

**Program Support Unit
Devolved Social Services Program**

**Minutes of First Meeting of the Provincial Steering Committee,
Devolved Social Services Program**

(List of Participants Attached)

First Meeting of Provincial Steering Committee (PSC) of Devolved Social Services Program (DSSP) was held under the Chairmanship of Additional Chief Secretary (Dev) / Chairman PSC on May 5, 2004 in the Committee Room of Planning & Development Department. After the recitation, following Agenda items were discussed:-

Agenda Item No. 1:

Introduction of the Program, Objectives, Scope and Function of the PSC.

With the permission of Chair, the Program Director, SDSSP made Presentation on the salient aspects of the Program and roles and responsibilities of PSC. He briefed the forum on progress made so far; which included the compliance made on the first tranche conditions and resultant loan effectiveness. He acknowledged the patronage extended by Provincial Line Departments.

Members of the PSC appreciated the contribution made by Secretary Finance and PD, DSSP towards the completion of FTA which has resulted in the release of first tranche of US\$ 100 million; notwithstanding the shortage of manpower and material.

While discussing the implementation strategy and the establishment of Local Support Units (LSU) at each District level, Secretary Local Government opined that certain other support units are already working in the Districts for the implementation of Program such as DEEP, SRDP etc. He was the view that certain of more such units in the Districts would not be advisable. PD clarified that LSU under DSSP would primarily operate through the existing institutional arrangements at District/TMA; with the exception of one Finance and Governance Officer with a bare basic support staff. Secretary Finance suggested that P&D may review the roles and responsibilities of all such District based units and provide guidance for harmonizing the working of these units to avoid the duplicity and dovetail results for synergy. Chair seconded the views expressed on the issue and directed PSU to hold a dialogue with other counterpart in this regard.

Agenda Item No 2:

Role of the Provincial Line Departments (Education, Health, Local Government)

All Administrative Heads consented to provide concentrated assistance and guidance for achieving the Program milestones.

Agenda Item No. 3:

Extension of PSC as suggested by the Working Group in meeting with ADB Inception Mission in March 2004.

The Committee decided to include one Technical Expert each from Education, Health and Water Sector. PSU was directed to formally writ to the Secretaries of concerned Departments for such nomination by name. Such nominee would remain on PSC during the entire currency of the Program.

Agenda Item No. 4:

Review of the Memorandum of Understanding to be executed with DGs / TMAs

PD made Presentation on the critically important covenants of the MoU. After details discussions the Committee suggested following changes to be incorporated in the MoU:-

- a) Para-2: Financing
The Committee, after through scrutiny of the existing horizontal distribution of the development funds from the divisible pool, suggested that following criteria may be recommended to the PFC for distribution of DSSP Conditional Grants among the Districts and TMAs:

PFC Existing Formula		PSC Suggested Formula for DSSP Funds	
i. Population	50%	i. Population	50%
ii. Backwardness	30%	ii. Backwardness	30%
iii. Backlog Schemes	10%	iii. Equal Share	20%
iv. Equal Share	10%		
Total	100	Total :	100

- b) Para-4 (c):
The part of these Conditional Grants would be accessible by the CBOs through specific criteria to be developed by the Provincial Line Departments in consultation with District Governments dully assisted by the technical support from DSSP. Based on earlier experience of VDAs the Chair directed PLDs for observing due diligence in regulating the CBOs.
- c) Para-4 (d):
This Para would be bifurcated in two Sub-Paras clearly mentioning for the rehabilitation in the first instance and new schemes if required, at a later stage.
- d) Para-6:
The Committee decided that District will have separate plans for schemes to be funded thorough district Annual Development Plan (ADP) and DSSP funds called Annual Plan. Mix financing from district's own and DSSP

funds would not be allowed to ensure that the DSSP funds are utilized purely for the rehabilitation purpose.

Agenda Item No. 5:

Review of the PC-II (Presentation by the PD)

PD presents the PC-II for the review of the Committee. The Committee decided that in the first instance the PC-II should be reviewed by the PSU and concerned Sector Officer of the P&D Department before placing it for the approval from the PDWP.

Meeting ended with vote of thanks to and from the Chair.

LIST OF PARTICIPANTS

1. Mr. Ghulam Sarwar Khero Chairman
Additional Chief Secretary,
Planning & Development Dept.
2. Malik Asrar Hussain,
Secretary, Finance & Cooperation Dept.
3. Mr. Ashfaq Ahmed Memon,
Secretary, Works & Services Dept.
4. Mr. Muhammad Ayub Shaikh,
Special Secretary, Local Government Dept.
5. Mr. Farooq Naimatullah,
Nazim TMA, Gulberg, Karachi.
6. Mr. Abdul Ghaffar Peerzada,
Chief Economist P&D Dept.
7. Ms. Farzana Saleem,
Director Women Development Dept.
8. Mr. Hassan Ali Din Muhammad,
Chief Foreign Aid, P&D Department.
9. Mr. Abdul Haleem Shaikh,
Deputy Secretary, Education Dept.
10. Mr. Abdul Kabir Kazi,
Program Director, SDSSP
11. Mr. Rafique Mustafa Shaikh,
Program Officer, SDSSP.
12. Mr. Farooq Ahmed Mahesar,
Incharge IT, Finance Department.
13. Mr. Rehan Hyder Abbasi,
Finance Department.