



Program Support Unit
Sindh Devolved Social Services Program
 Finance Department, Government of Sindh, Karachi



No. FD-PD (DSSP) 1(2)/2004
 Karachi, dated 11th June 2007

[Handwritten signature]

1. Mr. Tariq Jaffery,
 Additional Secretary (LF)
 Finance Department

2. Mr. Naimatullah Shaikh
 Additional Secretary (PDF)
 Education Department

A. R. S. (P)
 No.
 Date: 14/06/07

3. Mr. Ashfaq Ahmed Qadri
 Director
 Women Development Department

4. Mr. Ashique Hussain Shaikh,
 Deputy Director (Dev)
 Health Department

R. S. 14/6/07

[Handwritten signature]

5. Mr. Sikandar Panwhar,
 Director
 Local Government Department

6. Mr. Inayatullah Qureshi,
 Director, MEC
 P&D Department

(K. B. M.)
[Handwritten signature]
 14/06/07

7. Mr. Farooq Siddiqui
 Director
 PLGC

Subject: Minutes of the 18th Meeting of the TWG on SDSSP

I am directed to forward herewith the minutes of 18th meeting of Technical Working Group held on 22nd May 2007 information and necessary action please.

[Handwritten signature]
 14/6

[Handwritten signature]

Rafique Mustafa Shaikh
 Program Officer (F&A)

O/c.

[Handwritten signature]
 14/6/07

Copy to:

- R.O. to Secretary Finance, Finance Department, Govt. of Sindh, Karachi
- P.S. to Additional Chief Secretary (Dev), P & D Dept. Govt. of Sindh, Karachi
- P.S. to Secretary Local Government, Government of Sindh, Karachi
- P.S. to Secretary Education, Government of Sindh, Karachi
- P.S. to Secretary Health, Government of Sindh, Karachi
- P.S. to Secretary Women Development Department, Government of Sindh, Karachi
- P.S. to Director General, SLGC, Karachi

[Handwritten signatures and dates]
 14/6
 14/6/07
 14/6

[Handwritten signatures and dates]
 14/6
 14/6/07





Program Support Unit
Sindh Devolved Social Services Program
Finance Department, Government of Sindh, Karachi



Subject: Minutes of 18th Meeting of TWG on Sindh DSSP

(List of Participants Attached)

18th TWG meeting was held on 22nd May 2007 at PSU-SDSSP to discuss following agenda:

1. Guidelines for development of five year provincial strategic sector plans in water and sanitation
2. Draft water sector guidelines.
3. Planning convention for preparation of ASPs
4. TNA Questionnaire.
5. TA utilization plan
6. Model Districts

Following discussion ensued and decisions made.

1. **Guidelines for development of five year provincial strategic sector plans in water and sanitation:**

Mr. F H Mughal, Water and Sanitation Specialist made a presentation on the guidelines which were already provided to the focal persons before the meeting.

Decision: TWG decided to send the guidelines to Local Government Department for further review and input in order to integrate the guidelines in the upcoming matter planning exercise for all TMAs in Sindh.

2. **Draft water sector guidelines:**

The P.O (WSS) presented new guidelines on waster supply, sanitation and solid waste management.

Decision: TWG reviewed the guidelines and recommended some amendments:

- Since the information on the total area of UC /TMA is not authentic, therefore without establishing its validity such information should not be used in the table 2.1.2.

- The table 2.1.3 the qualification with cadre service should be mentioned.
- Table 22 to include location/sector column instead of location only.
- Table 26 the role of NGOs and CBOs should include water supply and drainage.
- Table 31 to include Mosquitoes as well.

3. Planning convention for preparation of ASPs

Program Officer (Education) briefed the forum about the Planning Convention and mentioned that its objective was to synchronize sector planning at district level with the budget making process. The concept note on Planning Convention, which was already sent to TWG members before the meeting was reviewed and discussed in detail.

Decision: TWG gave accord to the proposal of holding planning conventions at some districts so that planning at district level could be improved to make it need-based, which was the mandate of SDSSP. It was further decided that the presence of PLD representatives should not be essential for quorum; however, their presence should be ensured to make the exercise more meaningful.

4. TNA Questionnaire.

Deputy Program Director SDSSP briefed the forum on TNA exercise and questionnaire and informed that 22nd May 2007 was the last date for PLDs to submit their input and suggestions regarding the questionnaire. He informed that the TNA exercise was for PLD/PFC/PLGC officers of BS 16-19. Representatives of PLDs submitted their suggestions. Focal person from P&D department had brought written suggestions which were discussed in the meeting.

Decision: It was decided to circulate the questionnaire immediately. Deadline for the PLDs to submit properly filled out questionnaire by 10th June 2007.

5. TA utilization plan

Deputy Program Director SDSSP briefed the participants TA utilization and requested PLDs to expedite the implementation of their work plans. Representative of PLGC requested for the funding of the trainings that PLGC officers had undertaken. It was discussed that there was no such decision of either TWG or PSC for the funding of individual trainings without TNA

Sindh Devolved Social Services Program

exercise therefore PLGC request could only be allowed as an exceptional case, which should not be taken as a precedent. Representative of Health department requested for the funding of post graduate courses for health department officers. He was requested to prepare a concept note on the selection criteria for such training.

Decision: It was decided to improve the coordination between PSU and PLDs. It was also decided that PSU would directly make the payment to training institutes where PLGC officers had undergone training subject to the provision of names of such officers and certificates they had received from the institutes. It was further decided that health department would prepare a selection criteria for its officers for post graduate courses.

7. Model Districts:

PSU proposed the establishment of model districts in Sindh where service delivery would be at a level envisaged under SDSSP design. The participants requested that PSU may prepare a concept paper on the proposal that would be studied by TWG members for further discussion.

Decision: It was decided that PSU would prepare a concept paper on Model districts and submit to TWG members.

The meeting ended with the note of thanks.

LIST OF PARTICIPANTS:

1. Mr. Abdul Kabir Kazi,
Program Director, SDSSP
2. Mr. Muhammad Iqbal Memon
Deputy Program Director, SDSSP
3. Mr. Inayatullah Qureshi
Director, MEC, P&D Department
4. Mr. Ashfaq Ahmed Qadri
Director, WDD
5. Mr. Saydain Zaidi
Deputy Secretary (LF),
Finance Department
7. Mr. Ashique Hussain Shaikh,
Deputy Director (Dev)
Health Department
8. Mr. Farooq Siddiqui
Director, PLGC
9. Mr. Naveed Shaikh
Program Officer (Education), SDSSP
10. Dr. Mir Nusrat
Program Officer (WSS), SDSSP
11. Dr. Shireen Narejo
Program Officer (Health), SDSSP
12. Mrs. Asma Aftab
Program Officer (ID), SDSSP
13. Mr. F. H. Mughal
WSS Specialist, SDSSP
14. Mr. Muhammad Khalid
SWM Consultant, SDSSP



**Program Support Unit
Sindh Devolved Social Services Program
Finance Department, Government of Sindh, Karachi**



No. FD-PD (DSSP) 1(2)/2004
Karachi, dated 11th June 2007

A. R. S. (F)
Dy. No. _____
Date _____

[Handwritten signature]

1. Mr. Tariq Jaffery,
Additional Secretary (LF)
Finance Department

2. Mr. Naimatullah Shaikh
Additional Secretary (PDF)
Education Department

14/06/07

3. Mr. Ashfaq Ahmed Qadri
Director
Women Development Department

4. Mr. Ashique Hussain Shaikh,
Deputy Director (Dev)
Health Department

14/6/07

[Handwritten signature]

5. Mr. Sikandar Panwhar,
Director
Local Government Department

6. Mr. Inayatullah Qureshi,
Director, MEC
P&D Department

(Kasim)
[Handwritten signature]
14/06/07

7. Mr. Farooq Siddiqui
Director
PLGC

Subject: Minutes of the 18th Meeting of the TWG on SDSSP

I am directed to forward herewith the minutes of 18th meeting of Technical Working Group held on 22nd May 2007 information and necessary action please.

14/6

[Handwritten signature]
**Rafique Mustafa Shaikh
Program Officer (F&A)**

O/c.

14/6/07

Copy to:

- R.O. to Secretary Finance, Finance Department, Govt. of Sindh, Karachi
- P.S. to Additional Chief Secretary (Dev), P & D Dept. Govt. of Sindh, Karachi
- P.S. to Secretary Local Government, Government of Sindh, Karachi
- P.S. to Secretary Education, Government of Sindh, Karachi
- P.S. to Secretary Health, Government of Sindh, Karachi
- P.S. to Secretary Women Development Department, Government of Sindh, Karachi
- P.S. to Director General, SLGC, Karachi

[Handwritten signatures and dates]
14/6
14/6/07
14/6

[Handwritten signatures and dates]
14/6
14/6/07

