.
4. Mr. Muhammad Ishaque Lashari  
Special Secretary, Local Government Dept.
5. Dr. Mansoor Abbas  
Deputy Secretary, Women Development Dept.
6. Mr. Manzoor Memon  
Additional Secretary , (Dev)  
Health
7. Mr. Umar Abro  
Additional Director (Dev)  
Health Dept.
9. Mr. Abdul Kabir Kazi,  
Program Director, SDSSP
10. Mr. Rafique Mustafa Shaikh,  
Program Officer, SDSSP
11. Mr. Imtiaz Ahmed Bhatti  
Section Officer, F & C Dept.