

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**



August 2006

**LOCAL GOVERNMENT, KATCHI ABADIES AND
SPATIAL DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

3rd floor, State Life Building # 3
Dr. Ziauddin Ahmad Road, Karachi
Tel: 021-9201005-8 Fax: 021-9201004
www.sdssp.gov.pk

FOREWORD

This volume contains a compendium of circulars, guidelines and notifications issued by the Local government Department and Finance Department in administrative and financial matters to facilitate implementation of SLGO, 2001.

The treatise also has in its fold texts of Rules framed under SLGO, 2001. Rules that are in the process of being framed and by-laws Manuals framed by CDGK. As many as 14 model by-laws which are under preparation have also been listed and crowning it all is a commentary on devolution status, proposals for updating rules which have become obsolete due to the amendments, the SLGO, 2001 has been subjected to over the period and suggestions for early framing of rules listed in the 5th schedule of the Ordinance which have hitherto not been taken up but are quintessential for running the business of Local Governments in right earnest.

The compilation of papers included in this volume has been some strenuous proposition. Whether this will prove to be a guiding factor for further deliberations is for the consumers to judge.

ABDUL KABIR KAZI
PD-SDSSP

ABBREVIATIONS

APT Rules	Appointment Promotion & Transfer Rules
Basic Democracy	A system of local governance prevalent in 60s
CCB	Citizen Community Board
CDD	Community Development Department
CDGK	City District Government Karachi
DCO	District Coordination Officer
DDO	Deputy District Officer or Drawing & Disbursement Officer
DLG	Director Local Government
DMC	District Municipal Corporation
DO	District Officer
DSP	Decentralization Support Program
EDO	Executive District Officer
KMC	Karachi Metropolitan Corporation
KW&SB	Karachi Water & Sewerage Board
LGD	Local Government Department
LGSO	Local Government Support Officer.
NAB	National Accountability Bureau
NIT	Notice of Invitation of Tenders
NRB	National Reconstruction Bureau
OZT	Octroi Zila Tax
PFC	Provincial Finance Commission
PHED	Public Health Engineering Department.
PLGC	Provincial Local Government Commission
PM&EC	Provincial Monitoring & Evaluation cell.
PTW	Provincial Transition Wing
RDD	Rural Development Department
SLGC	Sindh Local Government Commission
SCUG Service	Sindh Council of Unified Grade System
SDSSP	Sindh Devolved Social Services Program
SLGB	Sindh Local Government Board
SLGO-2001	Sindh Local Government Ordinance-2001
TMA	Town/Taluka Municipal Administration
TMO	Town/Taluka Municipal officer
TO	Taluka Officer
UA	Union Administration
UC	Union Council
VDA	Village Development Association
Zila Councils	District Assembly
Zila Mohtasib	District Ombudsman
Zila Mushawirat Committee	District Consultative Committee

COMPENDIUM

Following is an assortment of circulars, guidelines and notification issued from time to time after 14-8-2001 by Local Government, Finance and Services, General Administration & Coordination Departments to facilitate implementation of SLGO, 2001.

In the nascent days guiding circulars were issued by LGD to help kick start the system. Later F.D. joined in to help the newly installed Local Governments do their business undeterred by the shadows of preceding legislation. The Long list contains inter alia the interim financial award for Local Governments of Karachi, which in a peculiar way were broken up into 178 Union Councils, as against the previously existing 10, 18 Town Municipal administrations against the previously existing 5 District Municipal Corporations and one City District Government against 5 Districts and one District Council. The interim award was necessitated, as the Provincial Finance Commission was not constituted up until 2004. The interim award remained in vogue even after constitution of P.F.C., which in its preliminary meeting endorsed it for continuance.

The Finance Department also issued instructions apropos of custody and application of funds. Such instructions have been reproduced hereunder.

Notification regarding entrustment of defunct RDD, PHED (and its subsequent revival) and Development Authorities, Water and Sewerage agencies are also contained in the compendium.

Also included are notifications pertaining to creation and administrative set up of SLGC and role of LGD under the new system.

TOP PRIORITY

No: DG/RDD/D-P2003/1253
Government of Sindh
Local Government and Rural Development
Department (R.D. Wing)
Karachi, dated 23rd Oct 2000

To,

The Secretary Finance
Government of Sindh,
Karachi

The Secretary,
Health Department,
Government of Sindh,
Karachi

The Secretary,
Labour & Transport Department
Government of Sindh,
Karachi

The Secretary,
Education Department
Government of Sindh,
Karachi

The Secretary,
Sports & Culture Department
Government of Sindh,
Karachi

The Secretary,
Excise Department,
Government of Sindh,
Karachi

The Secretary
Law & Social Welfare
Department
Government of Sindh,
Karachi

The Secretary
Communication & Works Department
Government of Sindh,
Karachi

SUBJECT: RE-ORGANIZATION OF DEPARTEMNT UNDER DEVOLUTION PLAN

Kindly refer to the Secretary L.G. RDD; P.H.E.D & K.A.A's letter No. RO(R&C)/DOP/2000 dated 21/10/2000 where in you have been requested to nominate a focal person not less than B.S-18/Deputy Secretary.

This Department in under the process of re-vamping and re-organization in the light of Devolution Program, the present L.G & RD will be re-shaped with the nomenclature of Community Development Department with deletion of some of its wings and addition of some other Departments in its fold as per following details: -

Present Department	Out going wings	To be merged with the new Departments in the new set-up
LG, RD, PHE, KA Departments	i) Engineering Cadre of RDD & PHED.	Work & Services Department
	ii) Health Cadre of Municipal Corporation & L.G Departments	Health Department

Present Department	Out going wings	To be merged with the new Departments in the new set-up
	iii) Education Cadre of Municipal Corporation	Education Department
	iv) Finance Wing of L.G Deptt; & Corporation	Finance Department
	Taxation Wing of L.G and Corporation	Revenue Department

Proposed New Departments	Incoming Departments
Community Development Department	i) Development Wing of RD&PHE
	ii) Labor Department
	iii) Sports & Culture Department
	iv) Special Education Department
	v) Social Welfare Department

To discuss the plan of new setup, a meeting has been scheduled to be held on 30-10-2000 at 11:30 am in the office secretary LG.RD, PHE & K.A Department.

You are requested to send your representative/focal point as already requested vide this department letter dated 21-10-2000, along with a detailed statement of personnel of your Department to be taken up in the new community Development Department. A model plan for guidance is added here with.

In case of any query kindly contact the undersigned.

Director (Technical-I)
Rural Development Department
Phone: 9202615

**PROPOSED AMALGAMATION PLAN OF RURAL DEVELOPMENT DEPARTMENT
FOR ADJUSTMENT/TRANSFER OF STAFF TO/DISTRICT GOVERNMENT IN
WORKS & SERVICES DEPARTMENT.**

Existing Strength of Engineering
Wing of RDD

Proposed posting in works &
Services Department

S. No	Pay Scale	Post	No. of available posts	Posts
01	19	Director Technical-II Hyderabad	01	Executive District Officer Works & Services Department.
02	18	Executive Engineer	03	District Officer Rural Development.
03	17	Assistant Executive Engineer	52	Deputy District Officer, Rural Development Works & Services Department at each Tehsil of the District.
04	16	Divisional Heads Draftsman	01	In the auxiliary staff of Executive District Officer Works & Services Department.
05	16	Superintendent	01	In the auxiliary staff of Executive District Officer Works & Services Department.
06	12	Steno-typist	04	In the auxiliary staff of Executive District Officer Works & Services Department.
07	11	Assistant	03	In the auxiliary staff of District Officer Works & Services Department.
08	11	Head Clerk	01	In the auxiliary staff of Executive District Officer Works & Services Department.
09	11	Sub-Engineer	34	In the auxiliary staff of Deputy District Officer Rural Development Works & Services Department.
10	10	Draftsman	03	In the auxiliary staff of District Officer Rural Development Works & Services Department.
11	08	Tracer	50	In the auxiliary staff of Executive District Officer Rural Development Works & Services Department.
12	07	Sr. Clerk	-	In the auxiliary staff of Executive District/Deputy Officer Rural Development Works & Services Department.
13	05	Junior Clerk	35	In the auxiliary staff of Executive / District / Deputy Officer Rural Development Works & Services Department.
14	04	Driver	04	In the auxiliary staff of Executive District/Deputy Officer Rural Development Works & Services Department.
15	01	Naib Qasid	81	In the auxiliary staff of Executive District/Deputy Officer Rural Development Works & Services Department.
16	01	Chowkidar	11	In the auxiliary staff of Executive District/Deputy Officer Rural Development Works & Services Department.
		Total No. Posts	284	

** There is shortfall of 13 District Officer, Rural Development and W&SD

*** There is shortfall of 35 Deputy District Officer, Rural Development and W&SD.

PROPOSED AMALGAMATION PLAN OF RURAL DEVELOPMENT DEPARTMENT FOR ADJUSTMENT/TRANSFER OF STAFF TO/DISTRICT GOVERNMENT IN COMMUNITY DEVELOPMENT DEPARTMENT

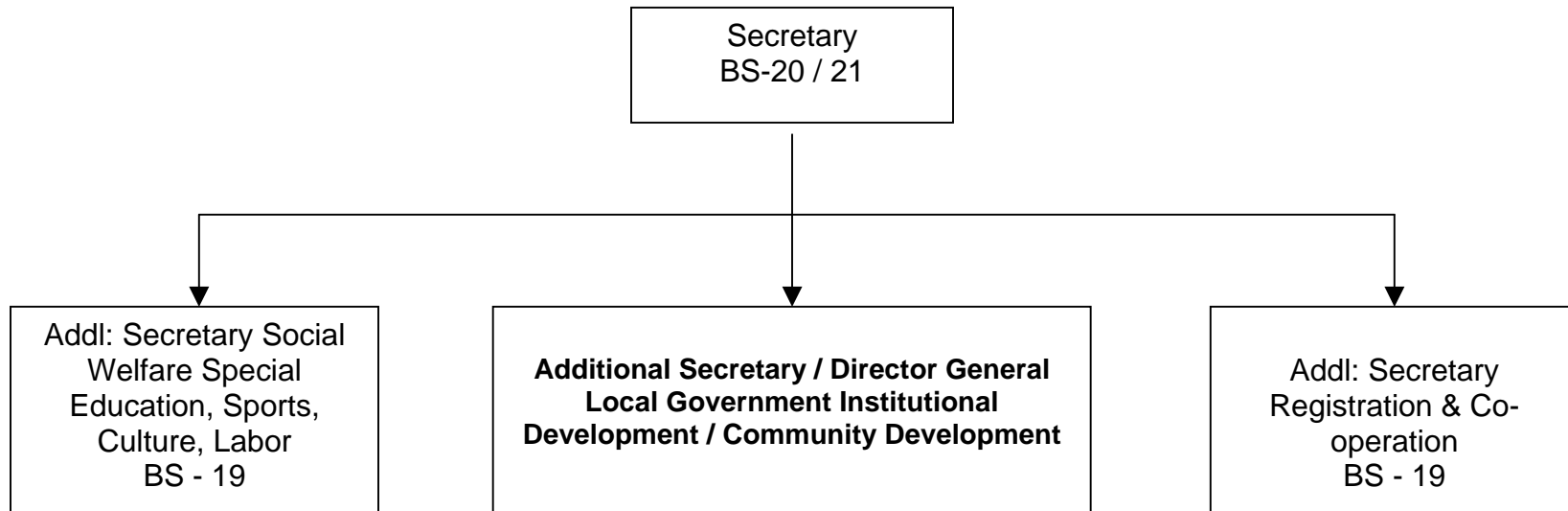
Existing Strength of Development Wing of RDD

Proposed posting in community Development

S. No	Pay Scale	Post	No. of available Posts	Post
01	18	Director (Dev), RDD	03	District Officer Community Development.
02	17	Assistant Director	15	District Officer Community Development.
03	17	Divisional Planning Officer	03	District Officer Community Development.
04	16	District Planning Officer	14	District Officer Community Development.
05	16	Project Coordinator	01	District Officer Community Development.
06	15	Stenographer	02	In the auxiliary staff of District Officer Community Development.
07	12	Stenographer	29	In the auxiliary staff of Deputy District Officer Community Development.
08	11	Assistant	03	In the auxiliary staff of District Officer Community Development.
09	06	Sr. Clerk	03	In the auxiliary staff of Deputy District Officer Community Development.
10	05	Junior Clerk	94	In the auxiliary staff of Deputy District Officer Community Development.
11	04	Driver	03	In the auxiliary staff of District Officer Community Development.
12	01	Naib Qasid/Chowkidar	122	In the auxiliary staff of Deputy District Officer Community Development.
		Total No. of Posts	292	

** The 73 VDS (BPS-11) of RDD will be absorbed as Secretary Community Development of Union Council.

**REORGANIZATION PLAN OF SECRETARIAT OF LG, RD & PHE DEPARTMENT
UNDER DEVOLUTION PROGRAMME 2000
COMMUNITY DEVELOPMENT DEPARTMENT**



- Present Add: Secretary Welfare absorbed
- Director General Culture to report to Secretary as attached Department.
- Field offices / Distt: structure to absorb all officers of this Department.
- Directorate of Labour, Man Power wing to go to district organogram

- Director General RDD renamed to bring under one umbrella the set up of Local Government Institutional Development & Community Development
- Absorption of L.G & R.D.D Directorates / Field offices and set up at Provincial Level & District Level.

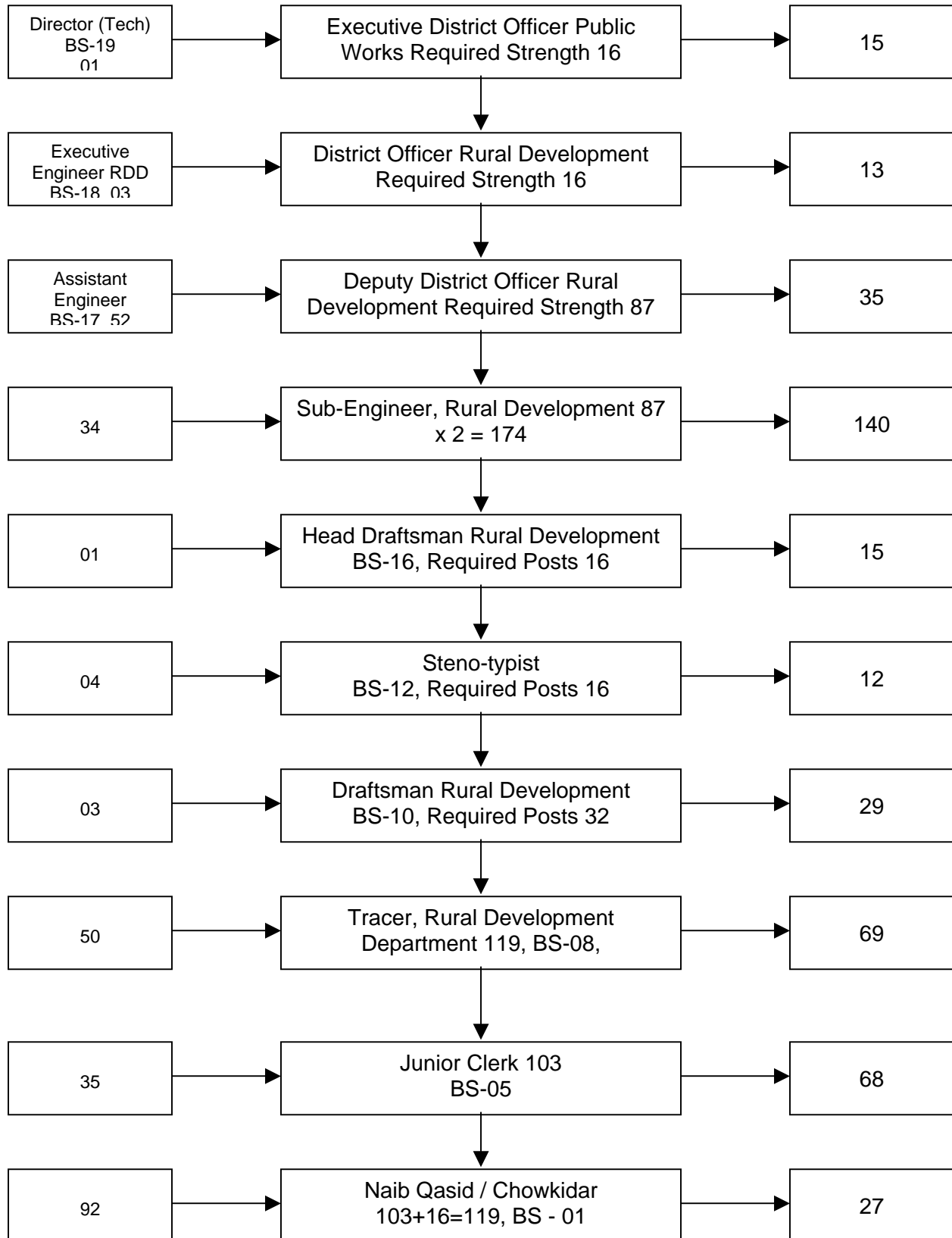
- Additional Secretary Local Government is redesigned as Addl. Secy. Registration & Co-operation as these functions (Food Department) do not have an Addl. Secretary presently.
- Allied sections to absorb officers of Registration and Co-operatives.

Proposed Amalgamation of Engineering Wing of RDD In District Government.

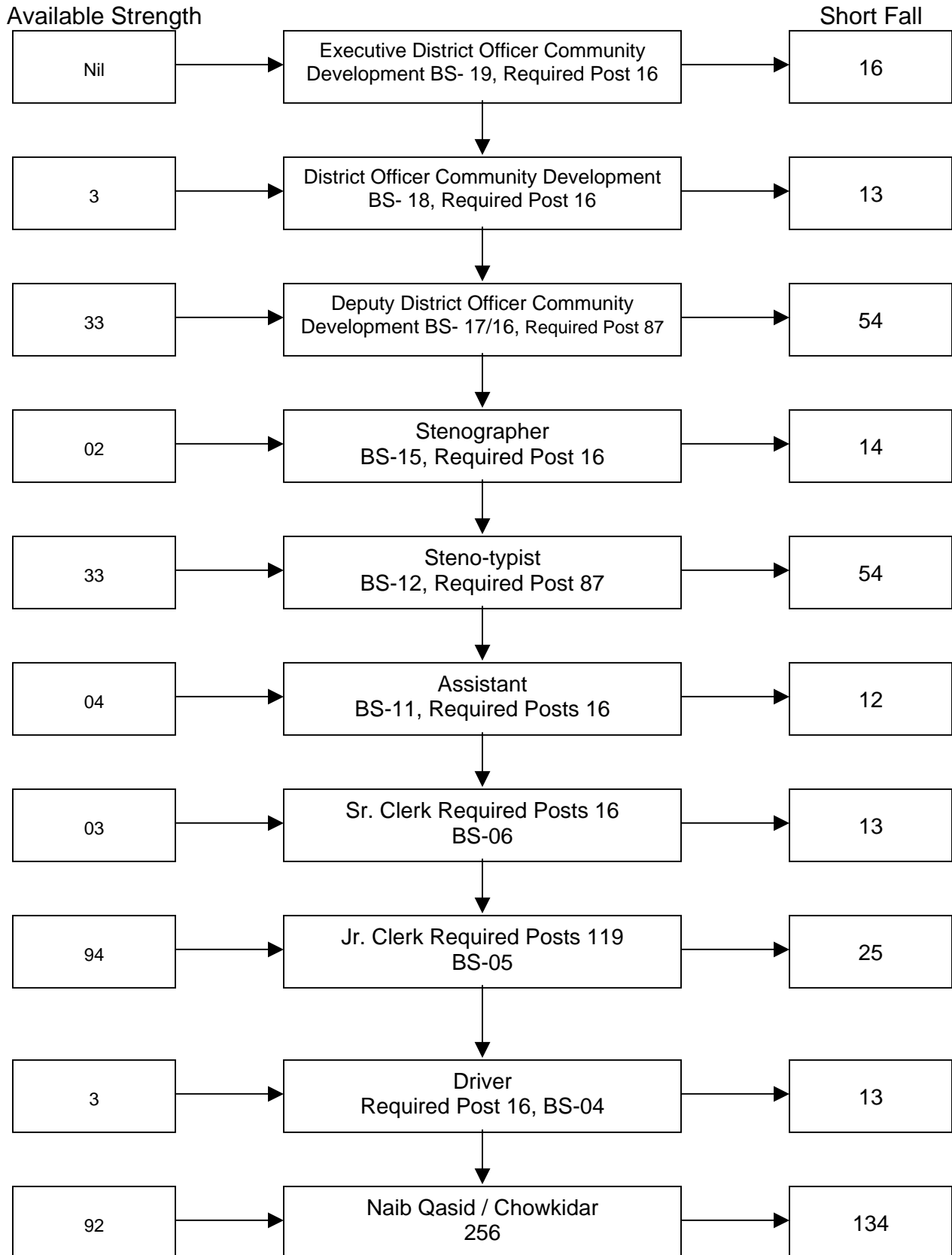
Works & Services Department

Available Strength

Short Fall



**Proposed Amalgamation of Engineering Wing of RDD
In District Government
Works & Services Department**



**PROTOTYPE DISTRICT OFFICER SETUP
RURAL DEVELOPMENT, WORKS AND SERVICES DEPARTMENT, SETUP**

S.No.	Designation	BS	No. of Posts	No. of District	Total Provincial Requirement
1	District Officer Rural Development W&S Department	18	1	16	16
2	Head Draftsman	16	1	16	16
3	Steno-Typist	12	1	16	16
4	Draftsman	10	2	16	32
5	Store Keeper	5	1	16	16
6	Sr. Clerk	6	1	16	16
7	Jr. Clerk	5	1	16	16
8	Tracer	5	2	16	32
9	Driver	4	1	16	16
10	Naib Qasid	1	1	16	16
11	Chowkidar	1	1	16	16

**PROTOTYPE DEPUTY DISTRICT OFFICER SETUP
RURAL DEVELOPMENT, WORKS AND SERVICES DEPARTMENT, SETUP**

S.No.	Designation	BS	No. of Posts	No. of District	Total Province Requirement
1	Deputy District Officer Rural Development, W&SD	17	1	87	87
2	Sub Engineer, W&SD	11	2	87	174
3	Tracer	5	1	87	87
4	Jr. Clerk	5	1	87	87
5	Naib Qasid	1	1	87	87

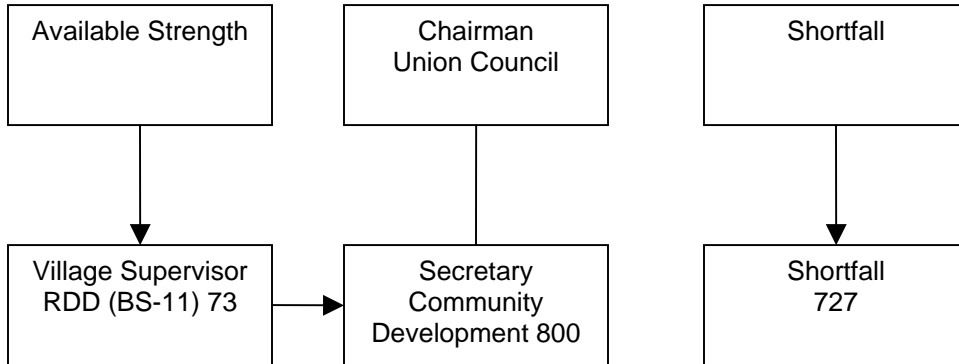
**PROTOTYPE DISTRICT OFFICER SETUP
COMMUNITY DEVELOPMENT DEPARTMENT, SETUP**

S.No.	Designation	BS	No. of Posts	No. of District	Total Provincial Requirement
1	District Officer Community Development Social Development Department	18	1	16	16
2	Stenographer	15	1	16	16
3	Assistant	11	1	16	16
4	Senior Clerk	6	1	16	16
5	Junior Clerk	5	2	16	32
6	Driver	4	1	16	16
7	Naib Qasid	1	1	16	16
8	Chowkidar	1	1	16	16

**PROTOTYPE DEPUTY DISTRICT OFFICER COMMUNITY
DEVELOPMENT
COMMUNITY DEVELOPMENT DEPARTMENT**

S.No.	Designation	BPS	No. Of Posts	No. Of Tehsil	Total Provincial Requirement
1	Deputy District Officer Community Development,	17	1	87	87
2	Steno typist	12	1	87	87
3	Junior Clerk	5	1	87	87
4	Naib Qasid	1	1	87	87
5	Chowkidar	1	1	87	87

UNION COUNCIL ADMINISTRATION



**PROTOTYPE SETUP OF SECRETARY COMMUNITY
DEVELOPMENT UNION COUNCIL**

S. No:	Designation	BS	No. Of Posts	No of Union Council's Per District	No. Of Districts	Total Provincial Requirement
1	Secretary Community Dev. U.C	11 / 07	1	50	16	800
2	Junior Clerk	05	1			800
3	Naib Qasid	01	1			800

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT PUBLIC HEALTH ENGINEERING
RURAL DEVELOPMENT AND KATCHI ABADIES DEPARTMENT
DATED KARACHI 20TH AUGUST 2001**

NOTIFICATION

NO.LGD/PTW/TTT/2001: In exercise of powers under section 52 of the Sindh Local Government Ordinance, 2001, the Government of Sindh is pleased to entrust the decentralized office of Local Government, Rural Development and Public Health Engineering Department of Divisional, District, Taluka and lower levels along with the employees working in these office of respective Taluka Municipal Administrations where all the decentralized offices are situated. The Government of Sindh further directs that the functions, Administration and financial management of entrusted offices shall be performed by the concerned Taluka Municipal Administration with immediate effect.

(KAMRAN ASLAM KHAN)
Secretary Local Government

No.SLGB/SCUG/AO (Estt:)/2001/5340
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND
KATCHI ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 21-08-2001.

To

1. The Zila Nazims (All)
2. The District Coordination Officers (All)
3. The Taluka/Town Nazims (All)
4. The Taluka/Town Municipal Officers (All)

Subject: Operation Of Local Fund By Local Governments

The Sindh Local Government Ordinance, 2001 Section.107 stipulates the establishment of Local Fund for each District Government, Taluka/Town Municipal Administration and Union Administration.

2. Under the provisions of Section. 107 (2) of the Ordinance, the following sums shall be placed at the credit of the Local Fund of Local Government.
 - (a) The funds of Metropolitan Corporation, Municipal Corporation, District Councils, Municipal Committee, Town Committee and Union Council transferred to a Local Government as its successor under section 180 of the ordinance;
 - (b) Monies transferred by another Local Government under the Ordinance;
 - (c) Grants made or monies received by a Local Government from Government or other authorities;
 - (d) The proceeds of taxes of charges levied by a Local Government under the ordinance;
 - (e) Rents and profits payable or accruing to Local Government from immovable property vested in or managed by it;
 - (f) Receipts accruing from trusts Administered or managed by Local Government;
 - (g) Interest or profits from bank accounts, investments or commercial enterprises of Local Government;
 - (h) Gifts, grants or contributions to a Local Government by individuals or institutions;
 - (i) Income accruing from markets regulated by Local Government;
 - (j) Fines paid with respect to offences under the ordinance or bylaws or under any other law for the time being in force in which provision is made for the fines to be credited to the local funds established under the ordinance, committed in the local area of a Local Government;
 - (k) Refundable deposits received by the Local Government in respect of a local fund;

- (l) Proceeds from other sources of income which are placed at the disposal of a Local Government under directions of the government; and
- (m) Any other sums received by are on behalf of Local Government under the ordinance or any other law for the time being in force.
3. The local fund for any respective Local Government may be established immediately as is required under the said ordinance.
4. The rules and procedures for operation and maintenance of the local fund are under process. However, in order to meet necessary expenditures the local fund may be operated and maintained in accordance with the following arrangements:

S.No.	Name of Local Government	Officers Authorized to Operate and Maintain The Local Fund Jointly
1.	District Govt.	Zila Nazim and District Coordination Officer
2.	Taluka / Town Municipal Administration	Taluka / Town Nazim and Taluka / Town Municipal Officer.
3.	Union Administration	Union Nazim and Secretary Union Administration

5. The above arrangements will remain in force till the formulation of the relevant rules.
6. The District Coordination Officers are requested to communicate the above instructions to the Union Nazims of their respective Districts.

(KAMRAN ASLAM KHAN)
SECRETARY TO GOVERNMENT OF SINDH

No.SLGB/SCUG/AO (Estt:)/2001/5341
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 21-08-2001.

To

1. The Zila Nazims (All)
2. The District Coordination Officers (All)
3. The Taluka/Town Nazims (All)
4. The Taluka/Town Municipal Officers (All)

Subject: Authorization to Make Expenditure Out of the local fund

Under section 107 of the Sindh Local Government Ordinance, 2001 every District Government, Taluka/Town Municipal Administration and Union Administration is required to establish a local fund. In order to regulate the expenditure out of this local fund, the Government shall frame the rules under section 191 of the Sindh Local Government Ordinance, 2001. Till such time the rules are framed by the government, temporary arrangements as provided hereunder are being made within the meaning of section 197 of the said ordinance to enable the Local Governments to meet their necessary expenditure.

2. Under Section 112 of the said Ordinance, the Local Government shall prepare their budgets for the remaining part of the current financial year after assuming the office and present to the concerned council for approval. This exercise is to be completed by the Local Government within 10 weeks of their assumption of office.

The Government has considered the issue of expenditure out of the Local Fund by the District Governments and Taluka/Town/Union Administrations till the approval of their budgets by the concerned Councils. In order to remove this difficulty the Government in exercise of powers under section 197 of the Sindh Local Government Ordinance, 2001, have decided as follows: -

- (i) The Nazims of the respective Local Governments (District Government, Taluka/Town Municipal Administration and Union Administration) are authorized to make expenditure out of the Local Funds on the items given below: -
 - (a) Expenditure on salaries/pension of the employees of the dissolved local councils.
 - (b) Expenditure on utility charges.
 - (c) Expenditure on POL.
 - (d) Expenditure on stationery.
- (ii) The expenditure on items mentioned above except on salaries/pensions shall be subject to the conditions and limitations given below: -

Type of Local Government	Extent of Expenditure to be incurred on a single item at one time
(a) City District Government	Rs.50, 000.00
(b) District Government	Rs.20, 000.00
(c) Taluka/Town Municipal Administration	Rs.10, 000.00
(d) Union Administration	Rs. 2,000.00

3. The expenditure incurred during this period will be subject to fulfillment of codal requirements.
4. The District Coordinators are requested to communicate the above instructions to the Nazims of their respective districts.

(KAMRAN ASLAM KHAN)
SECRETARY TO GOVERNMENT OF SINDH

No.SLGB/SCUG/AO(Estt:)/2001/5363
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi, dated the 22-08-2001

To

The District Coordination Officers (All)
TMOs (All)

Subject: Succession Of The Properties, Assets And Liabilities

According to section 180 of Sindh Local Government Ordinance, 2001, the properties, Assets and Liabilities of the Local Councils existing under repealed Ordinance of 1979 shall be succeeded by the following Local Governments: -

- (a) City District Government in the case of Metropolitan Corporation or Municipal Corporation in the concerned City District as the case may be;
- (b) District Government in the case of District Council
- (c) Taluka Municipal Administration in the case of Municipal Corporations, Municipal Committees and Town Committees in the Taluka, as the case may be;
&
- (d) Union Administration in the case of Union Councils;

The liabilities of the predecessor Local Governments shall be discharged in accordance with the existing arrangements. Therefore all assets and liabilities of these councils shall henceforth be the assets of the successive respective City District Government, District Government, Taluka Municipal Administration and the Union Administration as the case may be;

SECRETARY TO GOVERNMENT OF SINDH

**No.SLGB/SCUG/AO (Estt:)/2001/5364
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 22-08-2001.**

CIRCULAR.

According to Section 196 (2) of Sindh Local Government Ordinance, 2001, All rules, regulations and byelaws made or saved under the repealed Sindh Local Government Ordinance, 1979 shall continue to be in force mutatis mutandis until amended or varied by the competent authority provided these rules, regulations and byelaws are not inconsistent with the provisions of Sindh Local Government Ordinance, 2001.

SECRETARY TO GOVERNMENT OF SINDH

No.SLGB/SCUG/AO(Estt:)/2001/5495
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi, dated the 30-08-2001.

To,

The District Coordination Officers (All)

SUBJECT: **DISBURSEMENT OF SALARIES**

In exercise of the powers vested under section 183(2) of SLGO, 2001, it is notified that the SCUG officers posted by this Department under new set-up as Taluka Municipal Offices, Town Municipal offices, Town/Taluka Officers (Regulation, Finance & Infrastructure) shall draw their salaries from their previous place of postings during the transition period till further orders irrespective of their new place of postings. Separate orders are being issued for those officers who were awaiting or working as Administrators of various defunct Councils.

SECRETARY TO GOVT. OF SINDH

No.SLGB/SCUG/AO(Estt:)/2001/5500
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 30-08-2001.

C I R C U L A R

In continuation with this Department's letter No. SLGB/SCUG/AO (Admn)/2001/5148 dated 10-08-2001 the Transition Officers henceforth shall operate the funds of defunct DMCs/District Council Karachi jointly with respective Account Officers of defunct DMCs/District Council during the transition period in respect of following head of Accounts till further orders.

- a) Disbursements of salaries and pension.
- b) Expenditure on POL.
- c) Repairs/Maintenance of vehicles and Machinery.
- d) Expenditure on utility bills.

It may however be ensured that the above expenditure does not in any case exceed the budgetary allocations duly approved by the controlling authority and shall also be subject to other instructions issued in this behalf.

SECRETARY TO GOVERNMENT OF SINDH

No.SLGB/SCUG/AO (Estt:)/2001/5630
LOCAL GOVERNMENT RURAL DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND KATCHI
ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 08.9.2001.

To

1. The District Coordination Officer, Sindh (All)
2. The Taluka/Town Nazim (All).
3. The Union Nazim (All).
4. The Taluka/Town Municipal Officers (All).
5. The Assistant Director, Local Government (All).

Subject: Structure of the Taluka/Town Municipal Administration

The structure of Taluka Municipal Administration is given in Section 53 of the Sindh Local Government Ordinance, 2001. The Taluka Municipal Administration shall include the offices and sub offices of the: -

- (a) *Urban Local Councils namely Town Committee, Municipal Committee except Metropolitan Corporation established under Section 10 of the Sindh Local Government Ordinance, 1979 (XII OF 1979).*
 - (b) *Local Government & Rural Development Department, Public Health Engineering Department and Housing and Physical Planning Department entrusted to the Taluka Municipal Administration & Financial Management thereof and sub-offices and other offices set-up by it under the Sindh Local Government Ordinance, 2001 and grouped under the Taluka/Town Municipal Administration.*
2. Taluka Municipal Administration being the successor of the properties assets and liabilities of the local Councils namely Municipal Corporation, Municipal Committee and Town Committees in the Taluka under clause © of Section 180 of the Municipal Corporation, Municipal Committee and Town Committees, as the case may be situated in the entire Taluka/Town.
 3. Similarly, the Union Administration being the successor of the properties assets & liabilities of Union Councils and under clause (d) of Section 180 of the Sindh Local Government Ordinance, 2001, shall established its offices in Union Councils.

SECRETARY TO GOVERNMENT OF SINDH

NO.P.A/A.S.(LG)/2001/5994
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL
DEVELOPMENT
PUBLIC HEALTH ENGINEERING AND
KATCHI ABADIS DEPARTMENT
Karachi dated 22.9.2001

To,
Secretary,
National Reconstruction Bureau.

SUBJECT: CONFUSION REGARDING DISTRIBUTION OF OZT.

According to Section 109(2) the District Government shall transfer by monthly installments, to the Local fund of TMA (Town & Taluka) monies equivalent to the total of the annual octroi grants made to the Urban local councils with the local area of the Tal: MA (or Town MA) as existed immediately before the commencement of this ordinance and sub section (3) reads.

The District Govt. shall transfer, by monthly installments from its District Provincial Account to the local fund of each Union Administration in its local area an equivalent amount of total Zila Tax grant for that district to each Union Local Fund.

As would evince from above there is no mention of Union Council octroi rural grant as to where that will go. It may be mentioned here that there are 268 octroi Union Councils in the province who were getting octroi grants in lieu thereof.

Similarly there is a conundrum regarding distribution of grant to those TMAs where there was no Urban councils e.g. Thano Bula khan in District Dadu. Where TMAs derives their monies from to run their affairs.

The Karachi Issues

The city District Govt. of Karachi is the successor body of Karachi Metropolitan Corporation. The KMC after retaining 43% of the octroi grant used to defray the remaining amount to the five DMCs according to a mutually agreed upon a formula. The local areas of defunct DMCs have now been further divided into sixteen Towns but the towns of Gadap and Bin Qasim comprise most of rural areas outside the territorial jurisdiction of defunct DMCs. Where as there is a need of working out share to Karachi Town from the share of defunct DMCs which should not pose any big problem it remains askance as to from where would Bin Qasim and Gadap Towns get their share if, the provisions of ordinance are to be followed.

Karachi District Council

Elsewhere in Sindh, as per Section 180 of SLGO 2001, District Governments are successor to respective defunct District Councils while Karachi city District Government is successor to Karachi Metropolitan Corporation the succession of Karachi District Council is a quandary as there is no specific mention of the succession of a District Council in case of a city District as such the aspect deserves clarification and so does the question of distribution of its share of Export Tax.

Summing up, the points to ponder are: -

1. Where should the rural grant go?
2. From where would TMAs having no defunct Urban Council within its jurisdiction get their subsistence money?
3. Who succeeds Karachi District Council and as such, who gets its share;
4. From where would be Towns of Bin Qasim and Gadap get their share;
5. If District Council grant were to be equally distributed amongst Union Councils, how would the defunct District Councils clear their liabilities and pay emoluments to its strength.

The above questions are peculiar to the Sindh situation and deserve immediate answers.

(MUHAMMAD AYUB SHAIKH)
ADDITIONAL SECRETARY (LG)

No.SLGB/SCUG/AO(Estt)/2001/6922
GOVERNMENT OF SINDH
LOCAL GOVERNMENT, RURAL DEVELOPMENT
AND KATCHI ABADIES DEPARTMENT
(Sindh Local Government Board)
Karachi dated the 24 OCT 2001.

C I R C U L A R

In continuation with this Department's circular No.SLGB/SCUG/AO (Estt)/2001/5725 dated 11-09-2001 it is clarified that there is no bar on making payments on contractual liabilities, ADP approved schemes, contingencies and all such items which are specified in the approved budget/of defunct councils which have now been succeeded by District Governments, Taluka / Town Municipal Administrations and Union Administrations. It may however be ensured that all such expenditures are made within the budgetary provisions and conform to the requirements of Local Councils Accounts Rules, Budget Rules, Works Rules, Contract Rules and all other such rules saved under Section 196 of Sindh Local Government Ordinance, 2001.

SECRETARY TO GOVERNMENT OF SINDH

NO.SLGB/SCUG/AO(ENGG-1)1(159)/2001/6941
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 25th October 2001

The District Coordination Officers (All)
Sindh.

Subject: Transfer And Posting Of Town/Taluka Administration

Many instances are being reported in the government that the District Coordination Officers of concerned Town/Taluka are making transfer and postings of officers/officials of Town/Taluka Municipal Administration (TMA), which is against the spirit of SLGO, 2001 and negates the principle of body corporate and subsidiary.

It is informed that the District Coordination Officers by doing so conferred upon themselves the powers of the Governments and whereas the District Government/Taluka/Town Municipal Administration and Union Administration separate entities having no controlling in charge whatsoever.

It is, therefore, advised to withdraw all such orders to ensure conformity with the law and spirit of devolution of authority.

(MUHAMMAD SUALEH AHMAD FARUQUI)
SECRETARY LOCAL GOVT. BOARD
FOR SECRETARY LOCAL GOVERNMENT

NO.LGD/PTW/TM/007/2001/992
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT,
PUBLIC HEALTH ENGINEERING, RURL
DEVELOPMENT & KATCHI ABADIS
DEPARTMENT
Karachi dated the 24th November 2001
28

The District Coordination Officers (all) in Sindh.

SUBJECT: FINANCIAL SANCTION LIMITS

1. In the NRB meeting held on 25.10.2001, at Islamabad presided over by the Chairman, NRB, the following decisions, inter alia, were taken: -
 - (i) “Financial powers have been delegated by the Government to the officers of the Local Governments. Under the rules approved by the Governor, the DCOs have been declared as Category-I officers. There is no limit on expenditure for Category-I officers. However the DCO cannot further delegate his powers. Current expenditure sanction limits notified by the Provincial Governments will stand removed after approval of the budget by the Local Governments. The Nazims may then delegate financial authority to their officers as per their discretion.”
 - (ii) “The expenditure on the office of Nazim will be budgeted on the District Provincial Accounts. The expenditure of Councils will be on the Local Funds”.
 - (iii) “There is no need to review the issues relating to future City Districts so that when they graduate to City District there is no problem”
2. The above decisions are being hereby conveyed to you for information and implementation please.

(BUXIAL KHAN GUDARO)
CHIEF,
PROVINCIAL TRANSITION WING

No.LGD/PTW/TM/005/2001
Government of Sindh
PROVINCIAL TRANSITION WING
Local Government
Public Health Engineering, Rural
Development & Katchi Abadies
DEPARTMENT
Karachi, dated the 24th November 2001

The Administrative Secretaries
Of Restructured Departments.

Subject: ABOLITION OF DIVISIONAL TIER

In the NRB meeting held on 25.10.2001 at Islamabad presided over by the Chairman, NRB, it was decided, inter alia, that:

“Action of abolishing of Divisional Tier, during the transition period, must be completed by December 31, 2001”.

It is requested that follow up action on the above decision may kindly be continued with full speed so as to report clean slate by the stipulated target date of December 31, 2001

(BUXIAL KHAN GUDARO)
CHIEF
Provincial Transition Wing

No.PTW/LGD/TM/046/2001.
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT, PUBLIC HEALTH
ENGINEERING, RURAL DEVELOPMENT &
KATCHI ABADIS DEPARTMENT
Karachi dated the 5th December 2001.

To,

The Zila Nazims (all) in Sindh
The District Coordination Offices (all) in Sindh

SUBJECT: ORGANIZATION CHART OF ZILA, TOWN/TALUKA NAZIM OFFICES, ZILA, TOWN/TALUKA COUNCIL STAFF AND DISTRICT COORDINATION OFFICE

The Governor, Sindh has been pleased to approve the organogram/organization charts of personal staff of Zila Nazim, Taluka/Town Nazim and the staff for secretariat of Zila, Taluka/Town Councils and District Coordination Office as under:-

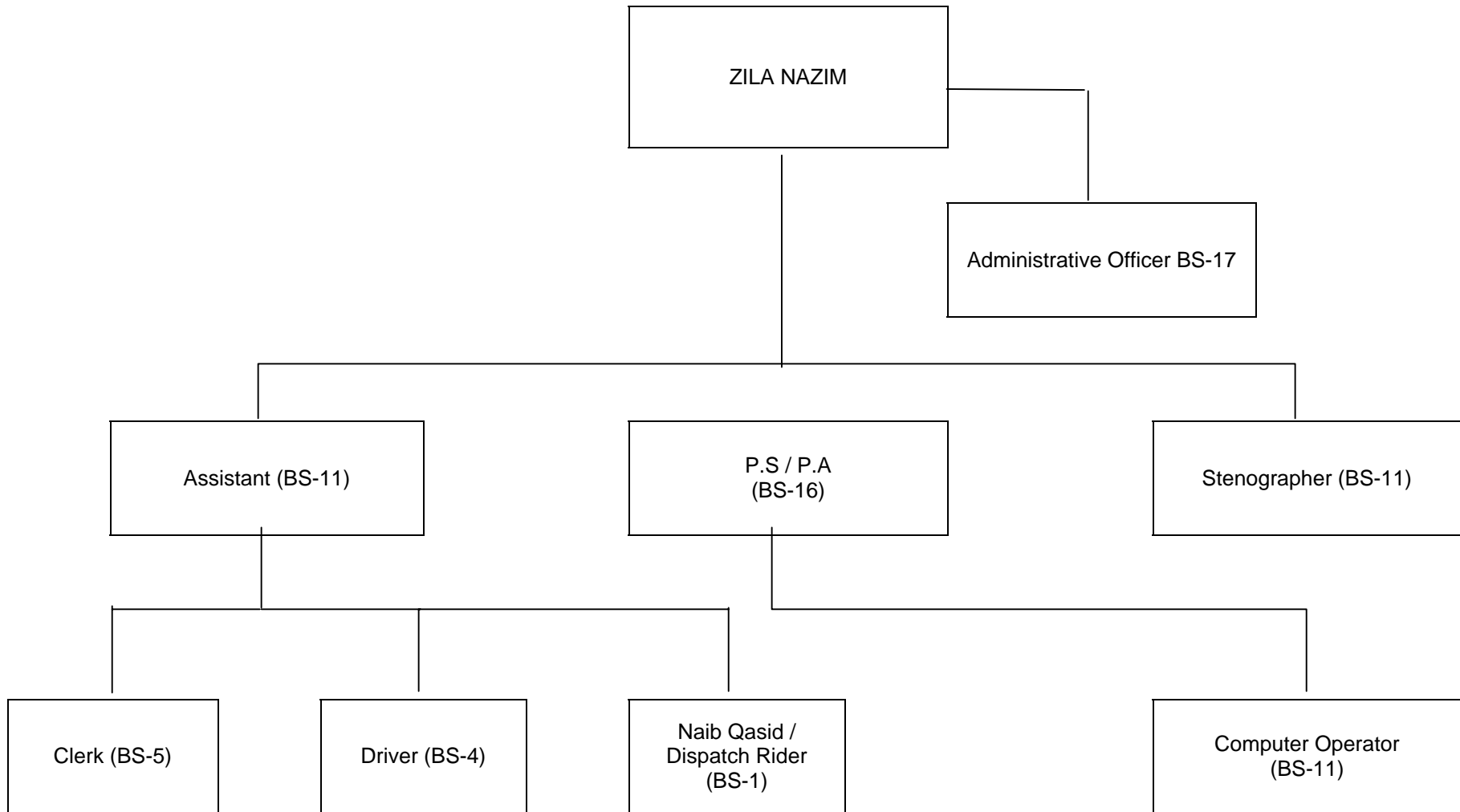
i)	Personal staff for Zila Nazim (Common District)	Annexure-A
ii)	Secretariat of Zila Councils (Common District)	Annexure-B
iii)	Personal staff for Taluka Nazim	Annexure-C
iv)	Secretariat of big Taluka Councils & Town Councils	Annexure-D
v)	Secretariat of Small Taluka	Annexure-E
vi)	District Coordination Office (Common District)	Annexure-F

- It is requested that all concerned may kindly be intimated about the approved staff as per organogram/organization charts contained in the above-mentioned annexure.
- Since new recruitment cannot be made, it is requested that the posts mentioned in the approved organogram attached herewith may please be filled by officers and staff through internal readjustment and relocation.
- DCOs are requested to distribute Photostat copies of the approved organogram/organization charts to the Naib Zila Nazims and to all the Taluka/Town Councils within their districts.

(BUXIAL KHAN GUDARO)
CHIEF,
PROVINCIAL TRANSITION WING

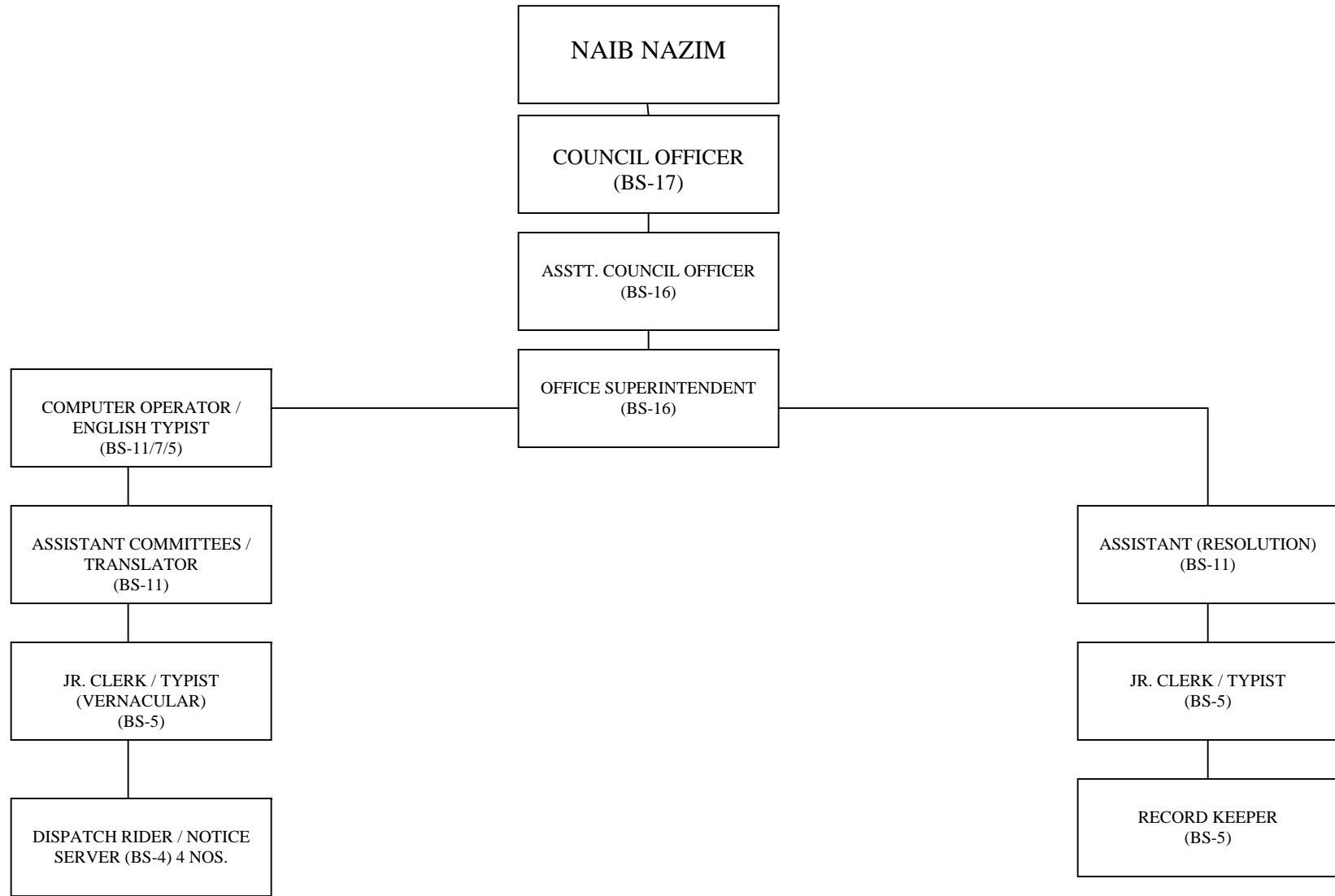
APPROVED OFFICE ESTABLISHMENT OF ZILA NAZIM

Annexure-A



Annexure-B

APPROVED ESTBLISHMENT OF ZILA COUNCIL

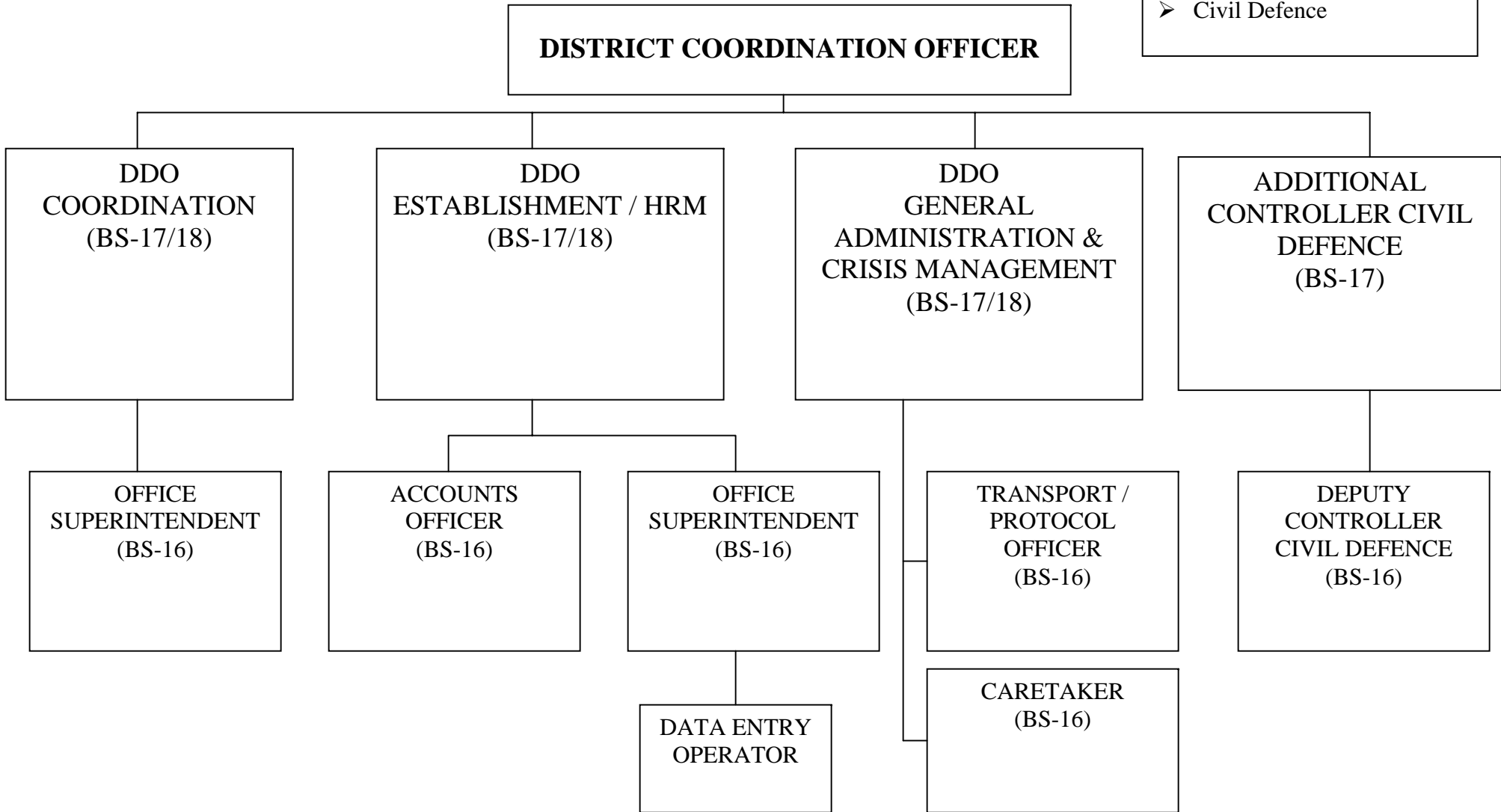


Annexure-F

DISTRICT COORDINATION

GROUP OFFICES

- Coordination
- Human Resource Management
- Civil Defence



**LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS
DEPARTMENT
Karachi dated the 6th December 2001**

NOTIFICATION

No.SLGB/SCUG/CAO/2001/7501. In pursuance of the provisions contained in Clause (3) of rule 2 of the Sindh Civil Servants (Efficiency and Discipline) Rules, 1973 read with the Government of Sindh, Housing, Town Planning, Local Government and Rural Development Department's Notification No.SLGB/(LCS-H) Pol/107/75 dated 30th October, 1975 the Government of Sindh in super cession of all previous Notifications are pleased to direct that the Officers mentioned in column No.2 of the Schedule shall act as Authorized Officers under the provisions of said rules in respect of the Offices/Officials of Sindh Councils Unified Grade, PHE, RDD, Sindh Local Government Board and Local Government working in any tier of Local Government; and provincial Local Government Departments shown in Column No.3 thereof.

Notwithstanding the appointment of the Authorized Offices as aforesaid and the super cession of all previous Notifications the Officers appointed as Authorized Officer under the said Notification shall continue to act as such in respect of the disciplinary proceedings initiated under the said rules and pending before them before the publication of this Notification irrespective of the transfer of the person accused in such proceedings outside the jurisdiction of such Authorized Officers.

S.NO.	AUTHORIZED OFFICER	MEMBER OF THE SERVICE
1.	Secretary to the Government of Sindh Local Government Department	Offices in BS-18 and above working the Provincial Local Government Department, any tier of Local Government Department as specified in Section 12 of SLGO, 2001 or in the Sindh Local Government Board.
2.	Nazim, City District Government	Officers in BS-17 working in the City District Government.
3.	Additional Secretary (LG)	Officers in BS-17 except those working in the City District Government.
4.	DCO, City District Government	Officers in BS-16 working in City District Government
5.	EDO's City District Government	Officials in BS-15 and below working under their Control.
6.	Secretary, Sindh Local Government Board	Officers/Officials in BS-16 and below working in SLGB.
7.	Town/Taluka Municipal Officer in BS-17 and above	Officers/Officials in BS-16 and below working in their respective TMAs.
8.	Assistant Director, Local Government	BS-11 and below working in Union Administrations in their respective Districts
9.	District Coordination Officer of District Government	Officers/Officials in BS-16 and below working in the respective District Administration of Zila Council.

SECRETARY TO GOVERNMENT OF SINDH

NO.SOVI/1-96/2001
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT
Karachi dated the 19th February 2002

To

The District Coordination Officers (All)
The Taluka Municipal Officers (All)
The Secretaries Union Councils (All) through ADLGs.

Subject: **RE-IMBURSEMENT OF MEDICAL CHARGES**

I am directed to refer to the subject noted above and to state that it is very clear that all case of defunct local councils owned (other than SCUG) shall be dealt with by concerned succeeding Administrations (U.A. T.M.A. or District Govt.) as the case may be. The powers of expenditure within budgeted amount and subject to Medical Attendance Rules, 1962 can only be exercised by concerned administration. Accordingly it is now the responsibility of concerned District Governments/Administration to finalize the cases as stated above on merits. However as the SCUG employees are transferable from one council to other, therefore in their cases; to maintain the record of their claims at one place, their cases shall continue to be referred to this Department for approval under the rules, for whom separate policy guidelines are being circulated shortly.

You are, therefore, advised to please take further necessary action on merits in all such matters so that the employees do not run from pillar to post (between Department and concerned Administrations) to get their claims settled.

(GHULAM AKBAR)
SECTION OFFICER – VI

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT**

NOTIFICATION

NO.RO (R&C) MISC:/4-35/2002: The Government of Sindh is pleased to direct: -

- a) The distribution of Urban Octroi Income amongst the City District Government, Karachi and TMAs may be 52% and 48% respectively based upon the responsibilities of the two tiers as outlined in SLGO – 2001.
- b) The deductions made at source have been review as under:-
- Since the Towns are independent entities therefore no new mega projects may be launched at the cost of divisible pool by CDGK without getting it approved from the Zila Mushawarat Committee constituted under section 140 of SLGO, 2001. However where the accrued liability on account of work, which is in progress of the liability to be accrued on account of already, initiated projects would be deducted by the CDGK before distribution the money from divisible pool.
 - Subsidy to KW&SB to the extent of 2
 - Pension contribution for the employees of CDKG and Towns.
 - “Deductions may also be made on account of refund of valid Octroi claims after proper scrutiny by CDGK.

Out of the share of Towns (18), the distribution of the share of TMAs shall be as under: -

- 60% on the basis of the population of each Town Municipal Administration.
- 20% on the basis of inverse ratio of other income of each town, as follows: -

S. No.	Name of council/town	20% of income from inverse ratio
01	02	03
1.	Jamshed	0.022
2.	Orangi	1.622
3.	New Karachi	1.222
4.	Landhi	1.222
5.	Liaquatabad	1.222
6.	Gulshan-e-Iqbal	0.822
7.	Saddar	0.122
8.	Lyari	1.322
9.	Korangi	1.322
10.	North Nazimabad	0.822
11.	SITE	1.122
12.	Gulberg	0.922
13.	Baldia	1.522

S. No.	Name of council/town	20% of income from inverse ratio
01	02	03
14.	Malir	0.922
15.	Keemari	1.122
16.	Shah Faisal	1.022
17.	Bin Qasim	1.814
18.	Gadap	1.822
		<u>20%</u>

- 20% equally divided amongst the Town Municipal Administrations to cater for fixed establishment charges.
02. The sharing of the Octroi grant of defunct Rural Union Councils shall be as below: -
- As the functions of Education and Health etc. performed earlier by Union Councils or District Council have been assigned to the City District Government, Karachi therefore 20% of the rural octroi grant shall go the City District Government Karachi and 80% shall go the respective Towns in which these defunct rural Union Councils have been merged according to population ratio.”
03. The above formula for urban and rural Octroi grant is provisional and will remain effective till 30.06.2002.

SECRETARY TO GOVERNMENT OF SINDH

NO.RO(R&C) MISC:/4-35/2002

Karachi dated the 27th March 2002

**GOVERNMENT OF SINDH
HOUSING & TOWN PLANNING
DEPARTMENT (LGD)**

Karachi dated the 13th April 2002.

NOTIFICATION

NO.SO (LAND) HTP/KDA/6-41/99: In exercise of the powers conferred by section 6 of the Sindh Regulation and Control (Use of Plots and Construction of Buildings) Ordinance, 2002, the Government of Sindh is pleased to make the following rules.

1. (a) These rules may be called the Sindh Short title and Regulation and Control (Use of Plots and Commencement Construction of Buildings) Rules, 2002.
(b) They shall come into force at once.
2. In these rules, unless there is anything repugnant in the Definition subject to context.
 - (a) “Competent authority” means the authority which granted the plot;
 - (b) “Owner” means the owner of the plot or building.
 - (c) “Schedule” means a Schedule to these rules;
 - (d) “Valuation table” means by the property valuation table notified by the Board of Revenue for the purpose of the Stamp Act, 1899.
3. The competent authority may on application of the owner allow the plot to be used for any purpose other than the purpose for which it was granted on payment of fees mentioned Schedule-I.
4. Any building constructed in violation of the provisions of the Sind Building Control Ordinance, 1979 or regulations made hereunder may, on application of the owner and production of a entitlement of actual stability duly verified by the licensed of the total Engineer be regularized by the authority appointed under the said Ordinance on payment of fees mentioned in Schedule-II.

SCHEDULE-I

Fee for conversion of residential plot in the areas mentioned in column 1 of the Table below to commercial plot shall be charged at rate mentioned against it in column 2 thereof.

S. No.	Column-1	Column-2
1.	For the area mentioned in Category VI of the valuation of table	Rs.550/- per sq. yds.
2.	For the area mentioned in Category V of the valuation of table	Rs.850/- per sq.yds.

S. No.	Column-1	Column-2
3.	For the area mentioned in Category IV of the valuation of table	Rs.1800/- per sq.yds.
4.	For the area mentioned in Category III and II of the valuation of table	Rs.3500/- per sq.yds.
5.	For the area mentioned in Category I of A-I of the valuation of table	Rs.4000/- per sq.yds.

Fee for conversion of residential plot in the areas mentioned in column 1 of the table below to industrial plot shall be charged at the rate mentioned against it in column-2.

S. No.	Column-1	Column-2
1.	For the area mentioned in Category VI of the valuation of table	Rs.275/- per sq. yds.
2.	For the area mentioned in Category V of the valuation of table	Rs.425/- per sq. yds.
3.	For the area mentioned in Category IV of the valuation of table	Rs.900/- per sq. yds.
4.	For the area mentioned in Category III and II of the valuation of table	Rs.1750/- per sq. yds.
5.	For the area mentioned in Category I and A-1 of the valuation of table	Rs.2000/- per sq. yds.

Fee for conversion of industrial plot in the areas mentioned in column 1 of the table below to commercial plot shall be charged at the rate mentioned against it in column 2 thereof

S. No.	Column-1	Column-2
1.	For the area mentioned in Category VI of the valuation of table	Rs.414/- per sq. yds.
2.	For the area mentioned in Category V of the valuation of table	Rs.638/- per sq. yds.
3.	For the area mentioned in Category IV of the valuation of table	Rs.1350/- per sq. yds.
4.	For the area mentioned in Category III and II of the valuation of table	Rs.2625/- per sq. yds.
5.	For the area mentioned in Category I and A-1 of the valuation of table	Rs.3000/- per sq. yds.

- In addition to the above, hundred percent penalties for un-authorized use of plot for the purpose other than the purpose it was granted shall be charged.

SCHEDULE-II

1. Fee for regularization of a building constructed in violation of the provisions of the Sindh Building Control Ordinance 1979 or regulations made hereunder.

The composition fee payable immediately before the commencement of the Sindh Regulation and Control (Use of Plots and Construction of Buildings) Ordinance, 2002, enhanced by fifty percent to three hundred percent for the areas as categorized in the valuation table and reproduced below: -

T A B L E

S. No.	Colum-1	Column-2
1.	For the area mentioned in Category VI of the valuation of table	50%
2.	For the area mentioned in Category V of the valuation of table	75%
3.	For the area mentioned in Category IV of the valuation of table	150%
4.	For the area mentioned in Category III and II of the valuation of table	250%
5.	For the area mentioned in Category I and A-1 of the valuation of table	300%

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT PUBLIC ENG:
AND KATCHI ABADIES DEPARTMENT
NO.SLGP/GAO/MEETING-37/2005,
KARACHI, dated the 30/4/2002**

NOTIFICATION

Pursuant to section 196(2) of Sindh Local Governments Ordinance, 2001 and with the approval of Governor of Sindh Local Governments Board is reconstituted as under: -

- | | |
|--|---------------|
| 1. Secretary Local Govt. Department. | Chairman |
| 2. Addl. Secretary (LG). | Vice Chairman |
| 3. Addl. Secretary, (LGC). | Member |
| 4. D.C.O, Karachi. | Member |
| 5. Director General LG & RD Academy. | Member |
| 6. Director, LFA, Sindh | Member |
| 7. Director General (Inspection, Vigilance and Monitoring) | Member |
| 8. Secretary, Sindh Local Governments Board. | Member |

**(MAJOR (Rtd) Qamar Zaman Shah)
SECRETARY TO GOVERNMENT OF SINDH**

NO.SOVI/6-71/02
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT
Karachi dated the 12th June, 2002

To,

The Nazim,
City District Government,
Karachi.

The District Coordination Officer,
City District Government,
Karachi.

Subject: **RELEASE OF FUNDS – FINANCIAL CRISIS.**

Enclosed please find a copy of letter received from Nazim Saddar town, Karachi regarding the above subject.

2. In a meeting held with TMOs of Karachi Town on 11.6.2002, similar situation was highlighted by all of them. You are requested not to disturb / change the distribution pattern of release of funds which was running successfully all though the transition period. Status-quo ante be restored so that genuine financial requirements of the Towns are met adequately.
3. Immediate action to be taken in this regard.

(MAJOR (R) QAMAR ZAMAN)
SECRETARY LOCAL GOVERNMENT.

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT**

NOTIFICATION

NO.RO(R&C)/SPC/24-4/2001: With the approval of the Competent authority, following posts are hereby re-designated with immediate effect:-

S. No.	No. of posts	Existing posts	Bs	Re-designated post	Place of posting
01	05	Director, Local Govt.	18	As Local govt. Support Officer	One at each defunct divisional headquarter.
02	11	Assistant Director, Local Govt.	17	As Local Government Support Officer	One at each district other than S.No.1 above.

2. The existing personal staff shall remain unchanged and will continue to work with the Local Govt. Support Officers at their respective places of posting. Henceforth the Local Government Support Officers shall perform their duties as under: -

- To work as an interface between Local Govt. Department and District Governments, Town/Taluka Municipal Administrations and Union Administrations.
- To lend field support to Local Govt. Commission in conduct of annual/special audits and inspections as well as inquiring into the complaints.
- To dispatch/compile information to and from District Governments, Town Municipal Administrations and Union Administrations.
- To work as coordinator between District Government and Town Municipal Administrations/Union Administrations.

**NO.RO(R&C)/SPC/24-4-/2001
June 2002.**

**SECRETARY TO GOVT. OF SINDH
Karachi dated the 18th**

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT PUBLIC HEALTH
ENGINEERING RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT**

Karachi dated the 29th June, 2002

NOTIFICATION

NO.RO(R&C)/SPC/24-4/2001. With the prior approval of the Competent Authority, the functions of the Local Government Department are prescribed as under. The same will be substituted in the functions of Local Government, Public Health Engineering Rural Development as mentioned in Schedule-2 of the Rules of Business 1986: -

- i) Administrative and fiscal support to the various tiers of Local Governments.
- ii) Human Resource Management for the offices of City District Government, Karachi, TMAs and UA.
- iii) Secretariat of Local Government Commission.
- iv) Supervise/Coordinate devolution and transition related matter.
- v) Coordinate, supervise and monitor Provincial, Foreign Aided and Mega Projects.
- vi) Supervise and coordinate the capacity building for Local Governments.
- vii) Frame Rules, Regulations and policies under the Sindh Local Government Ordinance-2001 and other related enactments.
- viii) Liaison with Local Government Department and District Government's TMAs and UAs.
- ix) Coordination in the matter related to audit and accounts of TMAs and UAs.
- x) Grant-in-aid of Local Governments.
- xi) Judicial powers for local councils.
- xii) Matters relating to Katchi Abadis.
- xiii) Regulation and policy related functions entrusted under SLGO-2001.
- xiv) Service matters except those entrusted to SGA&CD.
- xv) Matters relating: -
- xvi) Defunct Local Councils
 - (a) Write petitions, civil suits related to TMAs and UAs.
 - (b) Establishment and budget of TMAs and UAs.
 - (c) Taxation under SLGO-2001.
- xvii) Services of SCUG, Local Government, Public Health Engineers, Rural Development and employees of Local Councils.

SECRETARY TO GOVT. OF SINDH

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)**

NO.SLGB/SCUG/AO (UC) 4(466)/2002/3316
Karachi dated the 05th July 2002.

The District Coordination Officers
_____ Sindh (All).

SUBJECT: **Transfer & Posting of Secretaries Union Councils**

In furtherance to this office letter No. SLGB / SCUG / AO (UC) /5 (751) / 2001 /7062 dated 01-11-2001; it has been decided to authorize the District Coordination Officer to transfer the Secretaries of Union Councils within the District.

It is accordingly enjoined upon all to act accordingly. It is further requested that copies of transfer/postings orders may however be sent to this office for record as well as joining/relieving reports.

**FOR SECRETARY
SINDH LOCAL GOVERNMENT BOARD**

NO.SO-VIII/2(5)/2001
GOVERNMENT OF SINDH
LOCAL GOVERNMENT PUBLIC HEALTH
ENGINEERING RURAL DEVELOPMENT AND
KATCHI ABADIES DEPARTMENT
Karachi dated the 5th July, 2002

To,

The Director General/CE,
Public Health Engg: Department,
Hyderabad

**SUBJECT: MINUTES OF THE MEETING HELD ON 6.6.2002 REGARDING
TECHNICAL SANCTION ACCORDED BY TOWN OFFICER (I&S)**

I am directed to refer to the subject noted above and state that Governor Inspection Team pointed out that Town Officer (I&S) are unauthorized according Technical Sanction. In this regard, a meeting was held on 6.6.2002 to streamline these powers of the Town Officers (I&S) recommending revision in powers to bring T.O (I&S) revision in powers to bring T.O (I&S) in consonance with the rules and further, it was decided that Technical sanctions accorded by the T.O (I&S) in case of Rural Water Supply and sanctioned may be got regularly by obtaining post facto approval by the competent authority.

You are, therefore, requested to call all such estimation from TMA and to accord post facto technical sanctions, so that the execution of these works are regularized under intimation to this Department as well as G.I.T.

ABDUL SATTAR MANGI
Section Officer VIII

**NO.SOIV/LG-14(24)/90-UC-DC
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 8th August 2002.**

The District Coordination Officer,
_____ (All)

SUBJECT: REVISION OF COST OF DEVELOPMENT SCHEMES

It has been noticed that the defunct Local Councils were frequently revising the cost of development schemes which was/is not in the interest of Public, but just to provide benefit and legal protection to the defaulter contractors.

2. It has, therefore, been decided that the practice in vogue for revision of development scheme may immediately be discontinued except applicable under para-514-A of Bombay P.W.D. Manual.

(FEROZUDDIN)
SECTION OFFICER-III
For Secretary to Government of Sindh

NO.SO (PHE)2(177)/78
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 17th August 2002.

To,

The District Coordination Officer,
Larkana.

SUBJECT: GRANT OF DDO POWERS TO THE EXECUTIVE ENGINEERS OF DISTRICT SUPPORT UNITS OF LOCAL GOVERNMENT DEPARTMENT

I am directed to refer to your letter No. DO (P)/2002/370 dated 3.8.2002 on the subject noted above, and to state that consequent upon the devolution of Public Health Engineering Department and Establishment of Directorate General (Technical), Local Government Department the issue of grant of DDO powers to Executive Engineers of District Support Units (DSU), Local Govt. Department, for the purpose of disbursement of development funds was considered by the Department and was not agreed to.

In keeping with the spirit of SLGO-2001, it is very clear that all the Water Supply and Drainage Schemes would be executed and maintained by the TMAs whether these are KPP, SAP or ADP. As such, Funds for such schemes are to be placed at disposal of the respective TMAs. The DSUs would however be available to extend technical support to the TMAs, which will only be in an advisory capacity.

It is, therefore, advised that all funds relating to on-going and new schemes of Water Supply and Sanitation should be placed at the disposal of the respective TMAs.

This issues with the approval of Secretary, Local Government Department.

(SUHAIL AHMED QURESHI)
SECTION OFFICER-II
FOR SECRETARY TO GOVT. OF SINDH
Karachi dated the 17th Aug. 2002

NO.SO (PHE) 2(177)/78

NO.SOV/2-99/2002
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT

Karachi dated the 5th September 2002.

The City/Zila Nazims (All),
in Sindh.

The District Coordination Officer (All),
in Sindh.

The Town/Taluka Nazim (All)
in Sindh.

The Nazim,
Union Administration (All),
in Sindh.

SUBJECT: GRANT OF HONORARIA

It has been observed that Local council of Sindh Province are passing resolutions without observing rules/policy e.g. passing council resolutions for grant of honoraria in favor of their members, and asking the Government for approval.

2. The Sindh Local Government Nazim, Naib Nazims & Members (Honoraria & Privileges) Rules, 2001 describe very clearly the entitlement for the grant of Honoraria and DA to the Nazims and Naib Nazims of City District/District Councils and Taluka or Town Nazims. No honoraria can be given to members of Local Councils in view of the huge expenditure involved and the limited resources of the Councils. However D.A. for attending Council sessions is allowed to members.
3. Accordingly, all the local councils of Sindh are advised to refrain from passing such resolutions, which will bring further constraints on their limited financial resources and also invite public criticism.

(AHSAN MANGI)
DEPUTY SECRETARY (ADMN)

**OFFICE OF THE DISTRICT COORDINATION OFFICER
CITY DISTRICT GOVERNMENT KARACHI**

No.....

Karachi dated.....

NOTIFICATION

In pursuance of decision of Sindh Cabinet on KW&SB, Karachi Water & Sewerage Board stand devolved to City District Government Karachi as one of the Group of Offices with immediate effect.

Managing Director, Karachi Water & Sewerage Board is accordingly re-designated as Executive District Officer (Water & Sewerage Sindh), CDGK with immediate effect.

These issues with the approval of competent authority.

**DISTRICT COORDINATION OFFICER
CITY DISTRICT GOVERNMENT KARACHI**

NO: LGD/PTW/TM-11/109/2002/2027
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT
DEPRATMENT

The District Coordination Officers (all) in Sindh

SUBJECT: UTILIZATION OF FUNDS ALLOCATED BY THE FINANCE DEPARTMENT UNDER DEVOLUTION PLAN

The Finance Department released an amount of Rs.29.50 million to each common District and Rs.154.00 million to City District Karachi, authorizing the district governments to incur expenditure out of these funds on following items: -

1. Relocating staff
2. Relocating moveable assets
3. Building rental for tone year
4. Repair of offices/building
5. Purchase of equipment, furniture, stationery
6. Essential training/capacity building of re-deployed staff
7. Contingencies

As per decision taken in NRB meeting held on 25th October 2001 the transition funds are to be spent according to the plans to be approved by the Provincial Transition Team (PTT).

It is felt that during the last fiscal year i.e. 2001-02 the pace of utilization of funds remained considerably slow. There is need for an early and optimal utilization of allocated funds on the designated heads of expenditure.

For the fiscal year 2002-03 a sizeable amount is likely to be reserved for Sindh province. It is, therefore, requested to send budget plan for the year 2002-03 for placing before Provincial Transition Team for approval in its ensuing meeting. Besides, budget plan for the financial year 2001-02 is also required so that Federal Government is requested to sanctioned funds in the light of last year's utilization.

It will be appreciated if utilization report up to October 31, 2002 is also sent along with that by 5th November 2002 positively.

(MALIK ASRAR HUSSAIN)
CHIEF
PROVINCIAL TRANSITION WING

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 4th December 2002**

NOTIFICATION

NO.SOVIII/KW&SB/2(41)/2002: In exercise of powers conferred under section-14 and 35 of the Sindh Local Government Ordinance, 2001, Government of Sindh are pleased to establish an additional group of office namely “Water and Sanitation” under Executive District Officer in the City District Government, Karachi with immediate effect.

ARIF AZIM
SECRETARY TO GOVT. OF SINDH

NO.SOVIII/KW&SB/2(41)/2002:

Karachi dated the 4th December 2002

NO:SOIII/MC-VII(65)/2002
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 4th December 2002

The Nazim,
City District Government,
KARACHI.

The Nazim,
District Government, _____ (all in Sindh)

The District Coordination Officer,
District Government, _____ (all in Sindh)

The Nazim,
Town/Taluka Municipal Administration,
_____ (all in Sindh)

The Local Govt. Support Officer,
_____ (all in Sindh).

SUBJECT: BAN ON EXPENDITURE BY THE LOCAL COUNCILS IN SINDH
EXCEPT PAYMENT OF SALARY AND OTHER PETTY CONTINGENT

In super session of this Department's Notification No. SO (V) 6-114/93, dated December 27, 1993 regarding the above subject, the Government of Sindh is pleased to authorize the District/Town/Taluka/Union Nazims of all the Local councils in the province to incur expenditure on the budgeted items under the various heads subject to the following restrictions: -

- i) Prior approval of the Government shall be obtained before purchase of staff cars, air conditions, carpets/furniture and such other luxury items;
- ii) Creation of new posts shall be banned except those required for development projects duly approved at the appropriate level;
- iii) The printing of calendars, diaries and greeting cards shall not be undertaken till further orders;
- iv) Participation in workshops/seminars within the country or abroad from the local fund is prohibited except with prior approval of the Govt.;
- v) Expenditure on consumption of energy (electricity, gas, POL) shall be economized and must not increase beyond the average for the last three years;
- vi) No additional allocations for telephones and advertisement charges shall be made by way of re-appropriation;
- vii) Contingent staff will not be appointed without approval of the Government.
- viii) No honorarium will be allowed without the prior approval of the Government.

(WASEEM HYDER KHAN)
SECTION OFFICER-III
For Secretary to Government of Sindh

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT**

NOTIFICATION

NO.SOVIII/KW&SB/2(41)/2002: In pursuance of the provisions of Sections 52, 54 and 182(3) of the Sindh Local Government Ordinance, 2001 and with approval of the Competent Authority, the Government of Sindh is pleased to devolve the Karachi Water & Sewerage Board to the City District Government, Karachi as the 15th Group of Offices as notified under Notification No.SOVIII/KW&SB/2(41)/2002 dated December 12, 2002 with immediate effect as under: -

- i. The role and functions assigned to the KW&SB under the Karachi Water & Sewerage Board Act 1996 is devolved to the City District Government Karachi and Towns.
- ii. Inter-se seniority of officers/officials of the KW&SB will be nominated by the Administrative Department. Transfer/posting of staff within CDGK/Towns will be made in accordance with the APT Rules, 1974 (1987).
- iii. Deployment of officers and staff according to approved organogram shall be made by the Managing Director, KW&SB/EDO (Water & Sanitation), with prior approval of the City Government, within 15 days of the issuance of this Notification.
- iv. The Board of the KW&SB constituted under Section 4(1) of the KW&SB Act 1996 shall remain in place till such time as it is reconstituted under Section 4(2) of the said Act.
- v. KW&SB Act 1996 shall remain in force till further orders. The Provincial Government may take necessary steps to repeal or amend the KW&SB Act 1996 to ensure smooth implementation of the Sindh Local Government Ordinance, 2001.
- vi. The Provincial Government and the City District Government may explicitly assign Water and Sewerage works to a Town Municipal Administration for maintenance and for providing other municipal facilities.

(ARIF AZIM)

SECRETARY

LOCAL GOVERNMENT DEPARTMENT

NO.SOVIII/KW&SB/2(41)/2002

Karachi dated the 21st December 2002.

**NO.LGD/PTW/TM-II/121/(4)/2002.
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated December 23, 2002.**

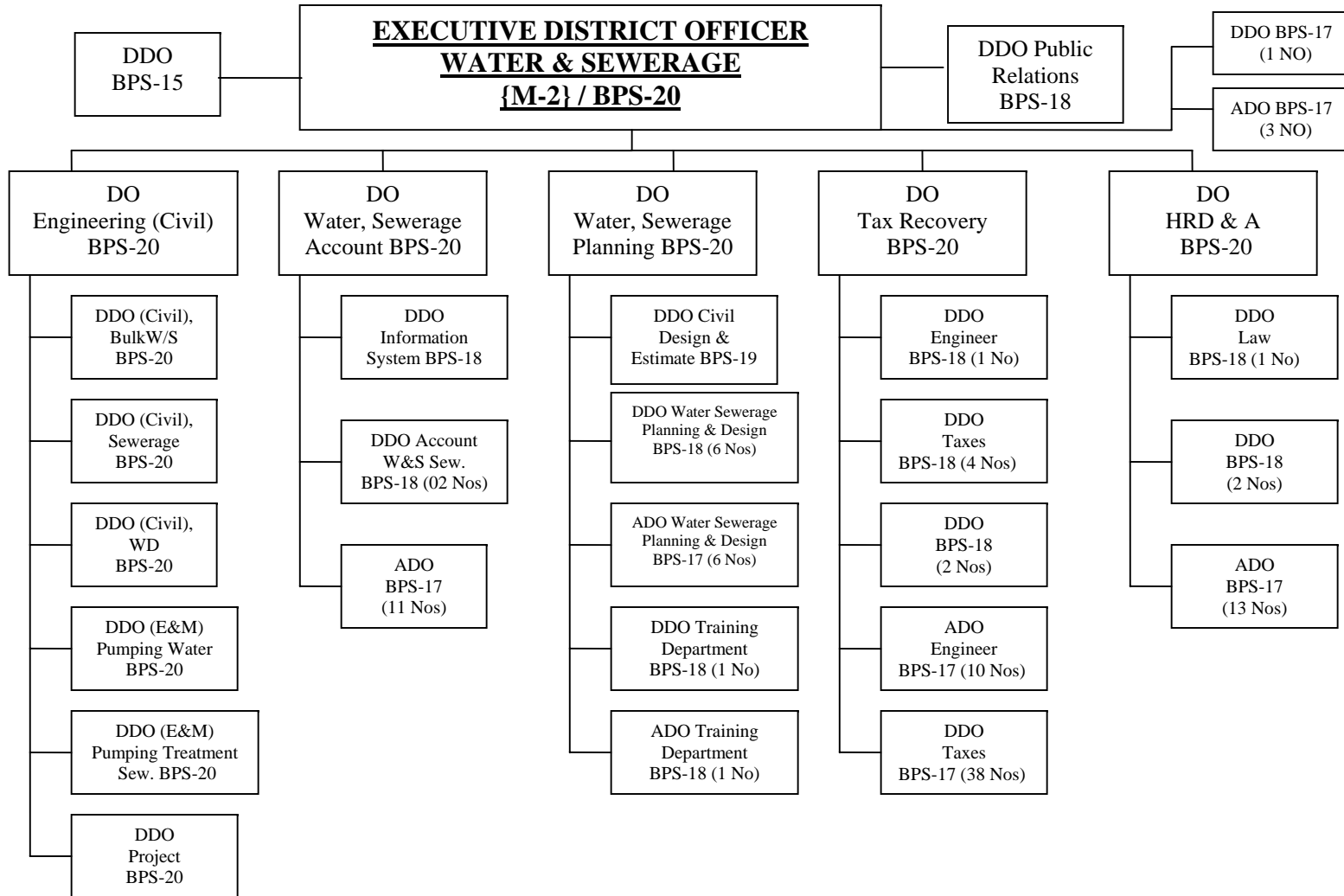
The Nazim,
City District Government,
Karachi.

SUBJECT: DEVOLUTION OF KW&SB

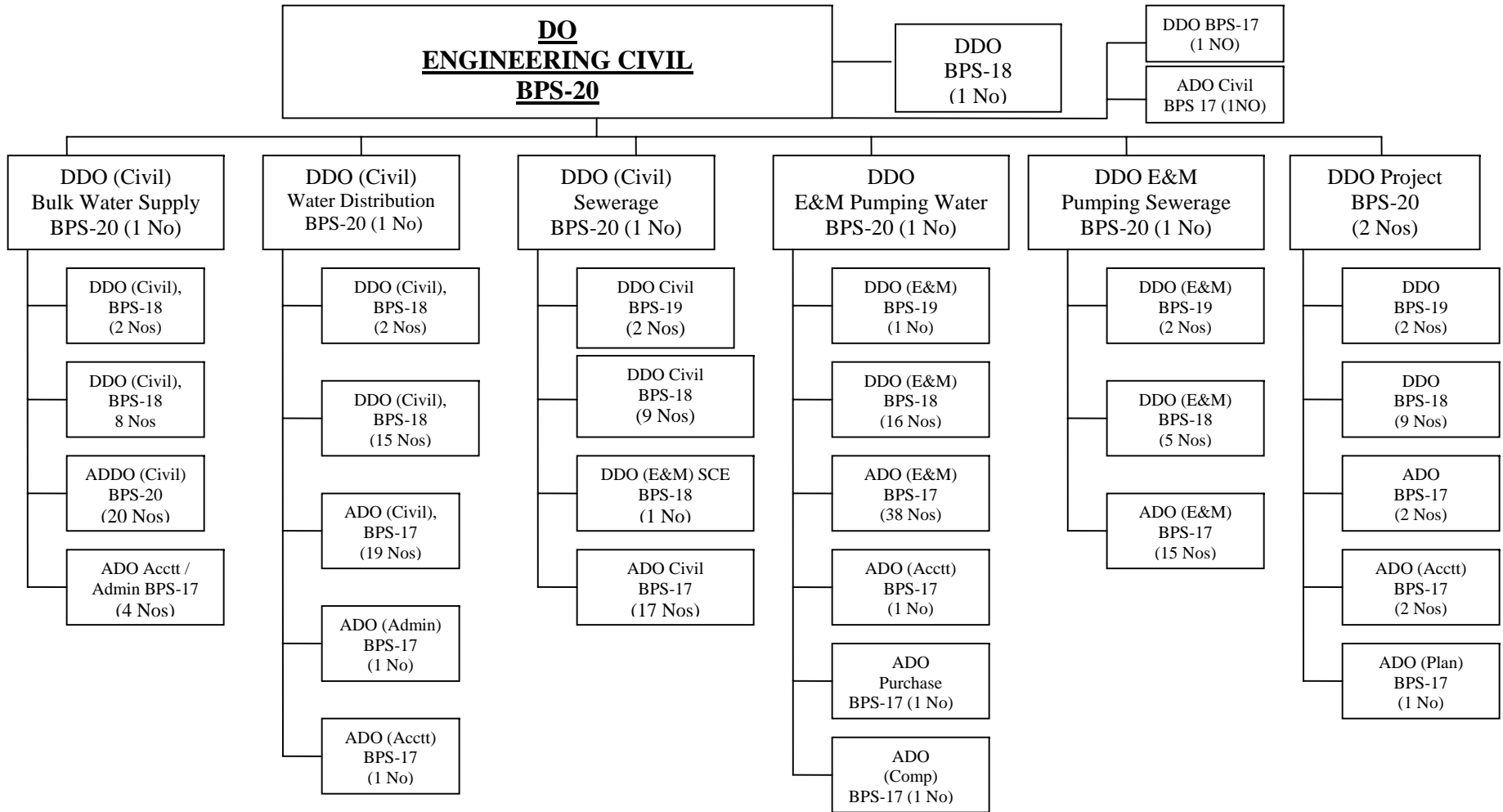
A notification has been issued devolving KW&SB to the City District Government and Towns. A copy of the organogram approved by the Competent Authority is enclosed for your information and further necessary action.

(ARIF AZIM)
SECRETARY
LOCAL GOVERNMENT DEPARTMENT

CITY DISTRICT GOVERNMENT KARACHI
PROPOSED ORGANOGRAM OF WATER AND SEWERAGE DEPARTMENT



CITY DISTRICT GOVERNMENT KARACHI
PROPOSED ORGANOGRAM OF WATER AND SEWERAGE DEPARTMENT



**GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT**

NOTIFICATION

NO.SOVIII/KW&SB/72/2002: In supersession of this Department's Notification and even number dated February 21, 2002 and in exercise of powers vested under Section 3 read with Section 4(2) of the KW&SB Act 1996, the Government of Sindh is pleased to re-constitute the Board of KW&SB with the following members and with immediate effect: -

- | | | |
|-----|---|------------------|
| 1. | Nazim, City District Government, Karachi | Chairman |
| 2. | Secretary to Government of Sindh, Local Government Department | Vice Chairman |
| 3. | Secretary to Government of Sindh, Environment Department | Member |
| 4. | Special Secretary (Dev.), Finance Department, Government of Sindh | Member |
| 5. | District Coordination Officer, CDGK | Member/Secretary |
| 6. | Chief (PP&H), Planning & Development Deptt. | Member |
| 7. | Executive District Officer (Water & Sanitation), CDGK/M.D.KW&SB | Member |
| 8. | Managing Director, KESC. | Member |
| 9. | Executive District Officer (Works & Services), CDGK | Member |
| 10. | Representative of the Association of Builders and Developers (ABAD) | Member |
| 11. | Mr. Shafi Muhammad Lakho | Member |
| 12. | President, ECCI | Member |
| 13. | President, SITE Association of Industries Karachi. | Member |

(ARIF AZIM)
SECRETARY
LOCAL GOVERNMENT DEPARTMENT

NO.SOVIII/KW&SB/72/2002

Karachi dated the 31st December 2002.

NO.SLGB/PA/D-II/347/2003
GOVERNMENT OF SINDH
LOCAL GOVERNMENT RURAL
DEVELOPMENT AND KATCHI ABADIS
DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 30 JAN 2003

The City Nazim, District Government,
Karachi.

SUBJECT: FISCAL TRANSFERS TO TMAs

I am directed to invite your attention to the Notification No.RO(R&C) MISC:/4-35/2002 dated 27TH March 2002 determining shares of CDGK and TMAs of Karachi on account of OZT share. You are advised to adhere to the sharing formula in respect of fiscal transfer to TMAs for next installment in lieu of OZT.

(MUHAMMAD SUALEH AHMAD FARUQUI)
SECRETARY
SINDH LOCAL GOVERNMENT BOARD

Enclosure:

Notification No.RO(R&C) MISC:/4-35/2002 dated 27TH March 2002

**No.SOIII/MC-VII (65)/2002.
GOVERNMENT OF SINDH
LOCAL GOVERNMENT PUBLIC HEALTH
ENGINEERING, RURAL DEVELOPMENT
AND KATCHI ABADIS DEPARTMENT
Karachi dated the 6th Feb: 2003.**

The Nazim,
Taluka Municipal Administration,
Jacobabad

**SUBJECT: BAN ON EXPENDITURE BY THE LOCAL COUNCILS IN SINDH
EXCEPT PAYMENT OF SALARY AND OTHER PETTY CONTIGENT.**

Please refer to your letter No. TO (F)/632/2003 dated 3-2-2003 on the subject noted above.

2. N.O.C. is hereby conveyed for purchase of furniture and other articles mentioned in the letter referred to above subject to passing Resolution by T.M.A Council.

(FEROZUDDIN)
SECTION OFFICER-III
FOR SECRETARY TO GOVERNMENT OF SINDH

**No.RO(R&C)/Veh/6-18/2002
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 7th February 2003.**

The Town Nazim,
Taluka Municipal Administration,
Jacobabad

**SUBJECT: REQUEST FOR APPROVAL OF NEW CAR TALUKA NAZIM
TALUKA MUNICIPAL ADMINISTRATION, JACOBABAD**

I am directed to refer to your letter No. TO (F)/631/2003 DATED 03.02.2003 on the captioned subject.

Approval is hereby accorded for purchase of a CULTUS 1000 cc Car for Taluka Nazim, Taluka Municipal Administration Jacobabad from their own budget, after completion of all codal formalities subject to Council Resolution.

(NOSHAB BALOCH)
RESEARCH OFFICER
FOR SECRETARY TO GOVERNMENT OF SINDH

No.SOIII/TMA-II(151)/2003
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI ABADIS AND
SPATIAL DEVELOPMENT DEPARTMENT
Karachi dated the 13th August 2003.

The Nazim (s)
Town/Taluka Municipal Administration,
_____ (All)

SUBJECT: COMMERICAL ACITIVITIES BY THE TMAs

I am directed to draw your kind attention towards sub rule (2)(e) of Rule-54 of SLGO-2001 under which TMAs are empowered to set-up, acquire, manage and operate any commercial activity on a self-financing basis with no liability to the public exchequer, subject to the approval of the government and concerned regulatory authorities of the Federal Government and Provincial Government.

2. References are being received in this Department from TMAs for approval to establish some commercial activities. But none has undertaken any groundwork.
3. It is, therefore, advised that all proposals for commercial activities should be supported by the following information/documents in order to facilitate the Department to go through the schemes/proposals on case-to case basis and decide according to merit:-
 - i. Feasibility report;
 - ii. Cost and benefit analysis;
 - iii. What section of public will benefit and in what way;
 - iv. What cross section of public will be adversely affected;
 - v. Capital investment, if any;
 - vi. Whether approval of Federal Government and Provincial Government authorities/agencies is required, if so, whether it has been obtained;
 - vii. Draft terms and conditions, if any;
 - viii. Approval/recommendation of the council.

(MUHAMMAD ESSA MEMON)
SECTION OFFICER-III

**GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT DEPARTMENT**

OFFICE ORDER

In pursuance of Finance & Cooperation Department, Government of Sindh's letter NO.FD/B&E/VIII/10-04(Misc) dated 8th July 2003, Naib Zila Nazim is declared as sanctioning authority with regard to separate budget allocation of Zila Council and Executive District Officer (Finance and Planning) of respective District as Drawing and Disbursing Officer (DDOs) with immediate effect. Specimen signature of EDO (F&P) duly attested by Naib Zila Nazim may be sent to the Treasury/District Pay & Accounts Officer and concerned Banks for operating Zila Council accounts provided them separately under Section 38 of Sindh Local Government Ordinance, 2001.

Sd/-

(MIRZA KARIM BAIG)

SECRETARY TO GOVERNMENT OF SINDH

NO.FD/B&E-VIII/10-04(Misc)/804/2003

Karachi dated the 15th August, 2003

A copy is forwarded for information to the Accountant General, Sindh.

Sd/-

(MOAZZAM ALI MARRI)

Section Officer (B&E – VII)

For Additional Chief Secretary

**CITY DISTRICT
GOVERNMENT, KARACHI
No.DCO/CDGK/F&P/069/2003.
Dated: 05 – 09 – 2003**

The Secretary,
Local Government,
Public Health Engineering
Rural Development & Katchi Abadis Department,
Government of Sindh,
Karachi.

SUBJECT: OFFICE ORDER

REF'CE: NO.FD/B&E-VIII/10-04(Misc)/804/2003 dated 15.08.2003.

In the above-referred letter, the sanctioning limit of Naib Zila Nazim has not mentioned.

You are requested to please describe the sanctioning limit of Naib Zila Nazim, so that budget of Zila Council may be operated accordingly.

(Mir Hussain Ali)
DISTRICT COORDINATION OFFICER
CITY DISTRICT GOVERNMENT, KARACHI

NO.SLGB/A.O(Estt)/2003/3682
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
(SINDH LOCAL GOVERNMENT BORD)
Karachi dated the 25 SEP 2003.

No: SLGB/AO/ESTT/2003/3682. In exercise of the powers conferred by section 191 read with clause (q) of section 10 of the Sindh Local Government Ordinance 2001, the Government of Sindh is pleased to make the following amendments in the Sindh Local Government Nazims, Naib Nazims and Members (Honoraria and privileges) Rules, 2001.

AMENDMENT

In Rule 2 after clause iv in Notification No.SLGB/CAO/2001/7481 Read with Notification No.SLGB/AO/ESTT/2464 (Amendment) Following shall be added:

- v) Naib Nazims of a Town or Taluka Council shall be paid honorarium at the rate of five thousand rupees per men-sem.
- vi) Nazim of Union Council shall be paid honorarium at the rate of three thousand rupees per men-sem.
- vii) Naib Nazim of Union Council shall be paid honorarium at the rate of two thousand rupees per men-sum.

(MUHAMMAD SALEEM KHAN)
ADDITIONAL CHIEF SECRETARY

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT, KATCHI ABADIES &
SPATIAL DEVELOPMENT DEPARTMENT**
Karachi dated the 20th October 2003.

No:SLGB/AO(Estt)/2003/3844. In exercise of the powers conferred by section 191 read with clause (q) of section 39 of the Sindh Local Government Ordinance 2001, the Government of Sindh is pleased to make the following amendments in the Sindh Local Government Nazims, Naib Nazims and Members (Honoraria and privileges) Rules, 2001.

AMENDMENT

In Rule 2

- (i) in clause (vi) after the words “Nazim Union Council”, the words “except Nazims of Union Councils of Karachi” shall be inserted;
- (ii) after clause (vii) the following new clause shall be added:-

“(viii) Each member of Zila Council, Karachi shall be paid honorarium at the rate of seven thousand rupees per men-sem.

**MUHAMMAD SALEEM KHAN
ADDITIONAL CHIEF SECRETARY TO
GOVERNMENT OF SINDH**

NO: LGD/PTW/TM-11/122/2003/1329
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT DEPRATMENT
Karachi dated the 20th December 2003.

To

1. Zila Nazims (all) in Sindh.
2. District Coordination Officers (all) in Sindh.
3. Naib Zila Nazims (all) in Sindh.
4. Director, Local Fund Audit, Government of Sindh.

SUBJECT: ADMISSIBILITY OF HONORARIA TO THE NAIB NAZIMS TALUKA AND TOWN COUNCIL

The matter was referred to Law Department, Government of Sindh for tendering the advice in the subject matter. That Department has advised as under: -

“The Naib Nazims Taluka and Town were allowed honoraria at the rate of five thousand rupees per mensem by amending the rules by Notification No. SLGB / (A.O) Estt / 2003 /3682 dated the 25th September 2003. As the amending notification is prospective in effect the honorarium will be admissible to the Naib Nazims from the date of notification viz. 25th September, 2003.”

You are requested to follow the advice in letter and spirit.

(MOHAMMAD MIAN)
JOINT CHIEF-I
PROVINCIAL TRANSITION WING

NO: LGD/PTW/TM-11/122/2003/1330
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT DEPRATMENT
Karachi dated the 20th December 2003.

To

1. Zila Nazims (all) in Sindh.
2. District Coordination Officers (all) in Sindh.
3. Naib Zila Nazims (all) in Sindh.
4. Director, Local Fund Audit, Government of Sindh.

Subject: **ADMISSIBILITY OF DAILY ALLOWANCE TO THE CONVENER**

The matter was referred to Law Department, Government of Sindh for tendering the advice in the subject matter. That Department has advised as under:-

“As provided in rule 6 of Sindh Local Government Nazim, Naib Nazim and Member (Honoraria and Privileges) Rules, 2001, daily allowance is admissible to the members of a council for attending the meeting. The rules do not allow daily allowance to a Convener notwithstanding that he is a member of the Council. However, daily allowance can be claimed by him for attending the meetings as a member and not as a Convener.

You are requested to follow the advice in letter and spirit.

(MOHAMMAD MIAN)
JOINT CHIEF-I
PROVINCIAL TRANSITION WING

**No.SOIX (1-45)/2004(TMA-I)
GOVERNMENT OF SINDH LOCAL
GOVERNMENT, KATCHI ABADIS AND
SPATIAL DEVELOPMENT DEPTT:
Karachi dated the 20th March 2004.**

To

The Town/Taluka Municipal Officer (All).

SUBJECT: RECRUITMENT AGAINST VACANT POSTS OF SANITARY STAFF

I am directed to refer to the subject noted above and to state that there is presently a complete ban on initial recruitment in the Province of Sindh. However, policy decision has already been taken in such cases to encourage out-sourcing. For this purpose existing sanitation staff may be deployed on a certain part of TMA and for remaining parts of TMA, the sanitation work may be contracted out through open bidding on competitive basis subject to budgetary allocation and observance of all codal formalities.

You are requested to act upon the government policy.

(QAMAR AHMED KHAN)
SECTION OFFICER – IX

No.SLGB/A.O(Estt:)/Octroi/2004/954
LOCAL GOVERNMENT DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 26 MAR 2004.

To

The Finance Secretary,
Finance Department,
Government of Sindh

SUBJECT: RELEASE OF SCUG/UNION COUNCIL PENSION CONTRIBUTION
BY FINANCE DEPTT GOVT OF SINDH.

I am directed to refer to this Department D.O. letter No.SLGB/AOP-670/UC/2003/2793 dated 26/07/2003 followed by letter dated 11-09-2003 & 09-12-2003 on the subject noted above. (Copy enclosed).

Regarding the pension contribution of SCUG officers/officials, it is mentioned that these contributions were previously called from the councils where SCUG officers/officials worked but due to their weak financial position coupled with the recalcitrance of various Local Government Administrations (the successors of defunct councils) SCUG pension fund has been brought to naught. The outstanding pensioner's dues of SCUG officers have resultantly increased up to 58.76 million.

Apropos of the main source of income of Union Council pension fund was grant in aid of rupees two million from Finance Department and recovery of contribution from 19 affluent defunct Union Councils. The affluent Union Councils has now trundle into history with the inception of new Local Government System and the Finance Department has discontinued the aid of Rs.2.0 million with the result that the pensioners' dues of retired Secretaries and Naib Qasids of union councils have now soared up to Rs.5.80 million.

The retirees owing to the above situation have not been paid even the regular monthly pension for months together. Payment of commutation seems to be a distant possibility under the present circumstances. The plight of pensioners has exacerbated to the point of breaking down.

It would owing to the above circumstances be a befitting remedial measure if an amount of Rs.64.56 million is released at once so as to enable this Department to clear the long overdue arrears of pensioners.

(MUHAMMAD SOHAIL RAJPUT)
SECRETARY
SINDH LOCAL GOVERNMENT BOARD

No.SLGB/A.O (Estt:)/Octroi/2004/956
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
Karachi dated the 26 MAR 2004.

To,
The Finance Secretary,
Finance Department,
Government of Sindh.

SUBJECT: CORRECTIONS IN RELEASES TO TMAS IN SINDH FOR THE MONTH OF FEBRUARY 2004.

Due to an inadvertent wrong entry in the list of releases in lieu of Octroi Tax to various Municipal Committees & Town Committees in Sindh on the basis of audited figures of 1998-1999, the annual income of TMA Shahdampur has been shown as Rs.6.336 million, whereas, in fact the amount ought to have been shown as Rs.15.888 million annually which comes to Rs.1.324 million monthly whereas the amount released for the month of February was Rs.0.528 million i.e. shortfall of Rs.0.796 million. This mistake may kindly be rectified and after making necessary correction Rs.1.324 million plus Rs.0.796 million, the shortfall for the month of February may be released to set the record straight.

It is also mentioned that amount released to two TMAs of Karachi i.e. Gadap and Bin Qasim from the Rural (Octroi income of octroi earning UCs of Karachi) may be stopped immediately and no further releases be made on this account as a decision on the issue of release of Octroi share of UCs to TMAs is yet to be taken at a competent forum.

(MUHAMMAD SOHAIL RAJPUT)
SECRETARY
SINDH LOCAL GOVERNMENT BOARD

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
(SINDH LOCAL GOVERNMENT BOARD)
No.SLGB/A.O (ESTT)/OCTROI/2004/971
Karachi dated the 29 MAR 2004.**

To,
The Secretary,
Finance Department,
Government of Sindh,
Karachi.

**SUBJECT: DISTRIBUTION OF GST SHARE TO TMAS OF HYDREABAD
CARVED OUT OF DEFUNCT HMC.**

The decision regarding distribution of OZT share of former Hyderabad Municipal Corporation between its three successor TMAs i.e. Hyderabad, Latifabad and Qasimabad is required to be taken at a competent forum i.e. provincial Finance Commission.

Hence, It has been considered expedient tor request you to release the amount of the following TMAs to District Government Hyderabad as per previous practice till decision is obtained from P.F.C.

1. Hyderabad City.
2. Latifabad.
3. Qasimabad.

**(MUHAMMAD SOHAIL RAJPUT)
SECRETARY
SINDH LOCAL GOVERNMENT BOARD**

No.SOIII/2-46/2556
GOVERNMENT OF SINDH
LOCAL GOVERNMENT
PUBLIC HEALTH ENGINEERING, RURAL
DEVELOPMENT AND KATCHI ABADIS DEPARTMENT
Karachi dated the April, 2004.

To

The District Coordination Officer,
Badin

SUBJECT: PAYMENT OF P.O.L. CHARGES TO DISTRICT NAIB NAZIM

I am directed to refer to your letter No.DCO/BDN/F&P/95/2004 dated 25.2.2004, on the subject noted above and to request you to furnish a copy of letter No.LGD/PTW/TM/061/2002/95 dated 11.1.2002, thereby minutes of the meeting held with the Governor Sindh on 10.1.2002 were communicated to your office, for further examination of the matter.

(QAMAR AHMED KHAN)
SECTION OFFICER – III

No.SO-III/2-145/2004.
GOVERNMENT OF SINDH
LOCAL GOVERNMENT, KATCHI
ABADIS AND SPATIAL
DEVELOPMENT DEPARTMENT
Karachi dated the 12th July 2004.

The Town/Taluka Municipal Officer,
Town/Taluka Municipal Administration,
(All in Sindh).

SUBJECT: LOCAL GOVERNMENT NOT TO INCUR DEBT.

It has been observed that most of Local Governments, TMAs are making complaints for short receipt of share of OZ and on the other hand, they are revising the budget by making expenditure over and above the budgetary allocation. Thus creating liabilities for the following fiscal year, which causes not only non-payment of salaries to the staff but also, hamper the development activities of the Town/Taluka.

2. In this connection, attention is invited to section-120 (1) of SLGO-2001 whereby “no Local Government can incur debt” therefore, it is mandatory to ensure that no financial liabilities are created for the next/following fiscal year.

3. I am therefore, directed to request you that a statement of liabilities created during the period from 01.07.2003 to 30.06.2004 be intimated and till that time the payment on such accounts be kept in abeyance.

(QAMAR AHMED KHAN)
SECTION OFFICER – III
FOR ADDITIONAL CHIEF SECRETARY
(LG)

No.SO-III/2-232/5735
Local Government, Katchi Abadis
Spatial Development Department
Government of Sindh
Karachi dated 7th September 2004.

To

The City/Zila Nazim (All in Sindh)
The District Coordination Officer (All in Sindh)
The Town/Taluka Nazim (All in Sindh)
The Town/Taluka Municipal Officer (All in Sindh)
The Nazim Union Council (All in Sindh)
The Chairman Accounts Committee (all in Sindh)
(City/District/Taluka/Town/Union)

SUBJECT: CALENDER OF ACTIVITIES OF THE ACCOUNTS COMMITTEES OF DISTRICT, TOWN/TALUKA & UNION COUNCILS.

I am directed to refer to the subject noted above and to state that the following calendar for the conduct of business of the Accounts Committee elected by the District, Town/Taluka and Union Councils for their respective Councils, is hereby issued to enable the Accounts Committees to discharge their obligations in accordance with the provisions under section 114 of the Sindh Local Government Ordinance, 2001:

i) **Compilation, display & submission of Monthly Statements of Accounts and Public hearings by the Accounts Committees.**

Sr. No:	Activities	Date
i)	The Executive District Officer (Finance & Planning), Town/Taluka Officers (Finance) and Union Accountants shall compile the accounts of receipts & expenditure of their respective Local Governments/administrations for the preceding month;	7th of each calendar month
ii)	The Principal Accounting Officers shall submit the compiled accounts to the Accounts Committees of their respective Councils; the statement of accounts shall also be placed at conspicuous places for public inspection and copies of such statements shall also be released to the press/media.	10th of each calendar month
iii)	The Accounts Committees shall invite/receive objections on the accounts of their respective Local Governments/Administration	15th of each calendar month

Sr. No:	Activities	Date
iv)	The Accounts Committees of the respective Local Governments/Administrations shall hold public hearing on the objections and formulate their observations/recommendations	16th of each calendar month
v)	The reports of the Accounts Committees shall be forwarded to the Provincial Local Government Commission and the respective Councils for necessary action.	25th of each calendar month

ii) **Compilation, display & submission of Annual Statement of Accounts & Public hearings by the Accounts Committees.**

Sr. No:	Activities	Date
i)	On the closing of accounts at the end of each financial year the Executive District Officer (F&P) and Town/Taluka Officers (Finance) and Union Accountants shall compile the accounts of receipts & expenditure of their respective Local Governments/Administrations and prepare statement of accounts for the preceding financial year.	31st of July of each year
ii)	The Principal Accounting Officers shall submit the statement of accounts to the Accounts Committees of their respective Councils; the statement of accounts shall also be placed at conspicuous places for public inspection and copies of such statements shall be released to the press/media.	15th of August of each year
iii)	The Accounts Committees shall invite/receive objections on the annual accounts of their respective Local Governments/Administrations.	25th of August of each year
iv)	The Accounts Committees shall hold public hearing on the objections & formulate their observations/recommendations.	1st to 15th of September
v)	The reports of the Accounts Committees shall be forwarded to the Provincial Local Government Commission and the concerned Councils for necessary action.	1st of October

iii) **Preparation and submission of annual accounts to the concerned Audit Authority, audit of annual accounts and submission of Audit Reports to the Local Councils and consideration/hearing of the Audit Reports by the Accounts Committees and placement of recommendations before the Local Councils:**

Sr. No:	Activities	Date
i)	Audit authority shall notify a schedule regarding conduct of annual audit in respect of Local Government/Administrations in each district.	15th of October

Sr. No:	Activities	Date
ii)	Conduct and completion of annual audit according to the notified schedule	1st Nov: to 31st January
iii)	Submission of Audit Reports to the Nazims of each Local Government/Administration	15th of February
iv)	Presentation of the Audit Reports by the Nazims to their respective Councils	25th of February
v)	Public hearings on the Audit Reports by the respective Accounts Committees	1st of March to 15th of April
vi)	Submission of the findings/recommendations of the Accounts Committees to the respective Councils	2nd of May

2. The above-mentioned time lines will go a long way in strengthening the devolution in the province.

(QAMAR AHMED KHAN)
SECTION OFFICER-III
For ADDITIONAL CHIEF SECRETARY (LG)

No. SO-III/TMA-III(17)/2003.
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI ABADIS &
SPATIAL DEVELOPMENT DEPARTMENT
Karachi dated the 12th October 2004.

The Nazim
Taluka Municipal Administration,
Thatta

**SUBJECT: APPROVAL FOR CONSTRUCTION OF SHOPPING CENTRES BY
TMA, THATTA.**

I am directed to refer to your letter No.TMA/97/2004 dated 08.03.2004, on the subject noted above and to convey approval of the Government of Sindh for construction of Shopping Centers in Thatta Town under Section 54(2)(E) of the Sindh Local Government Ordinance, 2001 provided that: -

- i. TMA, Thatta would construct four shopping centers on the land belonging to TMA, Thatta instead of five because the land bearing City Survey No.3838 reserved for 5th Shopping Center does not belong to TMA being Government property. This should be done after observing all codal formalities including proper publicity. Before release of advertisement, it would be necessary to obtain title certificate issued by City Survey and duly countersigned by EDO (Revenue) of District Government, Thatta.
- ii. Details of Terms of reference shall be prepared and publicized to afford equal opportunity and ensure transparency.
- iii. An auction/bid evaluation committee to be nominated by TMA, besides one nominee each not below Grade-18 officer in case of District Head Quarter TMA and Grade-17 officer in case of Non-District Headquarter TMA of Director General (IM&EC), PLGC and Director, Local Fund Audit shall be the members.
- iv. Final offers valuation shall be sent to the Local Government Department, Government of Sindh for concurrence/approval under Section 54(2)(c) of the SLGO, 2001.
- v. No property shall be sold or permanently alienated as provided under section 124 of the SLGO, 2001.
- vi. Competitive bidding by public offers/auction shall be necessary and lease period shall not exceed five years at a time as provided under section 124 of the SLGO, 2001.
- vii. After construction, the shops are rented out transparently through open auction without any favoritism.

(QAMAR AHMED KHAN)
SECTION OFFICER-III

**OFFICE OF DIRECTOR GENERAL (TECH) LOCAL GOVERNMENT
DEPARTMENT GOVERNMENT OF SINDH HYDERABAD**

**No. DB (Sep Cell) /1698
HYDERABAD, DATED
25/10/2004**

To

The Superintending Engineer,
Local Government Department
HYDERABAD & SUKKUR

**SUBJECT: SCHEDULE OF RATES FOR PREPARATION OF ROUGH COST
ESTIMAED EDITION OCTOBER 2004.**

The schedule of rates preparation of Rough Cost Estimates was last complied in 1995 that was based on rates prevalent and enforce at that time.

Because of the enforcement of new schedule of rates 2004 the present rough cost schedule is available; as such the same has been revised accordingly.

Henceforth at rough cost estimates should please be prepared according to rough cost schedule rates ninth edition 2004, Unless other wise required differently for any particular work/scheme which of course should be properly justified.

(GHULAM SARWAR SHAIKH)
DIRECTOR GENERAL (TECH)
LOCAL GOVERNMENT DEPARTMENT
GOVERNMENT OF SINDH HYDERABAD

- 1- Copy f/w to the Additional Chief Secretary, Local Govt., Katchi Abadies and Spatial Dev. Department Govt. of Sindh, Karachi for his kind information.
- 2- Copy f/w to the Additional Chief Secretary, Planning & Development Department, Govt. of Sindh Karachi for his kind information.
- 3- Copy f/w to the Additional of Chief Secretary Finance & Cooperation Govt. of Sindh Karachi for the kind information.
- 4- Copy f/w to the District Co-ordination Officer (All in Sindh) for information.
- 5- Taluka Municipal Administrator (All in Sindh) for information.

OFF: 9211536
Fax: 9212977

No. SOV / 5-1 2004/8062
GOVERNMENT OF SINDH
LOCAL GOVERNMENT
PUBLIC HEALTH ENGINEERING RURAL
DEVELOPMENT AND KARACHI ABAD
DEPARTMENT
Karachi dated the 3rd Nov: 2004

To

The Nazim,
Town Municipal Administrator,
Malir Town,
Karachi.

SUBJECT: PERMISSION FOR APPOINTMENT OF SANITARY WORKERS AND KUNKIMAN IN MALIR TOWN.

I am directed to refer to your letter No. N/NT/928/-04, dated 7-9-2004 on the subject noted above and to inform you that at present there is ban on fresh appointments, hence you are requested to act upon the policy of out sourcing in the matter, circulated vide this Department's letter No. SOIX/ 1-43/2003(TMA-I) dated 20-03-2004 (copy enclosed).

(QAMAR AHMED KHAN)
SECTION OFFICER-III

No.LGD/PTW/Legis/ /04/1057
GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT DEPARTMENT
Karachi dated the 24.12.2004.

To,

The Town Nazim,
Town Municipal Administration,
Bin Qasim Town,
Karachi.

SUBJECT: STATUTORY AUDIT AND CERTIFICATION OF ACCOUNTS FOR THE FINANCIAL YEAR 2003-04

I am directed to refer your letter NO: Nazim/-BQ/And/NO.674 dated 11.12.2004 on the subject noted above and to state that the Certification of Audit of TMA by the representative of Auditor General of Pakistan would be applicable when the national audit system is notified by the Auditor General of Pakistan.

(S.K. AWAN)
ASSISTANT CHIEF (LEGAL),
PROVINCIAL TRANSITION WING

NO.SOIII/2-145/2004
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI ABADIS
AND SPATIAL DEVELOPMENT
DEPARTMENT
Karachi dated the 9th May 2005.

1. The District Coordination Officer,
_____ (All in Sindh)
2. The Town/Taluka Municipal Officer,
_____ (All in Sindh)

SUBJECT: LOCAL GOVERNMENT NOT TO INCUR DEBT

1. It has been observed that tenders have been invited and work orders are being issued by District Government/Town/Taluka Municipal Administration without availability of funds/allocation in budget in violation of mandatory provision of SLGO-2001 as section-120 (1) ibid strictly prohibits for the same.
2. I am, therefore, directed to advise you to desist from issuing tenders/work orders of the development works without having allocation in budget failing which delinquent will be held responsible for the consequences and severe action will be initiated against them.

(QAMAR AHMED KHAN)
SECTION OFFICER-III

No. SOT (LG)-2(206)/03
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI ABADIS
& SPATIAL DEVELOPMENT DEPARTMENT
Karachi dated 25-05-2005

NOTIFICATION

No. SOT (LG) –2(206) / 03 in Super session to this Department letter No. SO (A) RD 2022/ 81 (E-II) dated 19-10-1995, hence forth, the Assistant Engineers / DTOs / ATOs of BPS-17 shall have the powers to record measurements and execution and supervision of the Development work. The Sub-Engineering of BPS –II / 16 will however continue to assist the Assistant Engineers in supervising the development works.

(MUHAMMAD SALEEM KHAN)
ADDITIONAL CHIEF SECRETARY
LOCAL GOVERNMENT DEPARTMENT
GOVERNMENT OF SINDH

No. No. SOT (LG) –2 (206) /03 Karachi, dated the 25th May, 2005

A copy is forwarded for information and necessary action to: -

1. The Additional Chief Secretary (Dev), P & D Department, GOS, Karachi.
2. The Secretary, Finance & Cooperation Department, GOS, Karachi.
3. The Nazim (s), City District Government (All).
4. The Zila Nazim (S), District Government (All).
5. The Taluka Nazim (s), TMAs (All)
6. The District Coordination Officer, District Government (All)
7. The Taluka Municipal Officer, TMAs (All)
8. The Managing Director, KW & SB/ EDO (Wat/San), CDGK, Karachi
9. The Director General, (Tech), Local Government Department, GOS, Hyderabad
10. The Director General, Hyderabad Development Authority, GOS, Hyderabad
11. P.S to Chief Secretary, Govt of Sindh, Karachi.
12. P.S to Additional Chief Secretary, Local Govt. Department, of Sindh Karachi.
13. The Section Officer (II), Local Government Department, GOS, Karachi.
14. The Section officer (VII), Local Government Department, GOS, Karachi.
15. Officer Order file

(IQBAL FEROZE)
SECTION OFFICER –VI (Tech)

PRIME MINISTER

**No.F.13-NRB/DS (FA-2)/05
30TH May 2005**

My dear Chief Minister,

As you are aware, the dates for the forthcoming Local Government elections will be announced by the Chief Election Commissioner shortly. The Local Governments under Section 109 of the Local Government Ordinance, 2001 are required to refrain from spending funds or making commitments for any expenditure in excess of eight percent per mensem of the budgeted funds for the remainder of their term in office in a financial year.

Attention of all Local Governments needs to be drawn to this important provision of the Local Government Ordinance, 2001. They may further be advised to strictly observe this requirement and make no budgetary commitments, which are contrary to the law including award of any contract on tendering of any development works.

With best wishes,

Yours Sincerely,

(Shaukat Aziz)

Dr.Arbab Ghulam Rahim
Chief Minister Sindh
Karachi.

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI
ABADIS AND SPATIAL
DEVELOPMENT DEPARTMENT**

ORDER

1. NO.SOA (LG)/4(23)/2005 WHEREAS, schedule of Local Government Elections, 2005 for the Province of Sindh has been notified by Chief Election Commissioner of Pakistan vide his notification No.F.3 (1)/2000-Elec-1 (2) dated 30th June, 2005.
2. Consequently Zila Councils, Tehsil Councils, Town Councils and Union Councils in all Districts of Sindh stand dissolved and all Nazims, Naib Nazims and Members of the Councils cease to hold their respective offices by virtue of sub section (1) of Section 179(A) of Sindh Local Government Ordinance, 2001 with immediate effect.

ADDITIONAL CHIEF SECRETARY
LOCAL GOVERNMENT KATCHI ABADIS
& SPATIAL DEVELOPMENT DEPARTMENT
KARACHI DATED 30-06-2005

DEPUTY SECRETARY TO
CHIEF MINISTER, SINDH

Prime Minister's Directive
Most Immediate

No.PA/DS(C)/CMS/5-2/2005
Karachi dated the 6th July 2005.

To

The Chief Secretary,
Government of Sindh,
Karachi.

SUBJECT: IMPLEMENTATION OF SECTION 109 SLGO 2001.

I am directed to enclose a copy of the DO letter No.F.13-NRB/DS (IA-2)/05 dated 30th May 2005 from the Honorable Prime Minister of the Islamic Republic of Pakistan to the Honorable Chief Minister, Sindh on the subject and say that the Honorable Chief Minister, Sindh has directed that the all the Local Governments and other concerned may be directed to strictly observe the requirement of the Section 109 of SLGO, 2001.

The Honorable Chief Minister has further desired that all concerned may be issued a directive not to make any budgetary commitments contrary to the law, including award of any contract or tendering of any development works.

(MANZOOR ALI SHAIKH)

**No.PA/DS(C)/CMS/5-2/2005
Karachi, dated the 6th July, 2005**

To

The Chief Secretary,
Government of Sindh,
Karachi.

SUBJECT: IMPLEMENTATION OF SECTION 109 SLGO 2001.

I am directed to enclose a copy of the DO letter No.F.13-NRB/DS (IA-2)/05 dated 30th May 2005 from the Honorable Prime Minister of the Islamic Republic of Pakistan to the Honorable Chief Minister, Sindh on the subject and say that the Honorable Chief Minister, Sindh has directed that the all the Local Governments and other concerned may be directed to strictly observe the requirement of the Section 109 of SLGO, 2001.

The Honorable Chief Minister has further desired that all concerned may be issued a directive not to make any budgetary commitments contrary to the law, including award of any contract or tendering of any development works.

(MANZOOR ALI SHAIKH)

OFFICE OF THE DIRECTOR GENERAL (TECH)
LOCAL GOVT. DEPTT, GOVERNMENT OF SINDH HYDERABD

Phone No.0221-613193

NO.DB/329/2005

Hyderabad Dated 16/08/2005

To,

The Taluka Officer (I&S),
Taluka Municipal Administration,

The Assistant Director,
Local Fund Audit,
District_____

Subject: **EXERCISE OF POWERS OF TECHNICAL SANCTION BY TOWN OFFICERS (INFRASTRUCTURE)**

As per request of Director Local Fund Audit vide his letter No. LFA.III (COR) DG-Tech-Hyderabad/1192, dated 23-06-2005 the Secretary LG. KA & SP Dev. Department GoS Karachi, has issued clarification letter vide NO.SOT (PHE)- 2 (206/02/4613, dated 10th August 2005 (Copy enclosed) in which the instructions already issued by his good office vide NO.SO.VIII/2(5)/2001 dated 05-07-2002 (Copy enclosed) have been confirmed and directed to this office to inform to T.O (I&S) all posted at Taluka/Districts to follow the standing financial rules as laid down in the delegation of powers under the financial rules and the powers of re-appropriation rules 1962 wherein the officers of grade 17 and below (TO I&S) have no place to accord T.S of the estimate where as the officers of grade-18 and above have the powers as under:

- | | |
|--|--|
| 1. Assistant Engineer/TO (I&S)
Of B-17/below: | No Power |
| 2. Executive Engineer/TO (I&S)
Of (B-18) | The work having A.A cost of Rs.06 million |
| 3. Superintending Engineer (B-19) | The work having A.A cost of Rs.3.0 million |
| 4. Director General/Chief Engineer (B-20) | No Limit (full powers) |

All TO (I&S) are hereby directed not to violate the financial rules and get T.S from all the sub-works from Directorate General (Tech) and its sub-ordinate offices as per competency mentioned above. The powers of T.S are meant on A.A cost but not on the cost of sub-works prepared and sanctioned in peace meals.

The expenditure incurred on un-authorized T.S is required to be regularized by seeking posts facto sanctions already directed by secretary LG, K.A & Sp. Dev. GoS Karachi, vide letter under discussion.

All Assistant Director of local Fund Audit stationed at Districts are requested to dis-allow the payment till financial codal formalities are observed by the T.O (I&S) posted at TMAs.

Since the Districts have its own Government and do not come under the direct control of Local Governments Department as such the group of Offices working under its control i.e. EDO (W&S) have no role to play in according T.S of the schemes pertaining to water and sanitation sector which is purely job of TMA as per SLGO-2001.

(Muhammad Siddique Jalalani)
Director General (Tech.)
LOCAL GOVERNMENT DEPARTEMENT
GOVERNMENT OF SINDH HYDERABAD



No. SOT. (PHE)-2(2006)/02/4613
GOVERNMENT OF SINDH
LOCAL GOVERNMENT
DEPARTMENT
Karachi dated the 10-08-2005

To,

The _____
Local Fund Audit Department
Government of Sindh,
Karachi.

SUBJECT: **EXCECISE OF POWERS OF TECHNICAL SANCTION BY TOWN OFFICER (INFRASTRUCTURE).**

I am directed to refer to your letter quoted above on the captioned subject and to state that the DG (Tech) LGD, GOS, Hyderabad is empowered to occur Technical sanction under the West Pakistan delegation of powers under financial rules and powers of re-appropriation Rules 1962 which would be intact till further orders Notification is issued by the Competent Authority. The validity of the office letter no. So-VIII /2(5) 2001 dated 5th July 2002 is confirmed.

It is therefore requested to please direct all assistant Director, Local Fund Audit stationed at District Head Quarters to follow the standing financial Rules mentioned above and payment be allowed to make after observing all codal formalities.

IQBAL FEROZE
SECTION OFFICER-VI (TECH)

A Copy for information is forwarded to Director General (Tech.) Local Government Hyderabad requested to please direct all TOs (I&S) of TMAs to follow the standing financial rain and power of re-appropriation Rules 1962.

SECTION OFFICER-VI (TECH)

**GOVERNMENT OF SINDH
LOCAL GOVERNMENT, SPATIAL
DEVELOPMENT
AND KATCHI ABADIES DEPARTMENT**

NOTIFICATION

NO. SO.(ADMN) (LG)(5)3/2004:- With the approval of competent Authority vide Finance Department advise No. FD (SR-IV) 1-28-2005 dated 31-05-2005 sanction is here by accorded to re-designate the following posts of Monitoring posts of Monitoring and Evaluation Cell in Local Governments Departments, Governments of Sindh, and Karachi.

S. #	Post to be surrendered	No of posts	Pay scale	Posts to be created	Pay scale
1.	Superintendent Engineer, PHE, Larkana				
2.	Divisional Planning Officer, RDD, Larkana (defunct)				
3.	Assistant design Officer PHE Larkana (defunct)				
4.	Superintendent PHE, Larkana (defunct)				
5.	Accounts Clerk, PHE, Larkana (defunct)				
6.	Driver. DLG, Mirpurkhas (defunct)				
7.	Naib Qasid (Superintendent Engineer, PHE, Larkana (defunct)				
8.	Naib Qasid (Superintendent Engineer, PHE, Larkana (defunct)				

**(Muhammad Saleem Khan)
Additional Chief Secretary
Local Governments Department**

**No.RO(R&C)/Vehicle/6(46)/05
GOVERNMENT OF SINDH LOCAL
GOVERNMENT, KATCHI ABADIS
AND SPATIAL DEVELOPMENT
DEPARTMENT
Karachi dated 5th December 2005.**

- | | | |
|---|--|--|
| * | The City Nazim,
City District Government,
Karachi. | Karachi Water & Sewerage
Board, Karachi. |
| * | The District Nazim,
District Government,
_____ (All) | * The Chief Controller,
KBCA, Karachi |
| * | The District Coordination
Officer,
District Government,
_____ (All) | * The Town Nazim,
Town Municipal
Administration,
_____ (All) |
| * | The Managing Director, | * The Taluka Nazim, (All)
Taluka Municipal
Administration, (Through
LGSO) |

SUBJECT: PURCHASE OFFICIAL VEHICLES

As per “The Sindh Local Government Nazim, Naib Nazims and Members (Honoraria and Privileges) Rules, 2001”, The Town/Taluka Nazims are equivalent to the following scales: -

- | | | |
|------|---|---------|
| i) | City Nazim, City District | (BS-21) |
| ii) | District Nazim (Other District) | (BS-20) |
| iii) | Town Nazims of City District Government and
Taluka Nazims of Hyderabad/Larkana, Sukkur & Mirpurkhas TMAs | (BS-19) |
| iv) | Taluka Nazims of all District Head Quarters | (BS-18) |
| v) | Taluka Nazims of TMAs other than above | (BS-17) |
2. The policy determined by S&GAD regarding entitlement of vehicles states that: -
- i) All officers in BS-21 and BS-20 are entitled to use 1300cc locally manufactured cars.
 - ii) All officers in BS-19 are entitled to use 1000cc locally manufactured cars.
 - iii) All officers in BS-18/BS-17 are entitled to use 800cc Cars/Suzuki Jeeps locally manufactured. (Copy enclosed).
3. It is requested that the above criteria must be given full weightage while purchase of vehicles.

RESEARCH OFFICER

**GOVERNMENT OF SINDH LOCAL
GOVERNMENT KATCHI ABADIS AND
SPATIAL DEVELOPMENT
DEPARTMENT**

Karachi dated the 25th January 2006

NOTIFICATION

NO.SO.II (LGD) 2(45)/90: In pursuance of Services General Administration and Coordination Department U.O.No.SO.I (S&GAD) 2/7/06(LG-2) dated 20.1.2006 and with the approval of the Competent Authority i.e. Chief Minister, Sindh, Directorate General (Technical) Local Government Department is renamed as Directorate General, Public Health Engineering, Local Government Department. The following posts are re-designated with immediate effect as under:-

S. No.	Present posts	No. of posts	Re-designated posts
1.	Director General (Tech) (BS-20) at Hyderabad	01	Director General (BS-20) PHE, LGD at Hyderabad
2.	Director Technical (BS-19) LGD, Hyderabad	02	i) Director Tech (BS-19) PHE, LGD at Hyderabad ii) Superintending Engineer (BS-19) PHE, LGD at Mirpurkhas
3.	Superintending Engineer/Director (BS-19) LGD Hyderabad	01	Superintending Engineer (BS-19) PHE, LGD at Larkana
4.	Superintending Engineer (BS-19) LGD Hyderabad	01	Superintending Engineer (BS-19) PHE, LGD at Hyderabad.
5.	Superintending Engineer (BS-19) LGD Sukkur	01	Superintending Engineer (BS-19) PHE, LGD at Sukkur.

Henceforth the role of Directorate General Public Health Engineering is relocated to perform the functions as under: -

- i. Execution and supervision of all the Provincial ADP schemes, inter-district/inter-taluka schemes, foreign funded projects. The execution of TMA schemes upto 10 million would remain with TMA.
- ii. Provide technical assistance to TMA by PHE, LGD in designing, monitoring and execution of water and sanitation schemes. The PHE, LGD will supervise the operation and maintenance of water supply and drainage schemes of major cities maintained by TMAs.
- iii. TO (I&S) will work under the command of PHE, LGD for execution of PHE, LGD related schemes, other activities of TO (I&S) will remain with TMAs.

- iv. The service record of PHE, LGD staff will be maintained by Directorate General, PHE, LGD for the service security and their salaries and other allowances are placed at the disposal of Director General Public Health Engineering Local Government Department for further distribution to TMAs or place of posting.

MUHAMMAD ISHAQUE LASHARI
SECRETARY TO GOVERNMENT OF SINDH

**No.E&A (LG) 4(115)/2005
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KATCHI
ABADIS AND SPATIAL
DEVELOPMENT DEPARTMENT
Karachi dated the 31st January 2006.**

O R D E R

In supersession of this Department's order No.RO(R&C) Misc/4(50)/2004, dated 27.12.2004, Secretary, Local Government, Katchi Abadis and Spatial Development Department, Government of Sindh, is pleased to delegate authority to special Secretary (LG) and Additional Secretary (LG)/(LGC) in respect of the following job/work assignments under Rule 4(iii) of the Sindh Government Rules of Business, 1986 with immediate effect and until further orders:-

S. No.	Description of work Assignment	Authority to pass final orders
01	Grant of leave to officers/officials * Grade 1-5 * Grade 6-15	* Additional Secretary * Special Secretary
02	Grant of Leave to Nazims/Naib Nazims of Union and Taluka/Town Municipal Administrations	* Special Secretary
03	Transfer/Postings of officials * Grade-15	* Special Secretary
04	Appointment/Promotion cases * Grade1-15	* Special Secretary
05	Disciplinary Proceedings/ACC * Grade 1-5 * Grade 6-15	* Additional Secretary * Special Secretary
06	Retirement from service / Disposal of Pension Cases * Grade 1-5 * Grade 6-15	* Additional Secretary * Special Secretary
07	Disposal of Pension cases / LPR Encashment * Grade 1-5 * Grade 6-15	* Additional Secretary * Special Secretary
08	Issuing of seniority list	* Special Secretary
09	Issuance of obituary	* Special Secretary
10	Appeal cases * Grade 1-5	* Special Secretary
11	Grant of 180 days pay in death case / encashment/LPR * Grade 1-5 * Grade 6-15	* Additional Secretary * Special Secretary

S. No.	Description of work Assignment	Authority to pass final orders
12	Decision of intervening period * Grade 1-15	* Special Secretary
13	Affairs relating to TMAs and UAs	* Special Secretary

MUHAMMAD ISHAQUE LASHARI
SECRETARY TO GOVERNMENT OF SINDH

NO.SO.II (LGD) 1(1) 2002 Pt. I
GOVERNMENT OF SINDH
LOCAL GOVERNMENT KACHI ABADIS AND
SPATIAL DEVELOPMENT DEPARTMENT
KARACHI DATED THE 28th February, 2006

CIRCULAR

It has been observed that, the DCOs/TMOs are transferring/posting/relieving/ assigning additional charge to the officers of Local Government Department on their own without prior approval/orders of the competent authority, which is beyond their competency and against norms of good governance. Such, practice needs to be discounted.

In this regard, attention has been invited in the part that, under Section 30, sub-section 2 of the SLGO, 2001, and amendment under APT Rules, such orders are to be issued by the Government of Sindh.

Under Section 14, read with Section 35 of the SLGO, 2001, the Government of Sindh has the authority to set up any other office and the CDGK/District Government and TMAs at cannot make groups of offices specified in First Schedule and changes in offices or group of offices its own.

It is regretted that, the law, rule and even police decisions of the government decisions of the government are being violated constantly. However, in future no such illegal order be issued and earlier orders be withdrawn.

However, in case, where the transfer/posting/replacement etc. Of the officers is essential and unavoidable, a detailed case may be made our and sent to the Government with full justification for consideration and approval.

(MUHAMMAD ASHAQUE LASHARI)
SECRETARY TO GOVERNMENT OF SINDH
Karachi dated the 28th February 2006

Ph: 9205336
Fax: 9202619-17

**GOVERNMENT OF SINDH
PROVINCIAL TRANSITION WING
LOCAL GOVERNMENT
DEPARTMENT
Karachi dated the 1st July 2006.**

NOTIFICATION

No: LGD/PTW/TM-II/2006/787: WHEREAS the District Council, City district Government Karachi by its Resolution No: 604 dated the 29th January, 2005 has determined the honorarium of Nazim, Naib Nazim, Town Naib Nazim and member of the City District Council at certain rates.

AND WHEREAS Government have considered the rates determined by the said Council.

NOW, THEREFORE, in exercise of the powers conferred by clause (q) of section 39 of the Sindh Local Government ordinance, 2001 and in partial modification of the Sindh Local Government Nazim, Naib Nazims and Members (Honoraria and Privileges) Rules, 2001, the Government of Sindh are pleased to accord approval to the grant of honorarium to the said office bears as follows:-

1.	City District Nazim	Rs. 40,000
2.	City District Naib Nazim	Rs. 30,000
3.	Town Nazim	Rs. 20,000
4.	Town Naib Nazim	Rs. 10,000
5.	Each Member of City Zila Council	Rs. 10,000

(MUHAMMAD ISHAQUE LASHARI)
SECRETARY TO GOVERNMENT OF SINDH

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**HEALTH DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

**GOVERNMENT OF SINDH
HEALTH DEPARTMENT
Karachi, dated the 1st August, 2001**

To,

- 1) **Dr. Qadir Bux Qadwani,**
Director Health Services,
Hyderabad.
- 2) **Dr. Illahi Bux Soomro,**
Director Health Services,
Mirpurkhas
- 3) **Dr. Muhammad Ashfaque Paracha,**
Director Health Services,
Sukkur
- 4) **Dr, Sharafuddin Baloch,**
Director Health Services,
Karachi.
- 5) **Dr. Khalil Ahmed Katpar,**
Deputy Director Health Services,
Larkana

SUBJECT: POSTING OF OFFICERS IN BPS-19 AND BPS-18 ACCORDING TO THE NEW DEVOLUTION PLAN.

It has been proposed that in most of the cases the existing DHO of BPS-20 will hold the charge of EDO Health in the devolved system in their own districts.

2. You are therefore, directed to propose the names of officers, according to the new organization of the EDO (copy enclosed), keeping the following points in view and in consultation with EDOs and send through fax before 11:00 am on 02.08.2001.
3. The Officer proposed should be a willing and dedicated worker.
4. The merit of seniority must be maintained for posting.
5. The proposed officers preferably be of the same district
6. The proposal /posting /adjustment be prepared with minimal change and where change is suggested alternate officer should also be proposed.

Abdul Qadir Memon
Additional Secretary (Admin)

**No.PA/AS (A) D.P/ 2001
HEALTH DEAPRTMENT
GOVERNMENT OF SINDH
Karachi The September 08, 2001**

To,

The Joint Chief Economist
P&D Department
Government of Sindh
Karachi.

**SUBJECT: RE-STRUCTURING, RE-ORGANIZATION, RE-GROUPING &
MERGING OF HEALTH DEPARTMENT AT PROVINCIAL LEVEL.**

I am directed to refer your letter No. 3/1325 AC (Cood)/P&D/2001 dated September 05, 2001 on the subject noted above and enclosing herewith the required information as desired for further necessary action.

(Abdul Qadir Memon)
Additional Secretary (Admin)

The Set-up of Health Department Retained at Provincial Level.

Secretariat

1. Administration Wing
2. Development Wing
3. Procurement Wing
4. Technical Wing
5. Director Nursing
6. DG Health

Autonomous Bodies:

1. Sindh Institute of Urology and Transplantation

Statutory Bodies:

1. Quality Control Board
2. Sindh Nursing Examination Board
3. Sindh Medical Faculty
4. Health foundation
5. Blood Transfusion Authority.

Medical Colleges:

1. Dow Medical College Karachi (DMC)
2. Sindh Medical College (SMC)
3. Liaquat University of Medical Health Science Hyderabad (LMC)
4. Chandka Medical College Larkana (CMC)
5. Peoples Medical College Nawabshah (PMC)

Teaching Hospitals

1. Civil Hospital, Karachi
2. LMCH
3. PMCH
4. CMCH
5. Sindh Government Lyari General, Hospital
6. Sindh Government Hospital Liaquatabad
7. Sindh Government Hospital, Saudabad
8. Sindh Government Hospital, Orangi
9. Sindh Government Hospital, Korangi.

Major Hospitals

Sindh Government Hospital New Karachi

Sindh Government Hospital Ibrahim Hydri Karachi

Specialized hospitals:

1. Skin and Social Hygiene Center Karachi.
2. Sir C.J Institute of Psychiatry Hyderabad.
3. Institute of Chest Disease Kotri.
4. Ojha Institute of Chest Disease Karachi.

Paramedical Training Institutions

1. Public Health Institute Karachi
2. Public Health Institute Hyderabad
3. Public Health Institute Sukkur
4. Public Health Institute Larkana
5. Public Health Institute Mirpurkhas
6. Paramedical Institution Karachi
7. Paramedical Institution Larkana
8. Paramedical Institution Nawabshah
9. Paramedical Institution Jamshoro
10. Male Nursing School Jacobabad
11. Health Technician School Mirpurkhas
12. Health Technician School Sukkur
13. Jamshoro College of Nursing
14. Ayaz Soomro Nursing Training Institute Karachi.

Preventive Programs/Project:

1. Program Manager EPI
2. Program Manager Malaria
3. Program Manager Child Health
4. Program Manager World Food Program
5. Program Manager National Program for FP & PHC
6. Program Manager TB Control Program.
7. Program Manager Sindh AIDS Control Program
8. Program Manager Women's Health Project.

Other Institutions:

1. Services Hospital Hyderabad
2. Services Hospital Karachi
3. Police Hospital Karachi.
4. Office if Police Surgeons (4) (attach with medical college hospital)
5. Electro-Medical Workshop Jamshoro
6. PHDC Jamshoro.
7. Drug Testing Laboratory Karachi.
8. Food Testing Laboratory Hyderabad and Rohri.
9. Chief Drug Inspector
10. Chemcio-Bacteriological laboratory & Chemical Examiner Govt of Sindh Karachi.
11. I&I Depot.

Functions/Activities Transferred to the District Government as per Ordinance and the residual activities/functions to be retained at provincial level

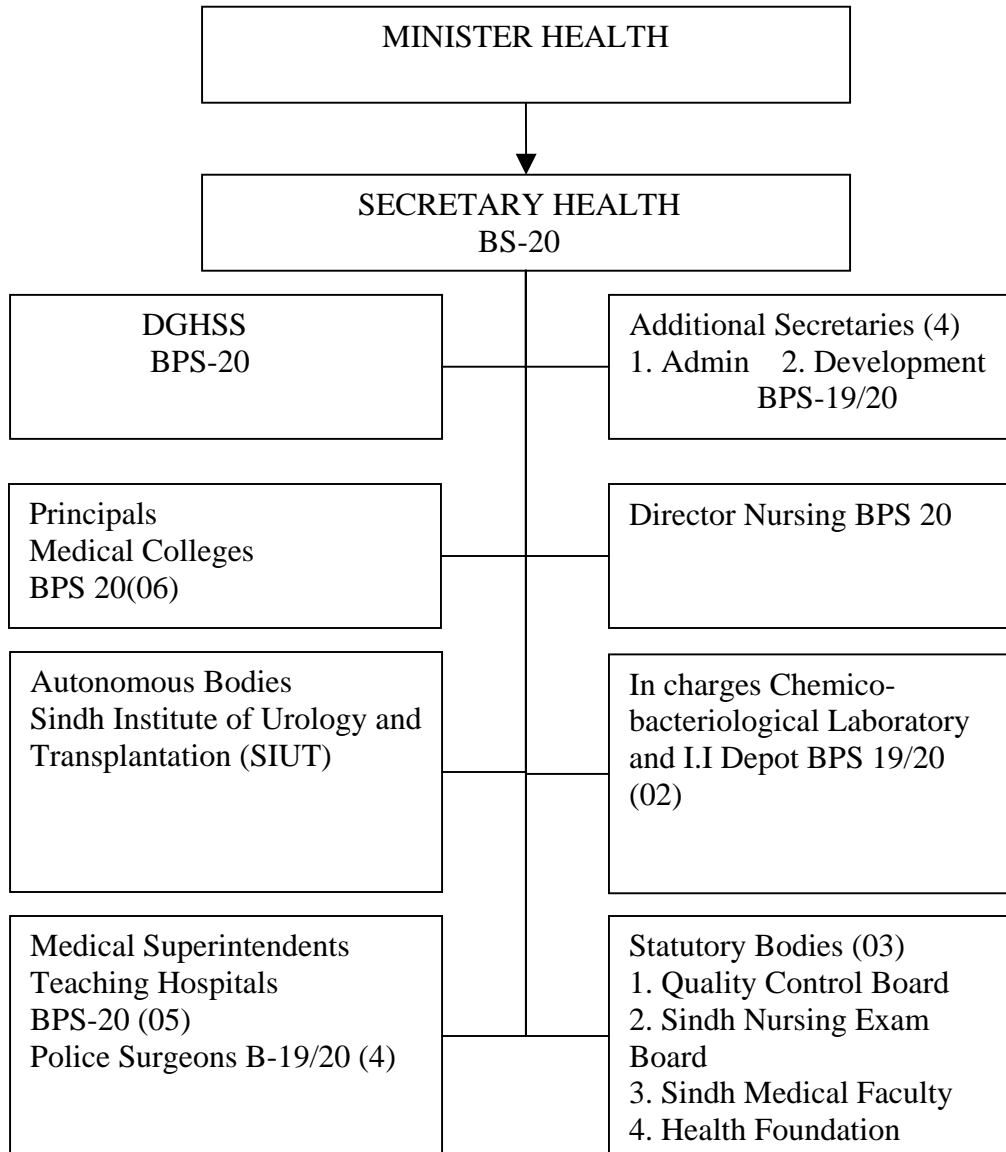
Sr. No	Department	Functions/Activities Transferred to the District Government as per Sindh Government ordinance (Aug 2001)	Residual activities/ functions to be retained by Department by provincial level
1.	Health Department	i. Implement policies and program (including foreign funded projects) in line with federal and	i. Policy development, legislation and monitoring implementation

Sr. No	Department	Functions/Activities Transferred to the District Government as per Sindh Government ordinance (Aug 2001)	Residual activities/ functions to be retained by Department by provincial level
		<ul style="list-style-type: none"> ii. provincial policy guidelines ii. Administrative control over all medical, paramedical and auxiliary staff of the district iii. Appointment up to BPS-17 by the District iv. Posting and Transfers of the officers/Officials up to the BPS-19 within the district v. Technical guidance to public, Private health institutions for health promotion and disease prevention vi. Enforcement of all health related acts vii. Inter sectoral coordination for health related activities viii. Collection and Compilation of MIS data ix. Monitoring and supervision of health services at district level x. Planning, Preparation and implementation of development projects xi. Procurement of medicine, equipment furniture, civil works and other goods xii. Preparation of Annual Health plans and budget and ensure effective financial management. 	<ul style="list-style-type: none"> ii. Supervision and monitoring of provincial institutions and district performance and provide technical guidance iii. Coordination and regulation of medical, Dental,, Nursing and Paramedical Education. iv. Recruitment, Transfer, posting, promotion and disciplinary action of all cadres/grades for provincial institution v. Recruitment, Transfer, posting, promotion and disciplinary action from BPS-18 and above for doctors and BPS-17 and above for other cadres of district. vi. Planning and development for all provincially managed institutions and macro level planning for the districts. vii. Policy dialogue/ coordination with federal/ district Government and Donors viii. Procurement of

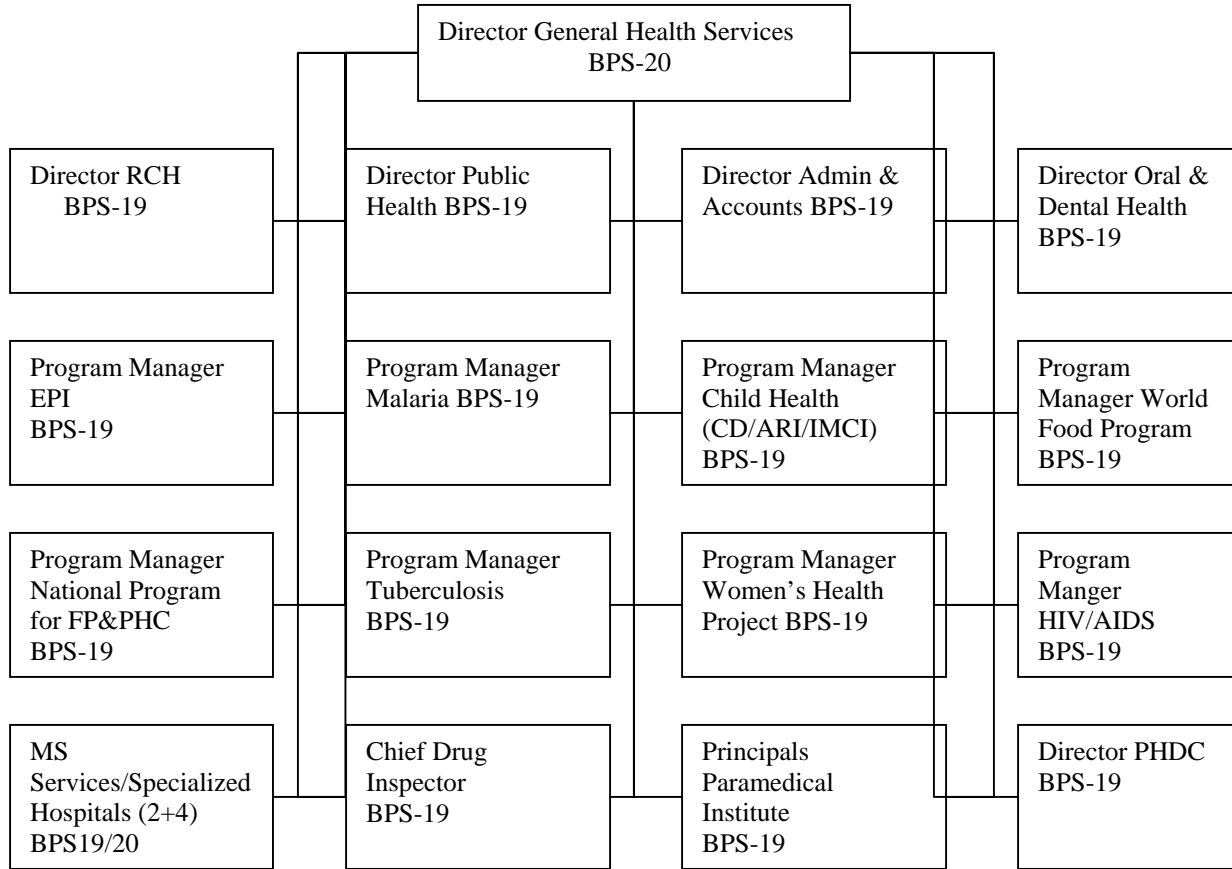
Sr. No	Department	Functions/Activities Transferred to the District Government as per Sindh Government ordinance (Aug 2001)	Residual activities/ functions to be retained by Department by provincial level
		<ul style="list-style-type: none"> <li data-bbox="678 254 1065 352">xiii. Resources generation as per government guidelines <li data-bbox="678 363 1065 462">xiv. Ongoing monitoring of performance indicators. <li data-bbox="678 472 1065 611">xv. Condemnation and disposal of unserviceable vehicles/equipment <li data-bbox="678 621 1065 720">xvi. Prepare and implement solid waste management 	<ul style="list-style-type: none"> <li data-bbox="1312 254 1552 684">goods/services for provincially managed institutions; and vehicles, electro-medical equipment, technical assistance and rate contract for medicines for district. <li data-bbox="1214 695 1552 978">ix. Constitution of medical boards for provincial employees, Standing and Special medical Board (SMB) for all employees. <li data-bbox="1214 989 1552 1087">x. Data analysis and feedback to MoH and District <li data-bbox="1214 1098 1552 1239">xi. Budget allocation and control for provincial institutions only. <li data-bbox="1214 1249 1552 1377">xii. Health and Nutrition Education activities <li data-bbox="1214 1388 1552 1455">xiii. Undertake health system research. <li data-bbox="1214 1465 1552 1604">xiv. Development of minimum standards of service delivery <li data-bbox="1214 1614 1552 1753">xv. Provision of technical support to the Districts in all respect <li data-bbox="1214 1764 1552 1862">xvi. Resolve inter and intra district conflicts <li data-bbox="1214 1873 1552 1925">xvii. Annual monitoring of

Sr. No	Department	Functions/Activities Transferred to the District Government as per Sindh Government ordinance (Aug 2001)	Residual activities/ functions to be retained by Department by provincial level
			district performance against agreed indicators

Proposed Provincial Organization



Proposed Staff DG Office



NO. E&A (HD) 9-136-2001
Government of Sindh
Health Department
Karachi, Dated the 15th December 2001

To,

- 1) Additional Secretary (Technical)
Procurement/ Development,
Health Department, Sindh,
Karachi
- 2) Executive District Officer (Health),
(All in Sindh).

SUBJECT: POLICY DECISION UNDER DEVOLUTION PLAN

Enclosed please find herewith copy of letter NO.PS/CS- 108733(s/2001 dated the 12th December 2001 received from the Chief secretary Sindh Karachi, for information and strict compliance.

(ABDUL QADIR MEMON)
ADDITIONAL SECRETARY (ADMN)



MUHAMMAD JAVED ASHRAF HUSSAIN

My Dear,
Khalid Latif.

As you are aware, the fundamental purpose of the devolution plan launched on 14th August 2001, was to transform governance by empowering the representative of the people. Subsequently, the District Nazims have been entrusted with full authority and responsibility on all affairs in the district government.

It should be absolutely clear that all government agencies within the district are subordinate to the Nazim who will exercise full control in running the affairs of the district. Government officials will function as his subordinate on authority delegated by the Nazim. Accordingly, the following policy decision will be implemented immediately for which, where required, steps may be taken for necessary consequential changes in the rules/laws:-

- (i) It is manifestly clear that Nazim is in charge of the districts and all instruction emanating from the Provincial Government should be addressed to the District Nazim instead of District Coordination Officer.
(Action: all Secretaries)
- (ii) All Committees/bodies/organizations formerly headed by the Deputy Commissioner in his ex-officio capacity should henceforth be headed by the District Nazim.
(Action: Secretary Local Government)
- (ii) The District Nazim Should be in full control of the district and responsible for its administration.
(Action: all Secretaries, City/District Nazims and DCOs)
- (iv) In order to clarify the mandate and demarcate the responsibilities between the District Nazim and DCO, a two-day seminar /workshop should be attended by all District Nazims and DCOs of the Province.
(Action: Secretary, Local Governments)
- (iv) Pay/privileges/allowances of District Nazims should be decided on a uniform basis. However, higher cost of living allowances for district Nazims of big cities and hardship allowances for those serving in far-flung districts should be catered for.
(Action: Secretary Finance)

- (vi) The number of EDOs in each district should be on need basis instead of adopting a uniform formula.
(Action: All Secretaries of devolved Department and Secretary (Services, SGA&D))
- (vii) The DCOs DPOs and EDOs should keep their respective District Nazims fully justified for all the communications, including posting/transfer/orders received by them from the provincial Government.
(Action IGP and DCOs)
- (viii) District Nazims recommendation for transfer of government functionaries in his district should invariably be accepted by the Provincial Government, if cogent reasons are given by the Nazim.
(Action: All Secretaries of devolved Department and Secretary (Services, SGA&D))
- (ix) Notwithstanding the DCO being the Principal Accounting Officer, all expenditure in the district must be sanctioned by the District Nazims.
(Action: Secretary Finance, and all DCOs)
- (x) All senior officers and their personal staff must remain approachable at all times to the Districts Nazims to discuss urgent matters concerning their districts
(Action: All Secretaries)
- (xi) There should be provision of full infrastructural assistance to the Nazims so that they have efficient and effective offices
(Action: Secretaries GA&C, LG, Finance and all DCOS)

Please ensure that the above policy decisions are implemented and exemplary action taken against the officials who show hesitation or do not comply with them, in letter and spirit. Please also submit progress report on the implementation of each issue by 21st September 2001.

With regards,

Yours sincerely

MUHAMMAD JAVED ASHRAF HUSSAIN
Major (Rtd) Khalid Latif Chahudary,
Secretary to Government of Sindh,
Health Department.

**GOVERNMENT OF SINDH
HEALTH DEPARTMENT
KARACHI, DATED 3-5-2002**

NOTIFICATION

No.E&A(IIID) 9-136/2001 With the approval of competent authority the [posts in the office of Director General Services Sindh, all DHO offices at district level Town/Taluka level offices and [project directors for different preventive programs are re-designed as mentioned below.

Offices of D.G Health

S. No	Name of the existing posts	B.P.S	No. Of sanctioned posts	Re-designed as	B.P.S	No. Of posts
1	Divisional Dy. Directors	20	2	Dy. Directors Admin & Accounts	19	1
				Director Public Health	19	1
2	Director CD	20	1	Director RCH allowing Senior BPS officers to work at junior posts by upgrading this post personal to him till such time incumbent is working their	19	1
3	Director Dental	20	1	Director Oral & Dental Health allowing Senior BPS Officer to work at the Junior post by upgrading this post personal to him till such time incumbent is working there.	19	1
4	Director MCH	19	1	Dy. Director Preventive	18	1
5	Dy. Director Dental	19	1	Dy. Director Oral & Dental Health	18	1
6	Dy. Director General Admin	19	1	Dy. Director Curative	18	1
7	Asstt. Director Medical	19	2	D. Director Admin	18	1

S. No	Name of the existing posts	B.P.S	No. Of sanctioned posts	Re-designed as	B.P.S	No. Of posts
8	Technical Advisor SPSC	19	2	Dy. Director Paramedical	18	1
9	Epidemiologist	19	1	Dy. Director HMIS/Epidemiologist	18	1
10	Asstt. Director Health Education	18	1	Asstt. Director RCH	17	1
11	Asstt. Director Budget	17	1	Accounts Officer	17	1

PROJECTS OF SINDH

S. NO	Institution	Existing Post	No. of Post	Re-designed as	No. of Post	Institution
1	Blood Transfusion Hyd.	Project Directors (B-19)	01	Program Manager child Health (B-19) allowing senior BPS officer to work at junior post by upgrading this post personal to him till such time incumbent is working there.	01	Blood Transfusion Hyd.
2	Blood Transfusion Karachi	Project Director (B-19)	01	Program Manager E.P.I (B-19) allowing senior officer to work at junior post by upgrading this post personal to him till such time incumbent is working there.	01	Blood Transfusion Hyd.
3	Blood Transfusion Karachi	Project Director (B-19)	01	Program Manager World Food Program (B-19)	01	Blood Transfusion Hyd.

TB CONTROL PROGRAM

S. No	Institution	Existing post	No. Of post	Re-designate as	No. Of posts	Institution
1	T.B Control & BCG Campaign Hyd.	Director (B-20)	01	Program Manager T.B (B-19) (Allowing senior BPS officer to work at junior post by upgrading this post personal to him till such time incumbent is working there.)	01	T.B Control & BCG Campaign Hyd.
2	T.B Control & BCG	Deputy Director (BS-19)	04	Deputy Director TB Control Coordination (BS-19)		T.B Control & BCG Campaign Hyd.
				Deputy Director TB Control Technical (BS-19)		T.B Control & BCG Campaign Hyd.
				Deputy Director TB Control Training (BS-19)		T.B Control & BCG Campaign Hyd.
				Deputy Director TB Control Monitoring (BS-19)		T.B Control & BCG Campaign Hyd.

Divisional Directors

S. No	Name of institution	No. Of sanctions	Bps	No. Of posts to	Re-designated as	Name of institution with	Bps
1	<u>DHS Karachi</u>						
	<u>Malir Karachi</u>						
	Director Health services	01	20	01	EDO	EDO Karachi City	20
	Asstt. Directors	01	19	01	Dy. Distt. Officer (RH)	EDO Karachi City	18
	Divisional FSMO	01	19	01	THO Gulberg	EDO Karachi City	19
	Dy. Director	01	19	01	THO Lyari	EDO Karachi City	19
	Dy. DHS	01	19	01	THO Orangi	EDO Karachi City	19
2	<u>DHS Hyderabad</u>						
	DHS Hyderabad	01	20	01	EDO	EDO Ghotki	20
	Asstt. Director Hyderabad	01	19	01	EDO THO-Urban Curative	EDO Hyderabad	18
	Divisional FSMO	02	19	02	Dy. Distt. Officer Procurement and Logistic	EDO Nawabshah	18
					Deputy THO-Urban Services	EDO Hyderabad	18
	Dy. Director Health Services	01	19	01	Deputy. THO Rural Services	EDO Hyderabad	18
3	<u>DHS Sukkur</u>						
	DHS	01	20	01	Distt. Officer admin & Account	EDO Ghotki	18
	Asstt. Director	01	19	01	Dy. Distt. Officer Procurement and Logistic	EDO Khairpur	18
	Divisional FSMO	02	19	02	Dy. Distt. Officer Procurement and Logistic	EDO Sukkur	18

S. No	Name of institution	No. Of sanctions	Bps	No. Of posts to	Re-designated as	Name of institution with	Bps
					Distt. Officer admin	EDO Sukkur	18
	Dy. Director Health Services	01	19	01	Distt. Officer Account & Budget	EDO Sukkur	18
4	<u>DHS Larkana</u>						
	DHS	01	20	01	Distt. Officer Medical & P. Health	EDO Ghotki	18
	Asstt. Director	01	19	01	Dy. Distt. Officer admin	EDO N. Feroz	18
	Divisional FSMO	02	19	02	Dy. Distt. Officer admin	EDO Khairpur	18
					Dy. Distt. Officer Account & Budget	EDO Khairpur	18
	Dy. Director Health Services	01	19	01	Dy. Distt. Officer Procurement and Logistic	EDO N. Feroz	18
5	<u>DHS Mirpurkhas</u>						
	DHS	01	20	01	TO Head Quarter Ghotki	EDO Ghotki	19
	Dy. Director Health Services	01	19	01	Dy. Distt. Officer P&D	EDO Nawabshah	18
	Divisional FSMO	02	19	02	Dy. TO RCH	EDO Nawabshah	18
					Dy. Distt. Officer HRD	EDO Nawabshah	18
	Asstt. Director	01	19	01	Dy. Distt. Officer Account & Budget.	EDO N. Feroz	18

Karachi City District

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
1	DHO Office	District Health Officer	20	05	05	District Officer Admin & Accounts	EDO Office	19	01
						District officer Procurement & drug Control	EDO Office	19	01
						District Officer Regulation and Quality Control	EDO Office	19	01
						District Officer Curative	EDO Office	19	01
						District Officer Preventive	EDO Office	19	01
2	Sindh. Govt.Hosp. Saud abad	Sr. RMO	19	04	02	Dy. District Officer Public Health	EDO Office	18	01
						Epidemiologist	EDO Office	18	01
3	Other Health Institution Karachi	Dental Surgeon New Karachi Hospital	17/18	24	01	Dy. District Officer Dental	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
4	Public Health school Karachi	Vice Principal Public Health Scholl Karachi	18	1	01	Dy. District Officer Nursing Superintendent	EDO Office	18	01
5	Other Health School Karachi	SMO	18	124	02	Dy. District Officer Hospital	EDO Office	18	01
						Dy. District officer for monitoring and Evaluation	EDO Office	18	01
6	TB Control	SMO Ojha Institute of Chest Disease	18	15	01	Dy. District Officer planning and Development	EDO Office	18	01
7	Health Center Karachi	Programme Training Officer	18	01	01	Public Health analyst	EDO Office	18	01
8	Health Center Karachi	SMO	18	31	03	Dy. District Officer Procurement	EDO Office	18	01
						Dy. District Officer Regulation & Registration	EDO Office	18	01
						FSMO	EDO Office	18	01
9	Drug Control	Divisional Drug Inspector	18	01	01	Dy. District Officer Drug	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
10	Health Center Karachi	MO (M/F)	17	137	08	Asstt. Director Officer Hospital	EDO Office	17	01
			17			Asstt. District Officer Reproductive Health/NP	EDO Office	17	01
			17			Coordination priority Program	EDO Office	17	01
			17			Surveillance Officer	EDO Office	17	01
			17			Entomologist	EDO Office	17	01
			17			Pharmacist	EDO Office	17	01
			17			Monitoring and Evaluation Officer (HMIS)	EDO Office	17	01
			17			Admin Officer	EDO Office	17	01
11	DHO Office	District dental Officer	19	04	04	Senior Dental Surgeon SG Hospital Orangi Town	Other Health Institution	19	01
						Senior Dental Surgeon SG Hospital New Karachi	Other Health Institution	19	01
						Senior Dental Surgeon SG Hospital Korangi	Other Health Institution	19	01

At Town Level

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
12	DHO Karachi	THO	19	03	03	Town Health Office Keamari	EDO Office	19	01
						Town Health Office Baldia	EDO Office	19	01
						Town Health Office Liaquatabad	EDO Office	19	01
		FSMO	19	03	03	THO Saddar	EDO Office	19	01
						THO Gulshan-e-Iqbal	EDO Office	19	01
		ADHO	19	05	05	THO Sharah-e-Faisal	EDO Office	19	01
						THO Landhi	EDO Office	19	01
						THO Korangi	EDO Office	19	01
						THO N. Nazimabad	EDO Office	19	01
						THO New Karachi	EDO Office	19	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
13	Services Hospital Karachi	AMS/Civil Surgeon	20	01	01	Town Health Officer	EDO Office	19	01
14	Other Health Instruction	AMS	19	08	02	Town Health Office Bin Qasim	EDO Office	19	01
						Town Health Office SITE	EDO Office	19	01
15	Other Health Instruction	DMS	19	08	01	Town Health Office Gadap	EDO Office	19	01
16	Health Centers	SMO	18	31	21	Dy. THO Medical & P. Health Keamari	EDO Office	18	01
						Dy. THO Medical & P. Health Baldia	18	18	01
						Dy. THO Medical & P. Health Liaquatabad	18	18	01
						Dy. THO Medical & P. Health Saddar	18	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Dy. THO Medical & P. Health Jamshed Town	18	18	01
						Dy. THO Medical & P. Health Gulshan-e-Iqbal	EDO Office	18	01
						Dy. THO Medical & P. Health Shah Faisal	EDO Office	18	01
						Dy. THO Medical & P. Health Landhi	EDO Office	18	01
						Dy. THO Medical & P. Health Korangi	EDO Office	18	01
						Dy. THO Medical & P. Health N. Nazimabad	EDO Office	18	01
						Dy. THO Medical & P. Health New Karachi	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Dy. THO Medical & P. Health Gulberg	EDO Office	18	01
						Dy. THO Medical & P. Health Malir	EDO Office	18	01
						Dy. THO Medical & P. Health Bin Qasim	EDO Office	18	01
						Dy. THO Medical & P. Health SITE	EDO Office	18	01
						Dy. THO Medical & P. Health Gadap	EDO Office	18	01
						Dy. THO Medical & P. Health Lyari	EDO Office	18	01
						Dy. THO Medical & P. Health Orangi	EDO Office	18	01
17						Dy District Officer Procurement	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Dy. District Officer Regulation & registration	EDO Office	18	01
						FSMO	EDO Office	18	01
18	Other health Instruction	RMO	18	24	24	Dy, THO Admin Keamari	EDO Office	18	01
						Dy. THO Admin Baldia	EDO Office	18	01
						Dy. THO Admin Liaquatabad	EDO Office	18	01
						Dy. THO Admin Saddar	EDO Office	18	01
						Dy. THO Admin Jamshed Town	EDO Office	18	01
						Dy. THO Admin Gulshan-e-Iqbal	EDO Office	18	01
						Dy. THO Admin Shah Faisal	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Dy. THO Admin Landhi	EDO Office	18	01
						Dy. THO Admin Korangi	EDO Office	18	01
						Dy. THO Admin North Nazimabad	EDO Office	18	01
						Dy. THO Admin New Karachi	EDO Office	18	01
						Dy. THO Admin Gulberg	EDO Office	18	01
						Dy. THO Admin Malir	EDO Office	18	01
						Dy. THO Admin Bin Qasim	EDO Office	18	01
						Dy. THO Admin SITE	EDO Office	18	01
						Dy. THO Admin Gadap	EDO Office	18	01
						Dy. THO Admin Lyari	EDO Office	18	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Dy. THO Admin Orangi	EDO Office	18	01
						FSMO	Town Heath Office Keamari	17	01
						FSMO	SITE-EDO Office	17	01
						FSMO	Orangi	17	01
						FSMO	Jamshed Town	17	01
						FSMO	Landhi	17	01
						FSMO	New Karachi	17	01
19	SG H Saudi Abad	M/O	17	36	06	Coordinator NP	Town Health Office Keamari	17	01
						Coordinator NP	SITE	17	01
						Coordinator NP	Orangi	17	01
						Coordinator NP	Jamshed Town	17	01
						Coordinator NP	Landhi	17	01
						Coordinator NP	New Karachi	17	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Coordinator NP	Town Health Office Keamari	17	01
20	Sg hospital Liaquatabad	M/O	17	36	08	Coordinator HMIS	SITE	17	01
						Coordinator HMIS	Orangi	17	01
						Coordinator HMIS	Jamshed Town	17	01
						Coordinator HMIS	Landhi	17	01
						Coordinator HMIS	New Karachi	17	01
						Admin Officer	Town Health Officer Orangi	17	01
						Admin Officer	Town Health Office Keamari	17	01
21	DHO	M/O	17	01	01	Admin Officer	Town Health Officer Baldia	17	01
22	Other Health Instruction	M/O	17	443	15	Admin Officer	Town Health Officer Liaquatabad	17	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Admin Officer	THO Saddar	17	01
						Admin Officer	THO Jamshed Town	17	01
						Admin Officer	THO Gulshan-e-Iqbal	17	01
						Admin Officer	THO Shah Faisal	17	01
						Admin Officer	THO Landhi	17	01
						Admin Officer	THO Korangi	17	01
						Admin Officer	THO N. Nazimabad	17	01
						Admin Officer	THO New Karachi	17	01
						Admin Officer	Town Health Officer Gulberg	17	01
						Admin Officer	Town Health Officer Malir	17	01
						Admin Officer	Town Health Officer Bin Qasim	17	01

S. No	Name of Inst. With District	Name of the existing posts to be re-designated	B.P.S	No. of Sanctioned Posts	posts to be re-designated	Re-designate as	Name of the institution with District	B.P.S	No. of Posts
						Admin Officer	Town Health Officer SITE	17	01
						Admin Officer	Town Health Officer Gadap	17	01
						Admin Officer	Town Health Officer Lyari	17	01

Hyderabad District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	04	04	District Officer Admin &Accounts	EDO Office	19	01
						District Officer Medical & Public Health	EDO Office	19	01
						Taluka Health Officer Head Quarter-Urban	EDO Office	19	01
						Taluka Health Officer Head Quarter-Rural	EDO Office	19	01
3	DHO Office	Asstt. District Health Officer	19	02	02	Dy. District Officer Curative	EDO Office	18	01
						Dy. District Officer Preventive	EDO Office	18	01
4	DHO Office	Field supervisor Medical Officer	19	04	04	Dy. District Officer Reproductive and Childhood	EDO Office	18	01
						Dy. District Officer Human Resource Development	EDO Office	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
						Dy. District Officer Planning & Development	EDO Office	18	01
						Dy. District Officer Procurement and Logistic	EDO Office	18	01
5	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	SGH Hospital Qasimabad	19	01
6	DHO Office	Medical Officer	17	05	02	Epidemiologist	EDO Office	17	01
						Procurement Officer	EDO Office	17	01
7	Blood Transfusion	Health Education Officer	17	03	01	Health and Nutrition Education Officer	EDO Office	17	01
8	CDF Hospital	Nursing Officer	16	02	01	Asstt. District Nursing Officer	Asstt. District Nursing Officer	16	01

Hyderabad District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
At Taluka Level									
1	Taluka Hospital Hyderabad	Medical Superintendent	19	05	04	Medical Superintendent	THQ	19	04
	Services Hospital Hyd	M/O (M/F)	17	26	04	Dy. THO Curative Hyderabad-Urban	EDO Office	18	01
						Dy. THO Preventive Hyderabad-Urban	EDO Office	18	01
						Dy. THO Curative Hyderabad-Rural	EDO Office	18	01
						Dy. THO Preventive Hyderabad-Rural	EDO Office	18	01
2	Tando Allah Yar					Dy. THO Curative Tando Allah Yar	THQ	18	01
	Taluka Hospital	MO (MF)	17	94	08	Dy. THO Preventive Tando Allah Yar	THQ	18	01
3	Hala					Dy. THO Curative Hala	THQ	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
						Dy. THO Preventive Hala	THQ	18	01
4	Tando Muhammad Khan					Dy. THO Curative T.M. Khan	THQ	18	01
						Dy. THO Preventive T.M.Khan	THQ	18	01
5	Matiari					Dy. THO Curative Matiari	THQ	18	01
						Dy. THO Preventive Matiari	THQ	18	01

Thatta District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	09	09	District Officer Administration & Accounts	EDO Office	19	01
						District Officer Medical & Public Health	EDO Office	19	01
						Taluka Health Officer Head Quarter	EDO Office	19	01
						Deputy District Officer Curative	EDO Office	18	01
						Deputy District Officer Preventive	EDO Office	18	01
						Deputy District Officer Reproductive & Child Health	EDO Office	18	01
						Deputy District Officer Human Resource Development	EDO Office	18	01
						Deputy District Officer Planning & Development	EDO Office	18	01
						Deputy District Officer	EDO Office	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
3	DHO Office	Assistant District Health Officer	19	01	01	Procurement & Logistic	EDO Office	18	01
4		Field Supervisor Medical Officer	19	09	09	Deputy District Office Admin	EDO Office	18	01
		Deputy District Officer Accounts & Budgets.					EDO Office	18	01
		Deputy District Officer HRD					EDO Office	18	01
		Deputy District Officer P&D						18	01
		Deputy District Officer Procurement & Logistic					EDO Office	18	01
		Deputy District Officer Admin						18	01
		Deputy District Officer Accounts & Budgets.					EDO Badin	18	01
		Deputy District Officer Admin					EDO Badin	18	01
		Deputy District Officer Accounts & Budgets.						19	02
5		Deputy District Officer	19	01	01		EDO		

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
6	DHO Office	District Dental Officer	17	04	02	Accounts & Budgets.	Badin	19	01
7		Medical Officer	17	01	01	Senior Dental Surgeon	EDO Tharparkar	17	01
8	Blood Transfusion	Health Education Officer	17	01	01	Procurement Officer	EDO HYD	17	01
		Nursing Superintendent				Health & Nutrition Education Officer	EDO Hyd	17	01
Taluka Level	Civil Hospital	Medical Superintendent	19	04	04	Asstt. District Nursing Officer	EDO Tharparkar	17	01
						Medical Superintendent	RHO Graho		
	THQ	Medical Superintendent	19	07	04	Medical Supt	EDO Office	19	04
						Medical Superintendent	Medical Supt/THO/RHC		
Health Officer	Health Officer	Medical Superintendent	19	07	04	Chohar Jamali Banders & BHU Sajan Wah	EDO Office	19	04
						Health Officer	EDO Office		

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
							THQ		
							THQ		
Thatta	THQ THQ	SMO SMO	18 18	26 01	18	Deputy THQ Curative Deputy THQ Revenue	THQ THQ	18 18	01 01
Ketibandar	Taluka Taluka	SMO SMO	18 18	01 01		Deputy THQ Curative Deputy THQ Revenue	THQ THQ	18 18	01 01
Ghorabari	Taluka Taluka	SMO SMO	18 18	01 01		Deputy THQ Curative Deputy THQ Revenue	THQ THQ	18 18	01 01
Kharochan	Taluka	SMO	18	01		Deputy THQ	THQ	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
	Taluka	SMO	18	01		Curative Deputy THQ Revenue	THQ	18	01
Shah Bandar	Taluka	SMO	18	01		Deputy THQ Curative	THQ	18	01
	Taluka	SMO	18	01		Deputy THQ Revenue	THQ	18	01
Sajawal	Taluka Hospital	SMO	18	01		Deputy THQ Curative	THQ	18	01
	Taluka Hospital	SMO	18	01		Deputy THQ Revenue	THQ	18	01
Mirpur Sakro	Taluka	SMO	18	01		Deputy THQ Curative	THQ	18	01
	Taluka	SMO	18	01		Deputy THQ Revenue	THQ	18	01
Mirpur Bathoro	Taluka Hospital	SMO	18	01		Deputy THQ Curative	THQ	18	01
	Taluka Hospital	SMO	18	01		Deputy THQ Revenue	THQ	18	01
Jati	Taluka Hospital	SMO	18	01		Deputy THQ Curative	THQ	18	01
	Taluka Hospital	SMO	18	01		Deputy THQ Revenue	THQ	18	01

Dadu District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	02	02	District Officer Admin & Accounts District Officer Medical & Public Health	EDO Office EDO Office	19 19	01 01
3	DHO Office	Asstt. District Health Officer	19	02	02	Taluka Health Officer Head Quarter Deputy District Officer Curative	EDO Office EDO Office	19 18	01 01
4	DHO Office	Field Supervisor Medical Officer	19	07	07	Deputy District Officer Preventive Deputy District Office Reproductive & child Health Deputy district Officer Human resource Development Deputy district Officer Planning & Development Deputy district Officer Procurement & Logistic Deputy District Officer Admin Deputy District Officer Accounts & Budgets	EDO Office EDO Office EDO Office EDO Office EDO Office EDO Office EDO Office	18 18 18 18 18 18 18	01 01 01 01 01 01 01
5	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	TH Kotri	19	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
6	DHO Office	Medical Officer	17	05	02	Procurement Officer	EDO Office	17	01
7	Blood Transfusion	Health education Officer	17	01	01	Health & Nutrition Education Officer	EDO Office	17	01
8	Civil Hospital	Nursing Sister	16	03	01	Asstt. District Nursing Officer/ Nursing Sister	Civil	16	01
Taluka Level									
	THQ	Medical Superintendent	19	05	05	Medical Superintendent /THO	THQ	19	05
	Health Center	Medical Superintendent	19	07	01	Medical Superintendent THO/RHC/T. B. Khan	THQ	19	01
1	Dadu THQ THQ	SMO(M/F) SMO(M/F)	29		14	Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	14
	K.N.Shah THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	
	Sehwan THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	
	Kotri THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	
	TS Khan THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	
	Mehar THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
	Johi THQ THQ	SMO(M/F) SMO(M/F)	18 18	01 01		Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	

Badin District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	04	04	District Officer Admin & Accounts, District Officer Medical & Public Health Taluka Health Officer Headquarter Deputy District Officer Curative	EDO Office EDO Office EDO Office EDO Office	19 19 19 18	01 01 01 01
3	DHO Office	Asstt. District Health Officer	19	01	01	Deputy District Officer Preventive	EDO Office	18	01
4	DHO Office	Field Supervisor Medical Officer	19	01	01	Deputy District Officer Reproductive & Child Health	EDO Office	18	01
5	DHO Office	District Dental Officer	19	01	01	Senior dental Officer	TH Matli	19	01
6	DHO Office	Medical Officer	17	05	02	Epidemiologist Procurement Officer	EDO Office EDO Office	17 17	01 01
7	Blood Transfusion	Health Education Officer	17	01	01	Health & Nutrition Education Officer	EDO Office	17	01
8	Civil Hospital	Nursing Superintendent	17	01	01	Asstt. District Nursing Officer	Civil Hospital	17	01

Taluka Level

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
	THQ	Medical Superintendent	19	03	03	Medical Superintendent/THO	THQ	19	03
	Health center	Medical Superintendent	19	06	01	Medical Superintendent/THO	THQ	19	01
1	Badin THQ	MO M/F	17	28	10	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01		Deputy THO Preventive	THQ	18	01
2	Matli THQ	MO M/F	17	01	01	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01	01	Deputy THO Preventive	THQ	18	01
	Matli THQ	MO M/F	17	01	01	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01	01	Deputy THO Preventive	THQ	18	01
	Talhar THQ	MO M/F	17	01	01	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01	01	Deputy THO Preventive	THQ	18	01
	Tando Bago THQ	MO M/F	17	01	01	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01	01	Deputy THO Preventive	THQ	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
	Gholarchi THQ	MO M/F	17	01	01	Deputy THO Curative	THQ	18	01
	THQ	MO M/F	17	01	01	Deputy THO Preventive	THQ	18	01

Sukkur District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	03	03	District Officer Admin & Accounts District Officer Medical & Public Health Taluka Health Officer Head Quarter	EDO Office EDO Office EDO Office	19 19 19	01 01 01
3	DHO Office	Asstt. District Health Officer			01	Deputy District Officer Curative	EDO Office	18	01
4	DHO Office	Field Supervisor Medical Officer	19	19	03	Deputy District Officer Preventive Deputy District Officer Reproductive & Child Health Deputy District Officer Human Resource Development	EDO Office EDO Office EDO Office	18 18 18	01 01 01
5	DHO Office	Asstt. District Health Officer	18	01	01	Deputy District Officer Planning & Development	EDO Office	18	01
6	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	TH Pano Aqil	19	01
7	DHO Office	Medical Office	17	03	02	Epidemiologist Procurement Officer	EDO Office EDO Office	17 17	01 01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
8	Blood Transfusion	Health Education Officer	17	02	01	Health & nutrition Education Officer	EDO Office	17	01
9	Civil Hospital	Nursing Superintendent	17	01	01	Asstt. District Nursing Officer Superintendent	Civil Hospital	17	01
Taluka Level									
	THQ	Medical Superintendent	19	02	02	Medical Superintendent/THO	THQ	19	02
	Health Center	Medical Superintendent	19	03	01	Medical Superintendent/THO BHU Saleh Pat	THQ	19	01
1	Sukkur THQ	MO (M/F)	17	15	02	Deputy THO Curative	THQ	18	04
	THQ	MO (M/F)				Deputy THO Preventive	THQ	18	
2	Rohri Civil Hospital Sukkur	SMO (M/F)	18	22	6	Deputy THO Curative	THQ	18	01
	Civil Hospital Sukkur	SMO (M/F)	18			Deputy THO Preventive	THQ	18	
3	Pano Akil Civil Hospital Sukkur	SMO (M/F)	18			Deputy THO Curative	THQ	18	04
	Civil Hospital Sukkur	SMO (M/F)	18			Deputy THO Preventive	THQ	18	

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
2	Saleh Pat Civil Hospital Sukkur Civil Hospital Sukkur	SMO (M/F) SMO (M/F)	18 18	22	6	Deputy THO Curative Deputy THO Preventive	THQ THQ N Shah	18 18	

Sanghar District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	05	05	District Officer Admin & accounts District Officer Medical & public Health Taluka Health Officer Head Quarter Deputy District Officer Curative Deputy District Officer Preventive	EDO Office EDO Office EDO Office EDO Office EDO Office EDO Office	19 19 19 18 18	01 01 01 01 01
3	DHO Office	Asstt. District Health Officer	19	01	01	Deputy District Officer Reproductive & child Health	EDO Office	18	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
4	DHO Office	Field Supervisor Medical Officer	19	05	05	Deputy District Officer Human Resource & Development	EDO Office	18	01
						Deputy District Officer Planning & development	EDO Office	18	01
						Deputy District Officer Procurement & logistic	EDO Office	18	01
						Deputy District Officer Procurement & Logistic	EDO Office	18	01
						Deputy District Office Admin	EDO Office	18	01
Deputy District Office Accounts & Budgets	EDO Office	18	01						
5	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	TH Shahdadpur	19	01
6	DHO Office	Medical Officer	17	05	02	Epidemiologist	EDO Office	17	01
						Procurement Officer	EDO Office	17	01
8	Blood Transfusion	Health Education Officer	17	01	01	Health & Nutrition Education Officer	EDO Office	17	01
9	Civil Hospital	Nursing Superintendent	17	01	01	Asstt. District Nursing Officer Superintendent	Civil Hospital	17	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
<u>Taluka Level</u>									
	THQ	Medical Superintendent	19	04	04	Medical Superintendent/THO	THQ	19	04
	Health Center	Medical Superintendent	19	07	01	Medical Superintendent/THO BHU Jam Nawaz	THQ	19	01
1	Khipro Health Center	SMO (M/F)	17	44	04	Deputy THO Curative	THQ	18	01
	Health Center	SMO (M/F)		01		Deputy THO Preventive	THQ	18	01
2	Sinjhero Health Center	SMO (M/F)	18			Deputy THO Curative	THQ	18	06
	Health Center	SMO (M/F)	18			Deputy THO Preventive	THQ	18	
3	Tando Adam Civil Hospital	SMO (M/F)	18	20	08	Deputy THO Curative	THQ	18	
	Civil Hospital	SMO (M/F)	18	01		Deputy THO Preventive	THQ	18	

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
4	Shahdadpur Civil Hospital	SMO (M/F)	18	01	6	Deputy THO Curative	THQ	18	
		SMO (M/F)	18	01		Deputy THO Preventive	THQ	18	
5	Sanghar Civil Hospital	SMO (M/F)	18	01	6	Deputy THO Curative	THQ	18	
		SMO (M/F)	18	01		Deputy THO Preventive	THQ	18	
6	Jam Nawaz Ali Civil Hospital	SMO (M/F)	18	01	6	Deputy THO Curative	THQ	18	
		SMO (M/F)	18	01		Deputy THO Preventive	THQ	18	
	Civil Hospital								

Nawab Shah District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	03	03	District Officer Admin & Accounts District Officer Medical & Public health Taluka Health Officer Head Quarter	EDO Office EDO Office EDO Office	19 19 18	01 01 01
3	DHO Office	Asstt. District Health Officer	19	01	01	Deputy District Officer Curative	EDO Office	18	01
4	DHO Office	Field Supervisor Medical Officer	19	01	01	Deputy District Officer Preventive	EDO Office	18	01
5	THQ	SMO	18	05	02	Deputy District Officer Admin Deputy District Officer Accounts & Budgets	EDO Office EDO Office	18 18	01 01
6	DHO Office	Medical Officer	17	14	04	Epidemiologist Procurement Officer Epidemiologist	EDO Office EDO Office EDO Office Khairpur	17 17 17	01 01 01
7	Blood Transfusion	Health Education Officer	17	01	01	Health & Nutrition Education	EDO Office	17	01
8	PMCH N. Shah	Civil Nursing Superintendent	17	01	01	Asstt. District Nursing Officer Chief Nursing Superintendent	PMCH N. Shah	17	01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
<u>Taluka Level</u>									
	THQ	Medical Superintendent	19	01	01	Medical Superintendent/THO	THQ	19	01
	Health Center	Medical Superintendent	19	04	01	Medical Superintendent/THO/RHC Daulatpur	THQ	19	01
1	Nawab shah THQ	SMO	18	05	05	Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	02
2	Sakrand					Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	04
1	Daulatpur THQ	M/O	17/18	09	01	Deputy THO Curative Deputy THO Preventive	THQ THQ	18 18	

Naushahro Feroz District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	03	03	District Officer Admin & accounts District Officer Medical & public Health Taluka Health Officer Head Quarter	EDO Office EDO Office EDO Office	19 19 19	01 01 01
3	DHO Office	Asstt. District Health Officer	19	01	01	Deputy District Officer Curative	EDO Office	18	01
4	DHO Office	Field Supervisor Medical Officer	19	03	03	Deputy District Officer Preventive Deputy District Officer Reproductive & Child Health Deputy District Officer Human Resource Development	EDO Office EDO Office EDO Office	18 18 18	01 01 01
5	DHO Office	Asstt. District Health Officer	18	01	01	Deputy District Officer Planning & development	EDO Office	18	01
6	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	TH Moro	19	01
7	DHO Office	Medical Officer M/F	17	02	02	Epidemiologist Procurement Office	EDO Office EDO Office	17 17	01 01

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
8	Civil Hospital	Nursing Sister	16	02	01	Asstt. District Nursing Officer Nursing Sister	Civil Hospital	16	01
<u>Taluka Level</u>									
	THQ	Medical Superintendent	19	02	02	Medical Superintendent/THO	THQ	19	02
	Health Center	Medical Superintendent	19	08	02	Medical Superintendent/THO RHC Bhiria & Padidan	THQ	19	02
1	Kandiaro THQ	SMO	18	08	04	Deputy THO Curative	THQ	18	04
	THQ	SMO	18	01		Deputy THO Preventive	THQ	18	
2	Bhiria THQ	SMO	18	01		Deputy THO Curative	THQ	18	
	THQ	SMO	18	01		Deputy THO Preventive	THQ	18	
3	Padidan THQ	SMO.RMO	18	10	04	Deputy THO Curative	THQ	18	
	THQ	SMO.RMO	18	01		Deputy THO Preventive	THQ	18	04
4	Moro THQ	SMO.RMO	18	01		Deputy THO Curative	THQ	18	
	THQ	SMO.RMO	18	01		Deputy THO Preventive	THQ	18	

Naushahro Feroz District

S. No	Name of Ins. With District	Name of the existing posts to be re-designate	B.P.S	No. of Sanctioned Post	No. of post to be predestinated	Re-designate as	Name of Institution with District	B.P.S	No of Post
1	DHO Office	District Health Officer	20	01	01	Executive District Officer	EDO Office	20	01
2	DHO Office	Taluka Health Officer	19	03	03	District Officer Admin & accounts District Officer Medical & public Health Taluka Health Officer Head Quarter	EDO Office EDO Office EDO Office	19 19 19	01 01 01
3	DHO Office	Asstt. District Health Officer	19	01	01	Deputy District Officer Curative	EDO Office	18	01
4	DHO Office	Field Supervisor Medical Officer	19	03	03	Deputy District Officer Preventive Deputy District Officer Reproductive & Child Health Deputy District Officer Human Resource Development	EDO Office EDO Office EDO Office	18 18 18	01 01 01
5	DHO Office	Asstt. District Health Officer	18	01	01	Deputy District Officer Planning &	EDO Office	18	01

						development			
6	DHO Office	District Dental Officer	19	01	01	Senior Dental Surgeon	TH Moro	19	01
7	DHO Office	Medical Officer M/F	17	02	02	Epidemiologist Procurement Office	EDO Office EDO Office	17 17	01 01
8	Civil Hospital	Nursing Sister	16	02	01	Asstt. District Nursing Officer Nursing Sister	Civil Hospital	16	01
<u>Taluka Level</u>									
	THQ	Medical Superintendent	19	02	02	Medical Superintendent/THO	THQ	19	02
	Health Center	Medical Superintendent	19	08	02	Medical Superintendent/THO RHC Bhiria & Padidan	THQ	19	02
1	Kandiara THQ	SMO	18	08	04	Deputy THO Curative	THQ	18	04
	THQ	SMO	18	01		Deputy THO Preventive	THQ	18	
2	Bhiria THQ	SMO	18	01		Deputy THO Curative	THQ	18	
	THQ	SMO	18	01		Deputy THO Preventive	THQ	18	
3	Padidan THQ	SMO.RMO	18	10	04	Deputy THO Curative	THQ	18	
	THQ	SMO.RMO	18	01		Deputy THO Preventive	THQ	18	04
4	Moro								

	THQ	SMO.RMO	18	01		Deputy THO Curative	THQ	18	
	THQ	SMO.RMO	18	01		Deputy THO Preventive	THQ	18	

NOTIFICATION

No.E&A & A (HD)09-135-2001: The competent authority has approved the following provincial institution (under devolved set up) to function administratively under control of the Secretary Health and Director General Services Sindh.

A. UNDER CONTROL OF SECRETARY HEALTH

- a) Medical Universities & colleges
 - 1) Liaquat Universities of Health & Medical Sciences (LUMHS).
 - 2) Dow Medical College Karachi
 - 3) Sindh Medical College Karachi
 - 4) Chandka Medical College Lrakana
 - 5) Nawabshah Medical College Nawabshah.

- b) Teaching Hospitals
 - 1) Civil Hospital Karachi.
 - 2) LMCH Hyderabad
 - 3) CMCH Larkana
 - 4) Sindh Government Lyari General Hospital Karachi
 - 5) NMCH Nawabshah

- c) Specialized hospitals
 - 1) Institute of skin diseases, Karachi
 - 2) Sir C.J institute of Psychiatry, Hyderabad
 - 3) Ojha institute of Chest Disease, Karachi.
 - 4) Institute of Chest Disease, Karachi.

- d) Services Hospitals
 - 1) Sindh Government Services Hospital Karachi.
 - 2) Sindh Government Services Hospital Hyderabad.

- e) Autonomous Bodies
 - 1) Sindh Institute of Urology & transplantation (SIUT)
- f) Statutory Bodies
 - 1) Quality Control Board
 - 2) Sindh Nursing Examination Board
 - 3) Sindh Medical faculty
 - 4) Sindh Health Foundation
 - 5) Sindh Blood Transfusion authority.
- g) Laboratories
 - 1) Chemic- Biotechnological laboratories at Karachi & Rohri
 - 2) Food Laboratories at Hyderabad & Rohri
 - 3) Drug Testing Laboratories at Karachi.
- h) Other Institutions
 - 1) O&M Depot Karachi
 - 2) Jamshoro College of Nursing.

B. INTITUTION UNDER CONTROL OF DGHHS

1. Program Managers Offices

- i) Program mangers, National program for family planning & PHC.
- ii) Program Manger, EPI.
- iii) Program Manager, TB Control Program,
- iv) Program Manager Malaria control program
- v) Program Manger Aids Control Program,
- vi) Program Managers, Women's Health Project,
- vii) Program Manager, Child Health,
- viii) Program Manager, World Food Program,

2. Para-Medical Institutions

- i) Para Medical Institution Jamshoro
- ii) Para Medical Institution Karachi.
- iii) Para Medical Institution Nawabshah
- iv) Health Technician School, Mirpurkhas
- v) Health Technician School Sukkur.

3. SCHOOL OF NURSING & MIDWIFERY

- i) Public Health School Karachi.
- ii) Public Health School Hyderabad
- iii) Public Health School Sukkur
- iv) Public Health School Larkana
- v) Public Health School Mirpurkhas
- vi) School of Nursing at Civil Hospital Thatta.
- vii) School of Nursing at Civil Hospital Sanghar.
- viii) School of Nursing at Civil Hospital Mirpurkhas
- ix) School of Nursing at Civil Hospital Khairpur
- x) School of Nursing at Civil Hospital Sukkur.
- xi) School of Nursing at RBUT Hospital Shikarpur.
- xii) Mate Nursing School Jacobabad.
- xiii) CDF Midwifery School Hyderabad.

4. PROVINCIAL HEALTH DEVELOPMENT CENTRE JAMSHORO

5. ELECTRO MEDICAL WORKSHOP JAMSHORO.

Khalid Latif Chahudary
Secretary Health
Karachi, dated the 27th June, 2002

NOTIFICATION

No. E&A (HD)9-136/2001:- With the approval of Chief Minister, Sindh and in continuation of this Department's Notification of even number dated 27.06.2002, the status of the following Hospitals, is hereby defined /declared as the Teaching Hospitals in addition to the five Hospitals under the Para-A (b) of the aforesaid Notification.

1. Sindh Government Hospital, Liaquatabad, Karachi.
 2. Sindh Government Qatar Hospital, Orangi Town, Karachi.
 3. Sindh Government hospital, Saudabad, Karachi.
 4. Sindh Government Hospital, Korangi, Karachi.
2. The above-mentioned Hospitals will function under the administrative control of secretary Health.

ASHIQUE HUSSIAN MEMON
Secretary Health

DIRECTORATE GENERAL HEALTH SERVICES
SINDH AT HYDERABAD
No. DGHSS (P&D-TRG-DHDC) 4583/4604

Dated the 23-07-2002

To,

The Executive District Officer (Health)
Hyderabad/ Thatta/ Badin/ Dadu/ Mirpurkhas/ Sanghar Tharparkar@ Mithi Sukkur/
Khairpur/ Nausheroferoz Ghotki/ Nawabshah/ Larkana/ Shikarpur Jacobabad Karachi
City.

Subject: **UTILIZATION OD DHDCS IN DISTRICT.**

The undersigned has desired that the DGDCs may be properly utilized in district for which they have been constructed after spending huge amount of Government money and also technical staff has been appointed to arrange various trainees/refresher courses to enhance the knowledge of medics and paramedics. In this regard the letter was issued from this Directorate General Vide No. DGHSS/Gen/24552/73 dated 27.11.2001 advising all the EDOs (Health) to take personal interest to obtain maximum out put form the DHDCs. The EDOs (H) were also advised to arrange the trainings/refresher courses on their on level without looking to Government funds, but from November 2001 to update. It has been observed that the output of DHDCs in many of the Districts is not encouraging. All the EDO (H) were advised to send the quarterly plan of the activities regularly to monitor the activities of DHDCs in district but in spite of repeated instruction only few have sent quarterly plan.

Those who have not submitted the plan are as under: -

Sr. No	Name of District	1 st Quarter	2 nd Quarter	3 rd Quarter
01	Karachi	Not Submitted	----	Not Submitted
02	Hyderabad	----	Not Submitted	----
03	Thatta	----	----	----
04	Badin	----	----	----
05	Dadu	----	----	Not Submitted
06	Mirpurkhas	Not Submitted	Not Submitted	Not Submitted
07	Sanghar	Not Submitted	----	Not Submitted
08	Mithi	Not Submitted	----	----
09	Sukkur	Not Submitted	----	Not Submitted
10	Khairpur	Not Submitted	----	Not Submitted
11	Nausheroferoz	----	----	----
12	Ghotki	Not Submitted	Not Submitted	----
13	Nawabshah	Not Submitted	Not Submitted	Not Submitted
14	Larkana	Not Submitted	----	----
15	Shikarpur	Not Submitted	Not Submitted	Not Submitted
16	Jacobabad	Not Submitted	Not Submitted	Not Submitted

It was decided in the meeting dated 16.5.2002 that the quarterly plan may be submitted to the Director General Health in the first week of every quarter, but from the record it shows the majority of EDOs (Health) and DDOs (HRD) and in charges of the DHDCs are not taking interest to utilize DHDCs which is undesirable.

The undersigned has nominated Dr. Wazir Ahmed Lund Deputy Director Para Medical of this Directorate General Health as a focal person regarding DHDCs who will monitor the activities of DHDCs and will report the undersigned every month.

The undersigned is shortly visiting the DHDCs. You are advised to keep the record neat and clean.

It is hoped that the EDOs (Health) will play their important role regarding this important matter.

(DR. FATEH M. KHAN)
Director General
Health Services Sindh at Hyderabad.

**No.E&A (HD) 3-100/02
Government of Sindh
Health Department
Karachi, dated 3.9.2002**

To,

The Section Officer (SR)
Services General Administration &
Coordination Department Govt. of Sindh
Karachi

SUBJECT: CREATION OF DISTRICT CADRE

I am directed to refer to the services General administration & Coordination Department U.O.NO.SO (TR) S&GAD-13 (1)/2002 (Census) dated 29.8.2002 on the subject cited above and to state that the Department of Health has successfully implemented devolution plan in the province. All the Health managers have been posted and their roles and responsibilities prepared and disseminated to them. To improve the capacity of these manager, PC-I has been approved by the DDWP on 13.8.2002, at a cost of Rs. 23.410 millions for a period of three years to address the deficiencies. Under the PC-1, District Health System in 12 districts will be developed by preparation of Health Plan and four districts already being covered under women Health Project. Moreover, Health managers at Provincial and District level will be trained according to their responsibilities to improve managerial capabilities to implement and evaluate the health program at all level. In addition, all E.D.O and T.H.O offices and district level will be strengthened for improvement in managerial system and monitoring of district performance.

Sultan Ahmed Siddique
Section Officer (General)

**Health Department
Government of Sindh
Karachi, dated October 30, 2002**

To,

All EDOs (H)

Subject: Implementation of Role & Responsibilities

Health Department had developed document of role and responsibilities of all officers at Provincial and District level according to the responsibilities assigned them in devolution plan. Moreover, this document was circulated to all districts for informing officers to work according delegated activities to improve their efficiency and affectivity.

Senior officers of Health Department at provincial level are monitoring the implementation of PHC activities and all preventive programs in district. All directors of DGHSS offices and program managers of preventive programs having difficulties that mid levels manager are unaware of their duties according to devolution plan. This may lead to difficulty of monitoring of officers in their job and subsequently over difficulty of monitoring of officers in their job and subsequently over burdening of senior health managers at district and provincial level whose job is act as leaders for their team members. Moreover, in future, related officers will be trained in relevant fields during implementation of PC-I of capacity building of health Department and if they do not know their job in new setup, it would be difficult to nominate them for training.

It is requested that copies of role and responsibilities may be distributed among the all officers at provincial, District and Taluka level to avoid the confusion regarding the delegation of responsibilities and monitoring and evaluating their performance. This would help the senior health managers to monitor their team members effectively.

Dr. Abdul Rasheed Sheikh
Deputy Director (Dev)

Phone: Off: 021-9211012
021-9211565
021-9212937

No: PS/SH/Misc/2007
Government of Sindh
Health Department
Secretariat Building No.1, Karachi
Karachi, Dated: 31st January 2007

NOTIFICATION

With the approval of Competent Authority, Health Department is functionally bifurcated in to two wings; Health & Public Health as Organogram attached (Annexure-A, B & C), which will be effective from 1st February, 2007.

Terms of Reference of bifurcation

- i. The functional bifurcation of the department is into health (curative) and Public Health (Preventive);
- ii. Secretary Health will continue to be the administrative Secretary and will exercise all powers except those assigned to Special Secretary Public Health.
- iii. Special Secretary (Public Health) will directly report and submit cases to Minister Health except those that need policy decision will be routed through Secretary Health. Special Secretary Public Health will be over all in charge of following:
 - a) All preventive programs and projects funded by Provincial/Federal government, World Bank and foreign funded agencies etc; for effective functioning and coordination;
 - b) For proper and judicious utilization of project funds, Special Secretary shall be co-signatory with Projects Directors of all preventive projects/ Programs;
 - c) To take precise and prompt measures to prevent infectious and communicable diseases from time to time;
 - d) Medico-legal department including police surgeons and chemical examiners;
 - e) Drug administration, Chief Drug Inspector including all related wings;
 - f) Independent development wing for preventive projects/Programs
 - g) Health Management information system (HMIS);
 - h) Telemedicine project;
- iv. Director General Health Services (BS-20) He has been placed to Public Health Wing; He will monitor and inspect preventive programs only and would undertake regular, weekly inspections of the programs/Projects and submit reports to Special Secretary Public Health with copy of Minister Health;
- v. District Preventive Officers as per Organogram (Annexure-C) will directly report to Special Secretary Public Health;
- vi. Any teething problem would be resolved by Minister Health in consultation with the Secretary Health and Special Secretary Public Health

No: PS/SH/MISC/2007

Deputy Secretary (General)
Karachi, Dated: 31st January, 07

No: SO (SGA&CD)-2/4/07 (H-05)
Government of Sindh
Services General Administration &
Coordination Department
Karachi, Dated:31st January 2007

NOTIFICATION

With the approval of competent authority i.e Chief Minister Sindh, The post of Additional Secretary (Procurement, Monitoring & Inspection), Health Department is redesigned as Special Secretary (Public Health) (BS-20), Health Department.

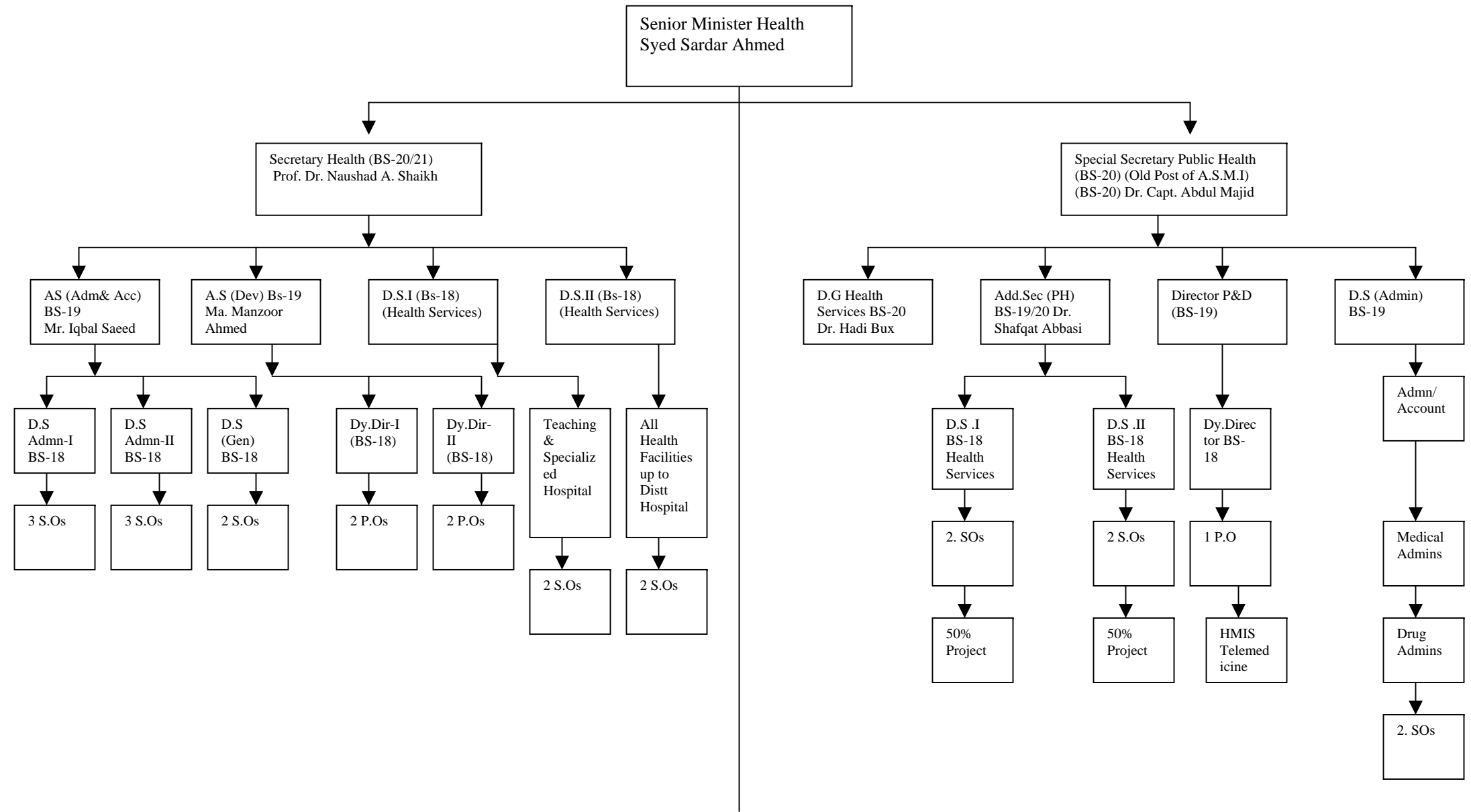
II

Dr. Capt. Abdul Majid, Additional Secretary (Procurement, Monitoring & Inspection), Health Department is posted with immediate effect and until further orders as Special Secretary (Public Health) (BS-20), Health Department, against newly redesigned post.

Chief Secretary
Government of Sindh

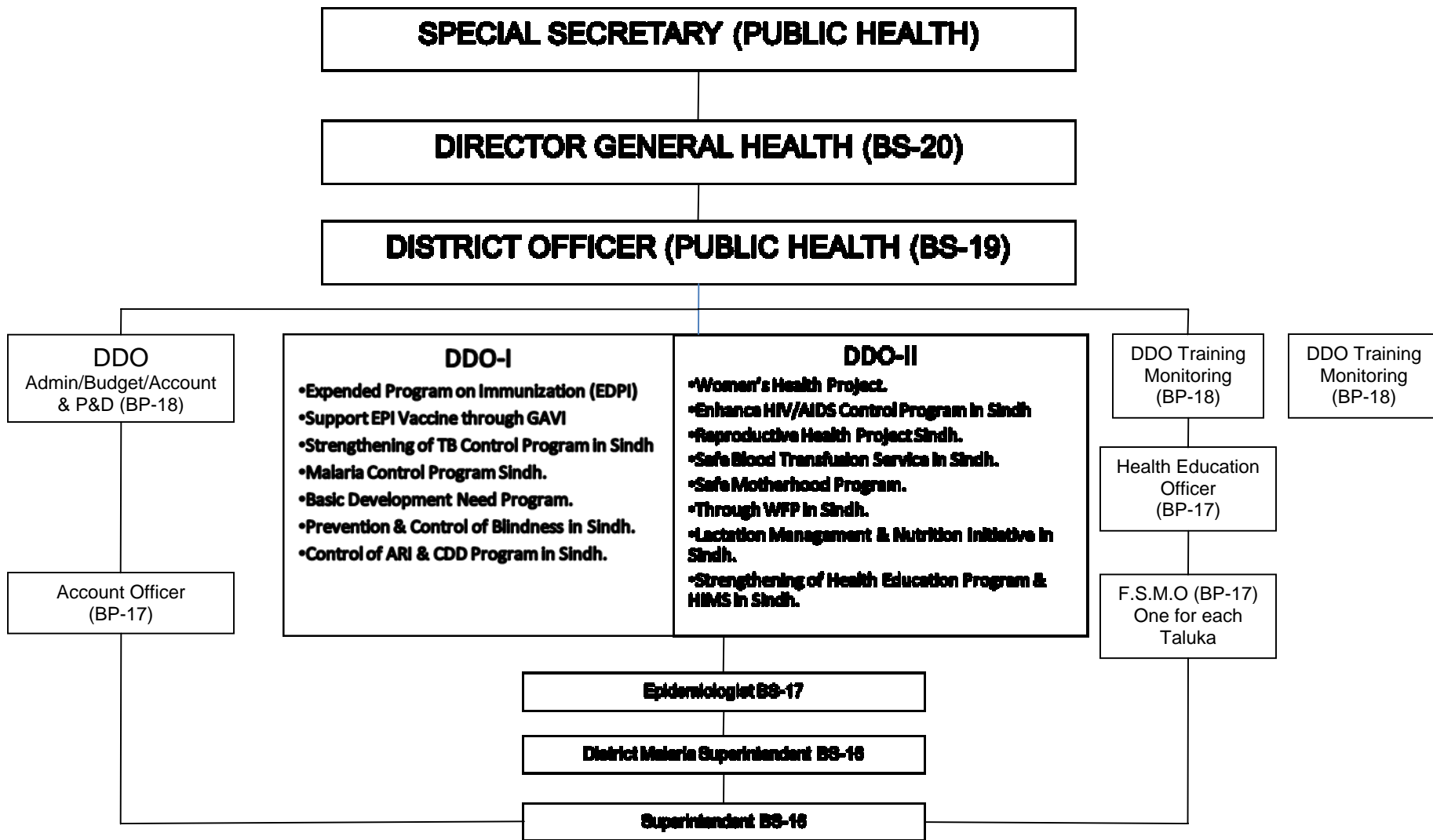
No: SOI(SGA&CD)-2/4/07 (H-05)

Karachi, Dated 31st January 2007



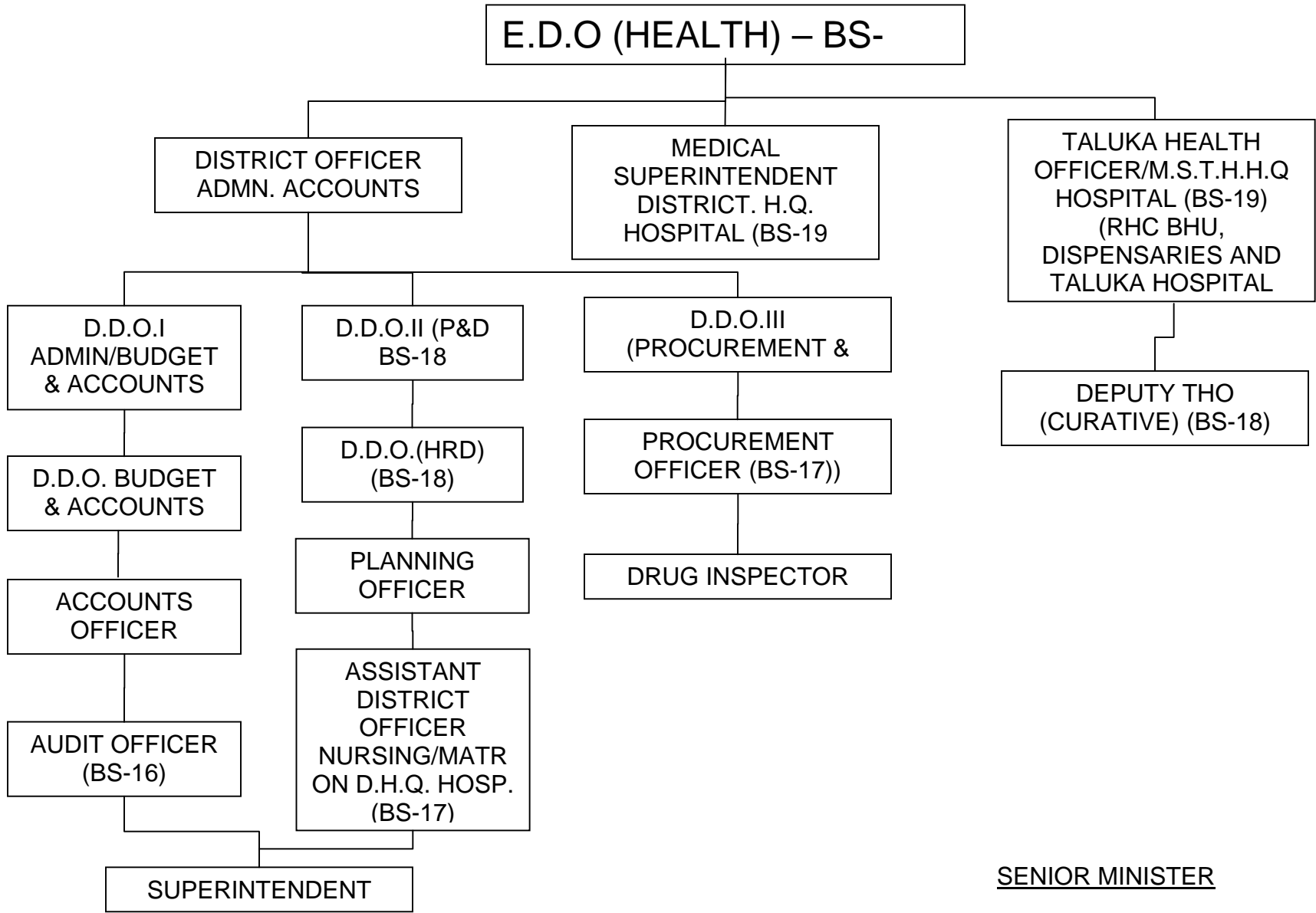
Note: Four Posted of O.S.D (BPS-18) Re-Designated as D.S (Health Services)
Senior Minister Health

PROPOSED ORGANIZATION OF DISTRICT HEALTH OFFICE



SENIOR MINISTER

PROPOSED ORGANIZATION OF DISTRICT HEALTH



**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**PLANNING AND DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

**GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT
NO.3/1325
Karachi dated the 17th October 2002.**

The City District Nazim,
Karachi.

SUBJECT: REPORT OF THE SUB-COMMITTEE ON RE-STRUCTURING/RE-ORGANIZATION OF DEPARTMENTS AT CITY DISTRICT LEVEL

With reference to your discussion held with ACS (Dev), I am enclosing herewith a photocopy of the report wherein the Governor Sindh had been pleased to approve the 15th "Group of Offices" under EDO, Water and Sanitation (Refer Para 11-17-19 of the Summary/report). The Organogram of EDO, Water & Sewerage Office of City District Government Karachi duly cleared by the restructuring Sub-Committee is enclosed.

(HAKIM DIN TUNIO)
JOINT CHIEF ECONOMIST)

URGENT
A.D.P Work

**GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT
No. ADP (2003-04) /P&D/2005
Karachi dated the 1st December 2005.**

To,

1. The Senior Member,
Board of Revenue,
Government of Sindh,
Hyderabad (Camp Office, Karachi).
2. The Additional Chief Secretary
Local Government, PHE, RD, and KA Department
Government of Sindh, Karachi
3. All District Coordinate Officers, (_____ District).

SUBJECT: - PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-07

I am directed to enclose here with time schedule for the preparation of the Approval Development Program 2004-05 (Annexure-A) along with copy of the planning and Development Divisions, Government of Pakistan's letter No.4 (1)/PS/PC /04-05 dated 20th Novemeber, 2003 where is self explanatory on the subject noted above.

2. The exact size of the Development Program cannot be indicated at this stage, as the Federal Government will firm it up at a later stage. However it is suggested that the program may be prepared on realistic basis (not exceeding 10% over the current year's allocation) so the funds could be arranged within the available resources. The tendency of un-necessary inflating the program may pleased be avoided.

3. The following guidelines and objectives indicated by the Planning and Development Divisions may please be followed: -

(i) The Annual Development program has to keep in view the spirit, policies and strategies of the Medium Term Development Frame-work (MTDF) 2005-2010. All Departments /District Governments should be scrutinize their projects in the approved portfolio as well as those awaiting approval and determine whether they fall within the parameters of the Medium Term Development Frame-work (MTDF).

(ii) To achieve the targets by the Federal Government under millennium development goals are accomplished. Copy indicating the targets under various sectors is also appended as a annexure"

(iii) The program should be worked out on net-basis. All figures in relevant columns of proforma are to be indicated in million rupees.

(iv) The scheme proposed for inclusion in the program should be arranged in order of priority within each sector/sub-sector so that if resources fall short of requirements, low priority schemes may either be dropped or allocations for such scheme reduced

(v) Priority should be given to foreign aided projects with high national priority and such projects should be adequately funded and amount of foreign aid to be utilized indicated separately. Certain agreements of foreign aid state that the government of Pakistan should initially incur the expenditure in local currency and thereafter the equivalent would be reimburse on actual basis by the donor agency. In such cases the amount to be spent in local currency out of the foreign old (reimbursed) should be clearly indicated against the relevant scheme project.

(vi) On-going projects which have reached a fairly advance level of implementation should be adequately provided for, with the objective of completing them within 2006-07 fiscal year and efforts should be made to ensure that the schemes which have a direct bearing on the plan period get their due priority.

(vii) The Concerned agencies are requested to indicate their program after full deliberation so that request for re-appropriation, immediately after the commencement of the fiscal year can be avoided. As a policy, the Planning and development Department would not certain requests for re-appropriation during the July to December Period.

(viii) Project wise utilization status of Federal share in Federal Assistance to provinces during 2005-06 demand for total Federal Assistance to province during 2006-07 should be provided.

(ix) Separate project wise implementation progress during 2005-06 and demand 2006-07 in respect of Tamer-e-Pakistan, federally Priority Projects, Sasti Basti and DERA and Devolution plan has to be provided by the Local Government and Rural Development and Project Coordinator, DERA, after compilation and coordination with D.C.O's. The information is to be provided on separate proforma fro each program.

(x) A separate sheet for each District may be prepared and submitted for ADP 2006-07.

(xi) As per Government's policy special emphasis may be laid on the Social Sector Program and or any other program of National importance leading to poverty reduction/alleviation

(xii) Please indicate the revised cost (incase of revision), if approved.

(xiii) Development schemes of Taluka (as per function and activities mentioned in the Ordinance 2001) are to be identified and supplied on separate proforma for budget purposes.

(xvi) Inclusion of new schemes may be discouraged as for as possible. Keeping in view the huge portfolio of ongoing schemes and throw forward.

4. District Government is advised to prepare the next year's ADP in the following manner: -

(i) Ongoing schemes included as a part of normal ADP (2006-07).

(ii) New schemes initiated during 2005-06 against the block allocation provided by the Government during 2006-07.

(iii) Inescapable new schemes likely to be taken up during 2006-07.

(Separate sheet for each category may be prepared, Attached and forwarded.)

5. All the laid down procedures for identification, prioritization, approval, allocation across the schemes should be followed strictly.

6. It is to add that the information for schemes being executed by Provincial Governments and party/fully funded /to be funded by the Federal Governments has to be furnished to the Federal Governments on the prescribed proforma (Refer annexure-II of Federal Government letter) latest by 29th December 2005.

7. It may please be ensured that the information in respect of projects funded/to be funded by federal Government should reach this Department latest by 15th December 2005 for onward transmission to Federal Government.

8. It is requested that the prescribed time schedule may please be adhered to and it may be ensured that proposal for the entire Sector of Departments activities reach the Planning & Development Department in full and not in the piecemeal by 10th January, 2006 (In Triplicate) and Finance Department for printing of First Edition.

(HAKIM DIN TUNIO)
JOINT CHIEF ECONOMIST

**TIME SHEDULE FOR THE PREPARATION OF PUBLIC SECTOR DEVELOPMENT
PROGRAMME 2006-07**

Sr. No	Last Date	Action
1.	1st December, 2006	Circulation of Time Schedule for the preparation of Development Program to the Administration Department.
2.	10 th January, 2006	Submission of the proposed ADP by the Administrative Departments to the Planning and Development in <u>TRIPLICAT</u> and the Finance Department for printing 1 st Edition.
3.	20 th January, 2006	Printed copies of the first edition to be made available by the Finance Department to P&D Department.
4.	1 st week of February,	Inter-Department Priority Committee (IDPC) meeting for 2006 clearance of tentative Development Program
5.	2 nd week of February,	Communication of ADP by Planning and Development 2006. Department to the Finance Department for printing 2 nd Edition.
6.	Last week of February,	Transmission of Tentative ADP by the P&D Department 2006 to the Planning and Development Department.
7.	1 st week of March	Supply of printed tentative Development Program 2006 (Second Edition) by the Finance Department to the planning and Development Department.
8.	10 th to 22 nd April,	Finalization of the Provincial Development Program by 2006 the planning and Development Division in consultation with provincial Government and ministry of Finance
9.	1 st May, 2006	Last date for incorporation of nay modification in the provincial ADP for the Annual Plan Coordination Committee.
10.	20 th May 2006	National Economic Council (NEC) meeting (tentatively)

MDGS and targets Indicators for Pakistan

Goal: 1 Eradicate Extreme Poverty and Hunger

Target: 1 Halve, between 1990 and 2015, the proportion of the people whose income is less than dollar a day
Proportion of population below the calorie based food plus non-food national poverty line

Target: 2 Halve, between 1990 and 2015, the proportion of people who suffer from hunger
Prevalence of underweight children under five years of age
Proportion of population of below minimum level of dietary energy consumption

Goal: 2 Achieve universal Primary Education

Target: 3 Ensure that, by 2015, children everywhere, boys and girls alike will be able to complete a full course of primary schooling
Nat primary enrollment ratio completion/survival rate ratio grade 5
Adult literacy rate

Goal: 3 Promote Gender Equality and Empower Women

Target: 4 Eliminate Gender disparity in primary and secondary education preferably by 2005 and to all levels of education no later than 2015, Gender parity index (GPI) for primary secondary and literacy education
Youth literacy GPI
Share of women in wage employment in the non-agriculture sector
Proportions of seats held by women in national assembly and Senate, Provincial assemblies and local councils

Goal: 4 Reduce Child Mortality

Target: 5 Reduce by two thirds between 1990 and 2015, the under five-mortality rate
Under five-mortality rate
Infant mortality rate
Proportion of fully immunized children aged 12-23 months
Proportion of children under 1 year immunized against measles
Prevalence of under-weight children (under 5 year's age)
Proportion of children under five who suffered from diarrhea in the last 30 days and receive ORT
Lady Health Worker coverage of target population

Goal: 5 Improve Maternal Health

- Target: 6** Reduce by three quarters, between 1990 and 2015, the maternal mortality ratio
- Maternal Mortality Ratio
 - Proportion of births attended by skilled Birth attendants
 - Contraceptive prevalence rate
 - Total fertility rate
 - Proportion of women 15-49 years who had given birth during last 3 years, and made at least one antenatal care consultant

Goal: 6 Combat HIV/AIDS, Malaria and other Disease

- Target: 7** have halted by 2015 and begun to reverse the spread of HIV/AIDS
- HIV Prevalence among vulnerable groups (e.g. active sex workers)
- Target: 8** have halted by 2015 and begun to reverse the indicate of malaria and other major diseases
- Proportion of population in malaria risk areas using effective malaria prevention and treatment measures
 - Incidence of tuberculosis per 100,000 populations
 - Proportion of TB cases detected and cured under Directly Observed Treatment Short Course (DOTS)

Goal: 7 Ensure Environmental Sustainability

- Target: 9** integrate the principles of sustainable development in to country policies and program and reverse the loss of environmental resources
- Forest over including state owns and private forest and farmlands
 - Land area protected for the conservation of wildlife
 - GDP per unit of energy use (as a proxy for energy efficiency)
 - NO. of vehicles using CNG fuel
 - Sulphur content in high-speed diesel (as a proxy for ambient quality)

Pakistan millennium Development Goals Reports 2004

ANNUAL DEVELOPMENT PROGRAMME (ADP) 2003-04

S #	Sec-tor/ Sub-Sec-tor Name of Schemes	Loca-tion of the Schemes Dis-tricts	Statu-s of the Schemes	Estimated Cost	Expen-diture up to June 2005		Revised Allocation 2005-06			Esti-mated Expen-diture up to June 2006		Allocation for 2006-07			For-ign Pro-ject assistance for 2006-07	Physical Progress in % terms up to the end of		Physical Pro-gress in % terms up to the end of	
				Total	FP A	Total	FP A	Tot al	FP A	Tot al	FP A	capit al	Reve nue	Total		2005-06 (%)	2006-07 (%)	2007-08 (%)	2008-09 (%)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

BUDGET
IMMEDIATE

GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT
(Public Investment Programming
Section)
No.4 (i) PS /PC/2006-07
Islamabad the 15th November 2005

To,

1. The Chairman
Planning and Development Board,
Government of the Punjab,
Lahore
2. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of Sindh,
Karachi
3. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of N.W.F.P.,
Peshawar
4. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of Balochistan,
Quetta
5. The Additional Chief Secretary (Dev),
Planning and development Department,
Azad Govt. of the State of Jammu & Kashmir.
Muzafarabad
6. The Chief Secretary,
Northern Area,
Gilgit

Subject: PUBLIC SECTOR DEVELOPMENT PROGRAMME (PSDP) 2006-07 AND
ROLL OVER PLAN 2007-08 AND 2008-09.

I am directed to enclose the time-schedule (Annex-I) for the preparation of the Public Sector Development Program for 2006-07 and projection for subsequent two years i.e. 2007-08 and 2008-09. You are requested that action may please be initiated for the formulation of the Development Program in accordance with prescribed schedule with a review to enable this division to complete the task in time and submit a proposal to national Economic Council for approval.

2. The sponsoring agencies under your administrative control may please be requested to accelerate the preparation and approval of projects within the frame work of policy decisions taken by the Government from time to time so that an adequate portfolio of viable approved projects in available for the PSDP all action as well as for foreign aid negotiation.

3. In drawing the development program special attention may please be given to the following.

(i) The PSDP has to keep in view the spirit, policies and strategies of the Medium Term Development Frame work (MTDF) 2005-10. All the Ministers should scrutinize their projects in the approved portfolio as well as those awaiting approval and determine whether they fall within the parameters of the Medium Term development Framework (MTDF). While undertaking this exercise Ministers/Division should also identify project that are based on (a) public private partnership and (b) community/NGOs participation in terms of cost sharing or otherwise.

(ii) The Program may be worked our and information be supplied on the proposed proforma placed at Annex-II. All figures in relevant columns may be indicated in million rupees only.

(iii) The schemes proposed by inclusion in the Program should be arranged in order of priority within each sector/sub-sector so that if resources fall short of the requirements, low priority schemes may either be dropped or allocations be adjusted accordingly.

(iv) The amount on the projects to be financed through foreign aid should separately be mentioned in rupees indicating the expenditure in import of goods and services. This is necessary because under certain agreements of foreign aid the Governments of Pakistan is required to first incur the expenditure in local currency and thereafter the equivalent amount is reimbursed by the donor agency.

(v) Allocation on-going projects which have reached a fairly advance level of completion should be adequately provided for, with the objective of complementing them within the fiscal year 2006-07 Similarly it must be ensured that the schemes which have a direct bearing on the plan targets get adequate allocation.

(vi) The concerned agencies are requested to indicate their program after full deliberations so that requested for re-appropriation immediately after the commencement of the fiscal year is avoided. **As a policy, the planning and development division would not entertain requests for re-appropriation of funds during the July - December period.**

(vii) As per Government's policy **special emphasis may be laid on the Social Sector Program and or any other program of National importance leading to poverty reduction/alleviation**

(viii) Projects-wise utilization status of federal share in Development Assistance to provinces during fiscal year 2005-06, demand for total development Assistance to provinces during fiscal year 2006-07 should be provided.

(ix) Project wise implementation progress during fiscal year 2005-06 and demand for 2006-07 in respect of Khushal Pakistan Program II, Khushal Pakistan fund. Development of Less Developed Districts of Pakistan Droughts Emergency Relief Assistance (DERA) and may be provided by the respective agencies. Please indicate the revised cost of the scheme project dully approved by the relevant competent forum

(x) Brief project profile may be given in column 25, 27 and 26 of the attached proforma at ANNEXURE-II ANNEXURE-III and ANNEXURE-IV respectively.

(xi) Provision of payments of equipments, IDC and custom duty may be adequately reflected separately under the proposed demand. This would assist in approving allocation for these projects during 2006-07

4. The proposal for the Public Sector Development Program of Public Sector Corporation for PSDP 2006-07. Projections for 2007-08 and 2008-09 may also be submitted on the proforma at Annex-III (Budgetary Corporation i.e. WAPDA and NHA) and ANNEX-IV (Non-

budgetary Corporation) even if funds are to be provided to the Public sector Enterprise outside the Governments Budget from like foreign loan/equity.

5. It is further, requested that in order to avoid unnecessary delay in processing the demands for PSDP 2006-07 by the Planning and Development Division.

The requisite material/ information may please be supplied as per enclosed schedule in triplicate.

Encl: As stated

Yours faithfully,

(MUHGAMMAD ASIF SHEIKH)
CHIEF
Tele: 9202124

**TIME SCHEDULE FOR PREPARATION OF PUBLIC SECTOR DEVELOPMENT
PROGRAMME 2006-07**

Last Date	Action
i) 15 th November, 2005	Circulation of time-schedule for the preparation of the Development Program to the Provincial Government and the federal Ministers/Division
ii) 20 th December, 2005	Submission of scheme-wise program by the Federal Ministers/ Division to the planning and Development Division after consultation with their financial Advisers for inclusion in the Public Sector Development Program 2006-07
iii) 20 th December, 2005	Transmission of the development Program by the Provincial Government to the planning and Development Division.
iv) 17 th January, 2006	Preliminary indication by Finance Division of budgetary resources for public Sector Development Program 2006-07 to Planning and development Division. Indication by Economic affairs Division of estimated aid disbursement for PSDP 2006-07
v) 20 th January, 2006	Mid year review of budget and review of the next years Estimates (Finance Division and Planning & Development Division)
vi) 20 th March, 2006	Preparation and circulation of working paper for inter ministerial priorities committee meetings by the Planning and Development Division.
Vii) From 10 th April to 22 nd April, 2006	Finalization of Development Budget-PSDP in the priorities Committee meetings (the meeting will invariably be attended by Planning and Development Division, Economic Affairs Division, the administrative Ministries /Division, F.A concerned and other concerned agencies. The proposal will be examined in light of the items listed in para-2 below.)
viii) 24 th April 2006	Submission of fair copies of the NISs for Development/ Capital Budget (PSDP) may be sent to BR-III Section of the budget wing, Finance Division after the same have been verified /countersigned by the relevant technical Section/Public Investment Programming Section of the Planning and Development Division.

Last Date	Action
ix) 1 st May 2006	Incorporation of the Public Sector Development Program in the Annual Plan 2006-07 and its submission to the Annual Plan Coordination Committee (Tentatively)
ix) 20 th May 2006	National Economic Council (NEC) meeting (Tentatively)
ix) 27 th May 2006	Completion of PSDP 2006-07 Document (Tentatively)

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)**

ANNEX-II

Sector/Sub-sector _____

Executing Agency _____

Ministry/Division _____

S#	i) Name of Project ii) Location iii) Name of Donor Country/Agency	Relationship with the MTFD 2005 -10	Approved by DDWP/C DWP/EC NEC (with date of approval)	Estimated Cost		Actual Expenditure up to June 2005		Estimated Expenditure during 2005-2006					
				Total	Foreign Aid (FEC)	Total	Foreign Aid	Actual Expenditure during 1 st half of FY 2005-06 (July-December, 2005)		Estimated Expenditure during 2 nd half of FY 2005-06 (Januray-June, 2006)		Total Expenditure during FY 2005-06 (July2005-June, 2006)	
								Total	For-ign Aid	Total	For-ign Aid	Total	For-ign Aid
1	2	3	4	5	6	7	8			12	12	13	14

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007

Cumulative Expenditure up to June 2006		Throw – forward as on 1 st July 2006 (5-15)	Demand for PSDP 2006-2007				Components of the Total Demands			Brief Project Profile	Proposed work during 2006-2007
Total (7+13)	Foreign Aid (8+14)		Total	Rupee	Foreign Exchange Requirements		IDC #	Duties etc	Balance Components (18-22-23)		
					To be met from foreign Aid	To be met form Own Resources					
15	16	17	18	19	20	21	22	23	24	25	26

(MINISTRIES/DIVISIONSWISE PROGRAMME)

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)**

ANNEX-II

Justification of Demand @	Whether the project will be completed during 2006-2007 (Yes/NO)	Projection for PSDP 2007-2008				Projection for PSDP 2008-2009			
		Total	Rupee	Foreign exchange Requirements		Total	Rupee	Foreign exchange Requirements	
				To be met form foreign Aid	To be met form own Resources			To be met form foreign Aid	To be met form own Resources
27	28	29	30	31	32	33	34	35	36

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)
(WAPDA & NHA)**

ANNEX-III

Sector/Sub-sector _____

Executing Agency _____

Ministry/Division _____

S#	i) Name of Project ii) Location iii) Name of Donor Country/Agency	Relationship with the MTFD 2005-10	Approved by DDWP/C DWP/EC NEC (with date of approval)	Estimated Cost		Actual Expenditure up to June 2005		Estimated Expenditure during 2005-2006					
				Total	Foreign Aid (FEC)	Total	Foreign Aid	Actual Expenditure during 1 st half of FY 2005-06 (July-December,2005)		Estimated Expenditure during 2 nd half of FY 2005-06 (Januray-June,2006)		Total Expenditure during FY 2005-06 (July2005-June,2006)	Foreign Aid(10+12)
								Total	Foreign Aid	Total	Foreign Aid		
1	2	3	4	5	6	7	8			12	12	13	14

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)
(WAPDA & NHA)**

ANNEX-III

Cumulative Expenditure up to June 2006		Throw-forward as on 1 st July 2006 (5-15)	Demand for PSDP 2006-2007						Components of Total Demand		
			Total	Rupee Financing through Budget	Foreign Aid channeled through Budget	Bank Credit/Market Loan	Self Financing	Foreign Loan/Equity	IDC#	Duties etc	Balance component (18-24-25)
Total (7+13)	Foreign Aid (8+14)		18	19	20	21	22	23	24	25	26
15	16	17	18	19	20	21	22	23	24	25	26

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)
(WAPDA & NHA)

ANNEX-III

Brief Project Profile\$	Proposed work during 2006-2007	Justification of Demand @	Whether the Project will be completed during 2006-2007 (Yes/No)	Projection for PSD 2007-2008					
				Total	Rupee financing through Budget	Foreign aid Channeled through Budget	Bank Credit/market Loan	Self Financing	Foreign Loan/Equity
27	28	29	30	31	32	33	34	35	36

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)
(WAPDA & NHA)**

ANNEX-III

Projection for PSDP 2008-2009					
Total	Rupee Financing through Budget	Foreign Aid Channeled through Budget	Bank credit/ Market Loan	Self Financing	Foreign Loan/equity
37	38	39	40	41	42

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)**

ANNEX-IV

Sector/Sub-sector _____

Executing Agency _____

Ministry/Division _____

S#	i) Name of Project ii) Location iii) Name of Donor Country/Agency	Relationship with the MTFD 2005-10	Approved by DDWP/C DWP/EC NEC (with date of approval)	Estimated Cost		Actual Expenditure up to June 2005		Estimated Expenditure during 2005-2006					
				Total	Foreign Aid (FEC)	Total	Foreign Aid	Actual Expenditure during 1 st half of FY 2005-06 (July-December, 2005)		Estimated Expenditure during 2 nd half of FY 2005-06 (Januray-June, 2006)		Total Expenditure during FY 2005-06 (July2005-June,2006)	Foreign Aid(10+12)
								Total	Foreign Aid	Total	Foreign Aid		
1	2	3	4	5	6	7	8			12	12	13	14

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)**

ANNEX-IV

Cumulative Expenditure up to June 2005		Throw forwarded as on 1 st July 2006 (5-15)	Demand for PSDP 2006-2007					Components of Total Demand			Brief Project Profile\$
			Total	Bank Credit/Market Loan	Self Financing	Loan/Equity	Foreign Loan/Equity	IDC ##	Duties etc	Balance Components (18-23-24)	
Total (7+13)	Foreign Aid (8+14)		18	19	20	21	22	23	24	25	26
15	16	17	18	19	20	21	22	23	24	25	26

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2006-2007
(MINISTRIES/DIVISIONSWISE PROGRAMME)**

ANNEX-IV

Proposed work during 2006-2007	Justification of Demand @	Whether the Project will be completed during 2006-2007 (Yes/No)	Projection fro PSDP 2007-2008					Projection for PSDP 2008-2009			
			Total	Bank Credit/market Loan	Self Financing	Loan/Equity	Total	Bank Credit/Market Loan	Self Financing	Loan Equity	Foreign Loan/Equity
27	28	29	30	31	32	33	34	35	36	37	38

URGENT
A.D.P Work

GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT

No. ADP (2003-04) /P&D/2002
Karachi dated the 09 December 2003.

To,

1. The Senior Member,
Board of Revenue,
Government of Sindh,
Hyderabad (Camp Office, Karachi).
2. The Additional Chief Secretary
Local Government, PHE, RD, and KA Department
Government of Sindh, Karachi
3. The Additional Chief Secretary
Home Department,
Government of Sindh, Karachi
4. All the administrative Secretaries,
To government of Sindh (Concerned),
Karachi.
5. All District Coordinate Officers, (_____ District).

SUBJECT: - PUBLIC SECTOR DEVELOPMENT PROGRAMME 2004-05

I am directed to enclose here with time schedule for the preparation of the Approval Development Programme 2004-05 (Annexure-A) along with copy of the planning and Development Divisions, Government of Pakistan's letter No.4(1)/PS/PC /04-05 dated 20th Novemeber,2003 where is self explanatory on the subject noted above.

2. The exact size of the Development Programme cannot be indicated at this stage as the Federal Government will firm it up at a later stage. However it is suggested that the programme may be prepared on realistic basis (not exceeding 10% over the current year's allocation) so the funds could be arranged within the available resources. The tendency of unnecessary inflating the programme may pleased be avoided.
3. The following guidelines and objectives indicated by the Planning and Development Divisions may please be followed: -
 - (i) The programme should be worked out on net-basis. All figures in relevant columns of proforma are to be indicated in million rupees.

- (ii) The scheme proposed for inclusion in the programme should be arranged in order of priority within each sector/sub-sector so that if resources fall short of requirements, low priority schemes may either be dropped or allocations for such scheme reduced
- (iii) Priority should be given to foreign aided projects with high national priority and such projects should be adequately funded and amount of foreign aid to be utilized indicated separately. Certain agreements of foreign aid state that the government of Pakistan should initially incur the expenditure in local currency and thereafter the equivalent would be reimbursed on actual basis by the donor agency. In such cases the amount to be spent in local currency out of the foreign aid (reimbursed) should be clearly indicated against the relevant scheme project.
- (iv) On-going projects which have reached a fairly advance level of implementation should be adequately provided for, with the objective of completing them within 2004-05 fiscal year and efforts should be made to ensure that the schemes which have a direct bearing on the plan period get their due priority.
- (v) The Concerned agencies are requested to indicate their programme after full deliberation so that request for re-appropriation, immediately after the commencement of the fiscal year can be avoided. As a policy, the Planning and development Department would not certain requests for re-appropriation during the July to December Period.
- (vi) Project wise utilization status of Federal share in Federal Assistance to provinces during 2003-04 demand for total Federal Assistance to province during 2004-05 should be provided.
- (vii) Separate project-wise implementation progress during 2003-04 and demand 2004-05 in respect of Tameer-e-Pakistan, federal Priority Projects, Sasti Basti and DERA and Devolution plan has to be provided by the Local Government and Rural Development and Project Coordinator, (DERA), after compilation and coordination with D.C.O's. The information is to be provided on separate proforma for each programme.
- (viii) A separate sheet for each District may be prepared and submitted for ADP 2004-05.
- (ix) As per Government's policy special emphasis may be laid on the Social Sector Programme and or any other programme of National importance leading to poverty reduction/alleviation
- (x) Please indicate the revised cost (incase of revision), if approved.
- (xi) Development schemes of Taluka (as per function and activities mentioned in the Ordinance 2001) are to be identified and supplied on separate proforma for budget purposes.
- (xii) Inclusion of new schemes may be discouraged as far as possible. Keeping in view the huge portfolio of ongoing schemes and throw forward.
4. District Governments are advised to prepare the next year's ADP in the following manner: -

- (iv) Ongoing schemes included as a part of normal ADP (2002-03).
- (v) New schemes initiated during 2002-03 against the block allocation provided by the Government during 2003-04.
- (vi) Abandoned schemes (leftover) for inclusion in ADP 2002-03.
- (vii) New Schemes likely to be taken up during 2003-04

(Separate sheet for each category may be prepared, Attached and forwarded.)

5. All the laid down procedures for identification, prioritization, approval, allocation across the schemes should be followed strictly.

6. It is requested that the prescribed time schedule may please be adhered to and it ensured that proposals for the entire sector of Department's activities reach the Planning & Development Department in whole and not in piece meal by 10th January, 2004 (in triplicate) and Finance Department for printing of first edition.

(HAKIM DIN TUNIO)
JOINT CHIEF ECONOMIST

**TIME SHEDULE FOR THE PREPARATION OF PUBLIC SECTOR DEVELOPMENT
PROGRAMME 2004-05**

Sr.	Last Date	ACTION
1.	9 th December, 2003	Circulation of Time Schedule for the preparation of Development Programme to the Administration Department
2.	10 th January, 2004	Submission of the proposed ADP by the Administrative Departments to the Planning and Development in <u>TRIPLICAT</u> and the Finance Department for printing 1 st Edition
3.	20 th January, 2004	Printed copies of the first edition to be made available by the Finance Department to P&D Department
4.	1 st week of February,	Inter-Department Priority Committee (IDPC) meeting for 2004 clearance of tentative Development Programme
5.	2 nd week of February,	Communication of ADP by Planning and Development 2003 Department to the Finance Department for printing 2 nd Edition.
6.	Last week of February,	Transmission of Tentative ADP by the P&D Department 2004 to the Planning and Development Department.
7.	1 st week of March	Supply of printed tentative Development Programme 2004 (Second Edition) by the Finance Department to the Planning and Development Department.
8.	17 th to 31 st March,	Finalization of the Provincial Development Programme by 2004 the planning and Development Division in consultation with Provincial Government and ministry of Finance
9.	2 nd April, 2004	Last date for incorporation of nay modification in the provincial ADP for the Annual Plan Coordination Committee
10.	17 th April, 2004	Submission of the Development Programme and Annual Plan to the Annual Plan Coordination Committee (APCC)
11.	24 th May, 2004	NFC Meeting (Tentatively).
12.	June, 2004	Announcement of the Sindh Provincial Budget and Development Programme for 2004-05

ANNUAL DEVELOPMENT PROGRAMME (ADP) 2004-05

S#	Sector /sub Sector Name of Scheme	Location of scheme		Status of the Schemes	Estimated Cost		Expenditure up to June 2003		Revised allocation 2003-04		Estimate Expenditure up to June 2004		Allocation for 2004-05			Foreign Project Assistance for 2004-05	Physical progress in % age terms up to the end of 2004	
		District	Taluka		Total	FPA	Total	FPA	Total	FPA	Total	FPA	Capital	Revenue	Total		2003-04 (% age)	2004 (% age)
1		3	4															

ANNUAL DEVELOPMENT PROGRAMME (ADP) 2004-05.

S#	Sector/Sub Sector Name of Scheme	Location of the scheme(Taluka)	Status of the Scheme	Estimated Cost	Expenditure up to June 2003	Revised Allocation 2003-04	Estimated Expenditure up to June 2004	Allocation for 2004-05			Remarks
								Capital	Revenue	Total	
1	2	3	4	5	6	7	8	9	10	11	12

**Government of Sindh
Planning & Development Department
No.3/1325-AC (Coord)/P&D/2001
Karachi dated the 25th September 2001**

To,

District Coordination Officer,

Subject: GUIDELINES FOR DISTRICT/CITY GOVERNMENT ON PLANING AND DEVELOPMENT PROCESS

I am directed to state that according to Sindh Local Government ordinance 2001, the District/City Government besides other functions have been authorized to approve long term and short term development plans, annual and supplementary budgetary proposals of the Districts Governments and intra-District fiscal transfers, where required. In addition, to process and approve the individual schemes costing up to Rs.20 million at District Level, District development working party has already been notified.

In order to assist the district/City Governments on the Planning process, the P&D Department has prepared guidelines. Copy of which is same enclosed for follow up.

It would be appreciated if you kindly go through the guidelines and convey reservation of the District Government, if any, latest by **15th October, 2001 positively**.

(M.A MUQTADAR)
Assistant Chief (Coord)

Government of Sindh
Planning & Development Department
No.3/1325-AC (Coord)/P&D/2001
Karachi dated the 25th September 2001

To,

Secretary to Government of Sindh,

Department,
Karachi.

Subject: GUIDELINES FOR DISTRICT/CITY GOVERNMENT ON PLANING AND DEVELOPMENT PROCESS

I am directed to state that the government is committed to decentralize and devolve powers at grass root level. As a 1st step, the districts Government have been established with 12 Departments except Karachi City Government after re-organizing/re-structuring the existing Departments.

2. According to the Sindh Local Government Ordinance, 2001 promulgated by the Sindh Government, the District/City Governments beside other functions have been authorized to approve long terms and short terms development plans, annual and supplementary budgetary proposal of the district government and intra-district fiscal transfers, where required. In addition to process and approve the individual schemes costing up to Rs. 20 million at District level, the Provincial Government has already constituted/notified the District Development working party but proper guidelines on the planning process are to be provided by the Provincial Governments.

3. Accordingly a draft paper on guidelines for district /City Government on the Planning process was prepared by the P&D Department and submitted to the Governor for approval. The Honorable Governor has been pleased to record the following instruction on the summary.

“Please have other Departments replicated this for their own Departments in the district and it should be done as a priority.”

4. It is therefore requested that necessary guidelines of your Department may kindly be prepared at the earliest to comply with the above instruction of the Governor.

(M.A Muqtadar)
Assistant Chief (Coord)

GUIDELINES
FOR
DISTRICT/CITY GOVERNMENT

ON
PLANNING AND DEVELOPMENT
PROCESS

BY:

PLANNING & DEVELOPMENT
DEPARTMENT
GOVERNMENT OF SINDH
SEPTEMBER 2001

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1. SCOPE

1.1 These guidelines shall be applicable to all development schemes in the District, funded from the public funds including District Funds, Provincial Government Funds, Federal Governments Grants, and Foreign Assistance.

1.2 Development schemes in the district shall be implemented in accordance with over all guidance given in the Planning Manual and Provincial Planning Department guidelines issued from time to time. The donor's guidelines in cases of foreign aided Projects, to the extent of conflict shall have over riding effect on these guidelines.

1.3 Implementation/execution of development schemes and incurring of expenditure on schemes shall be in accordance with the PWD code Financial Rules of the provincial Government and instruction issued in this regard from time to time.

2. CONSIDERATION OF DEVELOPMENT SCHEMES

2.1 In pursuance of the Cabinet decisions regarding decentralization Planning and development process in the province, the District Development Working Party (DDWP) has been established at District Level with the following composition for consideration/approval of development schemes of the District Governments.

◆	District Coordination Officer	Chairman
◆	Executive District Officer Finance/Planning	Member
◆	Executive District Officer Works & Services	Member
◆	Executive District Officer Of concerned line Department	Member
◆	District Officer (Planning)	Member/Secretary

3. POWERS AND FUNCTIONS OF DISTRICT GOVERNMENT.

The District Government shall exercise the powers functions regarding development specified in Sindh Local Govt. Ordinance August 2001.

4. SECTORS/AREAS OF JURISDICTION OF DISTRICT GOVERNMENT

4.1 District Govt. shall identify process and approve development schemes for implementation from within the following sectors and areas and/or the areas specified in Sindh Local Govt. Ordinance, August 2001.

- a) Education except the functions specified for Provincial Govt.
- b) Health except the functions specified for the Provincial Govt.
- c) Rural water supply/Drainage/Sanitation.
- d) Urban Water Supply/Sewerage
- e) Roads and Bridges and except inter district and provincial highways.

- f) Farm to Market Roads.
- g) Information Technology
- h) Literacy
- i) Building for Govt. officers and residence
- j) Transport
- k) Rural electrification and energy
- l) Solid waste Management
- m) Urban Parks and recreational facilities
- n) Forest except those specified for Provincial Govt.
- o) Agriculture except those specified for provincial Govt.
- p) Urban Roads
- q) All schemes under the matching grant for local councils.
- r) Community Development

4.2 In addition to above, City District Government may develop and manage following services through integrated development.

- a) Water source development and management, storage, treatment Plants, and macro, district
- b) Sewage tertiary and secondary network treatment plants, and disposal
- c) Storm water drainage network and disposal
- d) Flood control protection and rapid response contingency plans.
- e) Natural disaster and civil defense planning.
- f) Solid waste management, treatment and disposal, including, land fill cities and recycling plants.
- g) Industrial and hospital hazardous and toxic waste treatment and disposal
- h) Environmental control, including control of air, water and soil pollution in accordance with the federal and provincial laws and standards.
- i) Master planning land use, zoning and classification.
- j) Urban design and urban renewal programme promulgation of building rules and planning.
- k) Parks, Forests, Play grounds sporting and others recreational facilities.
 - a) Museum, art galleries, libraries, community and cultural centers.
 - b) Conservation of historical and cultural assets.
 - c) Landscape, monuments, and municipal ornamentation.
 - d) Urban and housing development, including urban improvement and upgrading and urban renewal and development with care being taken to preserve historical and cultural monuments.
 - e) Regional markets and citywide commercial centers.

5. Identification of Development Schemes under District/Provincial Account

5.1 The district Government shall prepare a funding plan based on the allocation earmarked for the district and then give necessary concurrence to the schemes keeping the resource availability in view provided they fall in the criteria laid down for the concerned sector, contained in the guidelines and other conditionalities specified from time to time.

5.2 Eligibility criteria for schemes to be funded from District Provincial Account fund is given in Para 4.1 & 4.2

- 5.3 The District officer of the respective Department shall identify the development schemes after consultation with communities and elected local Councilors based on feasibility, economic/social viability and justification.
- 5.4 The schemes shall be identified and sponsored by EDO concerned based on the identification made by the District Officer concerned in lines with the approved ADP for the District and based on the selection criteria.
- 5.5 The Community involvement in terms of contribution as well as ownership shall be ensued.
- 5.6 The communities shall compete amongst themselves for the scheme based on their feasibility, need contribution and ownership of the community in terms of O&M cost.
- 5.7 The project shall be prepared on prescribed formats (PC-I/PC-II) by the District Officer concerned depending upon the nature of the schemes.
- 5.8 The EDO Concerned shall certify the project document (PC-I/PC-II) and furnish the copy of the same to all members of the district DWP.
- 5.9 In case cost of the project/scheme is less than 1.00 million, the simplified PC-I proforma attached as Annexure-A shall be used.
- 5.10 The project document PC-I/PCII shall consist of all necessary information required for appraisal and approval of the project.
- 5.11 The project document PC-I/PC-II shall highlight and indicate quality dimensions in the planning of the project and shall undertake modular approach in the project execution. The PC-I shall provide work break up, sub-units of the work and work packages. It shall provide details of structures to be raised, specification, materials to be used, and standards to meet and test to be performed etc.
- 5.12 The project document shall also provide Time Dimension/Action Plan/Work Plan for implementation.
- 5.13 The project shall be analyzed by the District Officer Planning with a view to assess its technical viability, financial feasibility and social requirement of the project. During the project analysis the district-planning agency shall look in to the imperatives and desirables to assess the effectiveness of the project. During the project assessment the District Planning agency shall also evaluate the alternatives available to the project requirements.
- 5.14 The sponsoring agencies shall ensure the geographical distribution of the projects in addition to comment of the O&M funds on completion of the scheme by the District Finance agency.

6. **APPROVAL OF SCHEME TO BE FUNDED FROM DISTRICT PROVINCIAL ACCOUNT**

- 6.1 The District Development working party shall appraise and approve;
- a) KPP schemes costing up to Rs.20 million in accordance with guideline laid down in the chief executive Secretariat D.O letters No f.1 (21) DS (D-3)/99 dated 12th February, and 31st March, 2000 and further instructions of the Federal/Provincial Government from time to time.
- b) Scheme other than KPP costing up to Rs. 20.00 million exercising the powers of Departmental Development Working Party provided returning cost does not exceed Rs.1.00 million.

- 6.2** The District Development Working Party shall recommend the schemes other than those at (a) & b above irrespective of the cost & funding source for consideration of the Provincial Development Working Party/ Departmental Development Working Party, as the case may be.
- 6.3** The District Development working party shall not approve the schemes that are not including in the ADP and/or the schemes are within the Provincial
- 6.4** Government preview as per SLG Ordinance August 2001.
- 6.5** The District Development Working Party shall not approve schemes requiring foreign exchange/ foreign assistance but recommend such Schemes for consideration of the PDWP.
- 6.6** Schemes to be approved for funding from the ADPs may involve creation of any new post and or/other recurring liability. In such schemes the District DWP shall obtain prior approval of the competent authority before consideration
- 6.7** The District DWP shall not be competent to approve any scheme based on subsidy/ foreign aid.
- 6.8** Incurring of the expenditure by the District Government before approval of development schemes by competent forum would be a serious financial irregularity similarly expenditure on items not specified in approved Pc-I shall be a serious financial irregularity.
- 6.9** The District Govt. shall not allocate funds to any new schemes unless the annual requirement of ongoing schemes is met up.

Example:-

If a scheme costing Rs.3.00 million is phased over a period of three years and expenditure of 1st and second years is Rs. 100million respectively it is a must to allocate at least Rs 1.00 million in the 3rd year before allocating funds to a new scheme.

- 6.9** Gestation period of the project/schemes approved by the District DWP funding from ADP shall not exceed, in any case, beyond 3 years and at least 1/3rd of the cost shall be provided during every financial year.
- 6.10** No scheme shall be taken up in parts.
- 6.11** The scheme initiated under District resources shall continue to be funded from those resources. They shall not be considered in any case, for financing from Provincial ADP or other resources
- 6.12** District DWP shall not approve, any work non-development in nature under District Development Funds.
- 6.13** Copies of the approved PC-I minutes of DDWP and administrative approval shall be furnished by the District Govt. to the administrative, Finance and P&D Departments at provincial level.
- 6.14** All civil works/ construction works shall be governed by B&R code and or the construction issued from time to time.

7. APPROVAL OF DEVELOPMENT SCHEMES BEYOND THE POWERS OF DISTRICT DWP.

All schemes beyond the competence of the District DWP falling within the scope of District concerned shall be prepared by the District Department concerned and considered in the District DWP for its recommendation to the proper forum i.e. Departmental Provincial Development working Party for approval.

8. SECRETARIAT FOR DISTRICT.

The Planning and Development wing of Finance & Planning Department in the District Government shall be the secretariat for the District DWP/ADP and other development schemes/ activities.

9. PROCEDURE FOR DISTRICT DWP FOR DEVELOPMENT SCHEME CONSIDERATION/APPROVAL

- 9.1 The scheme shall be submitted by the EDO of the respective Department at District level to the Planning and Development wing for appraisal, scrutiny etc.
- 9.2 The Planning development wing shall make the assessment of the Data, assumptions made in the project document, methodology adopted, review the cost estimates. Financing plan and carry out financial, social and economic analysis of the schemes.
- 9.3 The technical analysis of the scheme shall be carried out to ensure that the project is technically viable.
- 9.4 The planning and development wing shall convene the pre-District DWP meeting of the sponsor and finance to sort out issues, if necessary
- 9.5 The sponsor shall attempt to satisfy the participation of the pre DDWP meeting by answering the concerns/providing the relevant information.
- 9.6 The planning development wing shall prepare the working paper for the meeting with recommendation as to feasibility of the project or otherwise.
- 9.7 The District DWP shall consider the project on merit and after due deliberations shall approve or defer or reject the project.
- 9.8 The decision of the District DWP shall be final.
- 9.9 The Planning and development wing shall record the minutes of the meeting and circulate the same to the members of the Districts DWP after approved by the chairman.
- 9.10 The conditional approval by District DWP shall require issuance of development advice by planning and development wing on compliance of conditions by the sponsoring agency.
- 9.11 The District DWP shall be empowered to consider the revised scheme within its competence.

10. POST APPROVAL PROCEDURE FOR DEVELOPMENT SCHEMES.

- 10.1 After the minutes of the District DWP meeting/development advice has been issued, the sponsoring agency shall move the District Finance Department at the District level for authentication of Administrative Approval of the scheme

- 10.2** The technical sanction of the scheme shall be issued by the engineer concerned in the District Government within the delegated powers.
- 10.3** The schemes requiring technical sanctions over and above the competence of district engineers shall be referred to the EDO chief engineer of the concerned Department of the officer authorized by the DCO.

11. RE-APPROPRIATION OF FUNDS.

- 11.1** No re-appropriation shall be made from one grant to another grant.
- 11.2** No re-appropriation shall be made from the funds allocated for a particular financial year after the expiry of that financial year.
- 11.3** Re-appropriation shall not be made between funds authorized for an expenditure charged upon the provincial Consolidated funds and other expenditure.
- 11.4** Re-appropriation shall not be made to meet expenditure for a purpose the allotment for which was specifically reduced or refused by the provincial assembly.
- 11.5** No re-appropriation shall be made to or from Basic pay of officers and Basic Pay of Staff.
- 11.6** No re-appropriation shall be made from a unit with intention of restoring the diverted appropriation to that unit when saving becomes available under other units later in the financial year.
- 11.7** In the case of expenditure on works: -
- a) No re-appropriation shall be made from or to the units “Major Works” “Minor Works” and “Repairs” or “Maintenance and Repairs”.
 - b) No re-appropriation shall be made from the allotment for a new original major works to any other work or item or vice versa.
- 11.8** Re-appropriation can be made from an original major work in progress only to work or works of the same category.
- 11.9** In the case of development schemes
- a) Re-appropriation shall be made except for approved schemes:
 - b) The approved cost of the schemes shall not be exceeded, through re-appropriation by more than permissible limit.
 - c) No Provincial funds shall be re-appropriated to the schemes funded from District resources.
 - d) No re-appropriation shall be made from ADP schemes to the Non/ADP un-funded schemes.
- 11.10** No re-appropriation shall be made out of the budgetary allocations under “Electricity, POL, Gas and Telephone Charges” Rates & Taxes without the prior approval of the Finance Department/EDO.
- 11.11** No appropriation shall be made from the schemes planned for completion during the year.

12. ALLOCATION OF FUNDS MAINTENANCE OF RECORD AND OPERATION OF PLA.

The P&D wing in the District Govt. shall allocate year wise, district-wise funds for execution of development schemes

The funds for the execution of the schemes shall be placed at the disposal of the respective executing agency on specific request as per approved estimates, in the form of withdrawal application, signed by designated functionary. A list of functionaries designated for the purpose would be provided for the District Government by the concerned administrative Department for further circulation to EDOs in the District.

Funds shall not be released for un-approved schemes unless these are administratively approved.

a) A personal Ledger Account if necessary shall be sanctioned by the Finance Department in the name of EDO or DCO concerned. Funds shall be placed with the PLA and operated as per the financial rules. The funds in the PLA would lapse on the 30th June of each financial year in the cash account of the District Government concerned and revalidated with the approval of Provincial Finance Department.

b) Development funds shall be kept in the state bank of Pakistan or treasury shall operate in the prescribed manner through the concerned District Account Officer.

12.5 In order to monitor transfer of funds out of PLA to the executing agency. The EDO Finance shall maintain a detailed record of each scheme and Planning/DCO as the cases may be, in the following format, separate pages being set a part for each scheme.

Sr. No	Name of Schemes	Estimated Cost	Comp. time/ period of implementation	Date of approval by DDWP	Approval condition, if any	Date of issuance of AA	Release of funds/ transfers of funds with cheque No. & date	Remarks
1	2	3	4	5	6	7	8	9

13. PROCEDURE FOR PROCESSING DEVELOPMENT SCHEMES OF DISTRICT.

13.1 Schemes costing less Rs.1.00 million shall be formulated on simplified PC-I proforma designed for the concerned sector/programme as Annexure-A. Schemes costing more than Rs.1.00 million shall be formulated on PC-I proforma.

13.2 Rough cost estimates, designs, specification line plan, work plan etc would be incorporated in the PC-I.

13.3 Office of the District Officer (Planning) in collaboration with Deputy District Officer shall appraise the proposal, scrutinize the cost estimates and prepare a working paper for consideration.

13.4 The working paper shall be circulated along with the notice of the meeting amongst all concerned members of DDWP at last 7 days before the date of meeting.

13.5 The presence of permanent members shall be essential for the District DWP.

- 13.6** A copy of the schemes finally approved by the DDWP shall be forwarded by the sponsoring agency in the District Govt. to the Administrative, and P&D and Finance Departments at provincial level of record.
- 13.7** Technical sanctions shall be issued by competent authority after the issuance of the administrative approval, as per the financial rules.
- 13.8** The technical sanction of schemes shall be issued by engineer concerned in the District Government within the delegated powers.
- 13.9** The technical sanction of the schemes over and above sanctioning authority of the engineer shall be referred to EDO/ Chief Engineer of concerned Department or the officer so authorized by DCO.
- 13.10** The following shall be the time schedule for development activities/schemes.
- | | |
|---|----------------------------|
| ▪ Identification of projects/schemes | 15 th August |
| ▪ Approval if Schemes by District DWP. | 15 th September |
| ▪ Issuance of technical sanctions & administrative approval | 30 th September |
| ▪ Tending/acceptance of tenders for allotment of work | 15 th October. |
- 13.11** The works of development schemes shall not be undertaken by the executing agency on Deposit works basis unless funds are released.

14. EXECUTION OF DEVELOPMENT SCHEMES

- 14.1** Execution of development schemes of the District Govt. shall be strictly adhered to the Financial Rules of the province of Sindh, PWD code and the rules of the business of respective Departments and further to the following.
- 14.2** In the urban towns, the concerned engineering wings of urban councils shall be authorized to execute the works provided further: -
- i) It shall exclusively be the responsibility of the executing agencies that schemes, entrusted for execution are completed during the stipulated period. The executing agencies shall be responsible for the lapse of funds, if any,
 - ii) The District Government shall not get involved in execution of any scheme or its portion.
 - iii) Environmental Impact Assessment shall not get involved in execution of any scheme or its portion.
 - iv) Environmental Impact assessment (EIA) shall be undertaken and NOC from EPA shall be obtained for the development scheme costing more than Rs. 0.050 million in accordance with Pakistan Environmental Assessment Procedures/guidelines.
 - v) Security of contractor shall only be released after audit of the concerned project/ completion of the maintenance period, as per the rules.
 - vi) The responsibility of getting the draft undertaken from the Pakistan Audit Department shall rest with the District Government/DCO/EDO concerned.

15. MONITROING PROGRESS OF DEVELOPMENT SCHEME.

- 14.3** Respective executing agencies shall be responsible for the execution of the development scheme(s) as per parameters of the approved PC-I and as per provision of the financial Rules and instruction issued by the Govt. form time to time.

- 14.4** Payments to contractor etc on account of running bills/final payments shall strictly be made in accordance with the relevant prescribed procedure peculiar to the respective executing agencies. Each payment shall be subject to pre-audit, as prescribed besides maintaining detailed record of accounts and other relevant public documents.
- 14.5** The District review committee headed by the Nazim/DCO shall review the progress of all schemes in the ADP, implemented by the Distt. Govt. and are sponsored by local Councils. The committee shall take necessary steps to remove bottlenecks and ensure transparent and expeditious implementation of the development project.
- 14.6** Sector/ grant-wise details of scheme indicating allocation and expenditure would be communicated by the respective EDOs to the DO (Planning) for inclusion in the annual, revised or supplementary budget.
- 14.7** A monthly progress report containing scheme-wise expenditure and physical achievements shall be furnished by each District Officer and to the Provincial P&D Department on prescribed proforma by 10th of each succeeding month.
- 14.8** The District Officer (Planning) shall hold quarterly review and annual review to monitor the progress of the schemes and the result of such review shall be submitted to the DCO and provincial Governments for information.
- 14.9** Monitoring of the project shall also be made by the community monitoring elected representative district planning Department as internal monitoring and provincial government information.
- 14.10** The DCO/Nazim shall visit at least 30% of the schemes in the district in a month being funded through District ADP/Funds while EDO/DO (Planning) concerned shall visit 50% of the schemes regularly on monthly basis to DO (Planning) to prepare Working papers for periodic review meeting to be chaired by Nazim/DCO Concerned.
- 14.11** The District Head of all nation building Departments shall be bound to furnish financial/physical progress of scheme regularly on monthly basis to the DO (Planning) to prepare working papers for periodic review meetings to be chaired by the Nazim/DCO concerned.
- 14.12** The District Officer (Planning) shall visit randomly major development schemes and prepare inspection reports. The inspection report shall be discussed in the periodic review meetings. A copy of such reports shall invariably be sent to the Provincial P&D Department for record.
- 14.13** Third part validation shall also be under taken wherever required.
- 14.14** A suitable accounting/auditing staff shall be attached with the DCO for maintaining accounting record and also undertaken audit checks, before releasing each amount /transaction to the executing agency /expending entity.

16. EVALUATION OF DEVELOPMENT SCHEMS.

- 16.1** The impact evaluation of importing on going or completed development schemes shall be conducted by the District Government through an officer authorized by DCO and / or by Provincial Planning Department

17. PERPARATION OF DEVELOPEMNT PLANS.

The Government of Sindh shall prepare the benchmark position along with medium term district plans. Their updating and implementation shall be the responsibility of District Govt.

18. CRITERIA OF SELECTION OF SITES/ SCHEMES TO BE FUNDED FROM DISTRICT ADP.

18.1 Elementary Education.

- i) Opening of New Primary school for boys and Girls
Population of the abadi should not be less than 500.
- a) Population of the abadi should not be less than 500.
- b) No girls Primary School should exist with in the radius of one Km and boys Primary School within the radius of 1.5 k.
- c) Plot shall be provided by community free of cost.

18.2 UP GRADUATION OF PRIMARY SCHOOL TO MIDDLE SCHOOL LEVEL.

- a) Primary School selected for up graduation must have at least one acre of land i. e 2420 q yards for additional classrooms.
- b) The school should have minimum enrolment of 40-student power class especially in class V.
- c) Enrollment of at least 40 students in class V in near by primary schools.
- d) No other school is available within a radius of 5 KM.

18.3 RURAL HEALTH

18.4 BASIC HEALTH UNITS

The following criteria shall be followed while selecting a village for locating basic health units.

No. of Points

- a) Population of a village**
 - o More than 5000 persons 10
 - o 3000-5000 persons 5
 - o 1000-3000 persons 3
- b) Distance from the existing health facility**
 - o 5 miles or more 5
 - o 2 to 4 miles 3
 - o Less than 2 miles 0
 - o Villages having already some health facility 0

c) Land Availability

- Free of cost land located on a suitable place
i.e. on the road and close to the village 10
- Free of cost land but is away from the road 5
- Suitable land where purchase is involved 3

d) Village Electrification.

- When site has a power of supply line at a Distance of 2000 meters 15
- When site has distance between 2000-5000 meters 5

e) Availability of water supply road facilities.

- Where underground sweet water is available 10
- Where underground brackish water is available 5
But canal passes near by the village
- Where water is available at quite a long distance 2

f) Availability of road facilities

- When village is connected with a black-topped road 10
- When a village is connected with katcha link road 5
- When the village has not road connection 2
But a path is available

g) Availability of Educational facilities

- Village with a primary school 10
- Village with no primary school, but there is a Mosque 5
Or Mohalla School
- Village with no school facilities. 2

18.5 RURAL HEALTH CENTERS

18.6 The following guidelines may be kept in view in the selecting sites for Rural Health center.

a) No. Of Points

- More than 10,000 persons. 10
- Between 5000-10000 persons 5
- Less than 5000 persons 2

b) Distance from Tehsil Headquarter Hospital/Other Rural Health Center.

- More then 15 KM. 10
- Up to 15 KM. 5

- c) Land availability**
- Availability of free land located on the road and near the village 10
 - Availability of free land not on the road but near the village 5
 - Where [purchase of suitable land is desirable 5

- d) Availability Electrification**
- When site has a power supply line at a distance of 2000 meters. 10
 - When site has a distance 2000-5000 meters 5
 - More than 5000 meters 2

- e) Availability of drinking water**
- Where underground sweet water is available 10
 - Where brackish water is available but canal water can not be used 5
 - Where no water is available near by 2

- f) Availability of communication facilities.**
- When the village town is concerned with a black topped road or rail 10
 - When no road or rail connection is available 5

- g) Availability of Educational facilities.**
- Village with High School 10
 - Village with Middle School 5
 - Village with Primary School 3
 - Village with no education facilities 0

18.7 Allotment of points for various locations should be made by the site selection body as per the above guidelines, which should be added up for fixing priorities.

18.8 Selection should be based on the points allocated to various site i.e. villages earning highest score should receive top-priority

18.9 Urban water supply sewerage

1) Eligibility.

(a) Population as in 1998 census would serve as the eligibility criterion. The cities/towns with larger population will be accorded priority.

(b) The existing population facing acute shortage of water and area of an urban city are to be fully catered for on the design of tube wells and distribution. The maximum daily demand shall be taken as 1.25 times the average daily demand @ 30gallons per capita per day shall be utilized for the design of filtration plant and feeder mains. The maximum hourly demand shall be taken as 2.5 times the average hourly demand.

2) Financial Position or Municipality.

Municipalities with sound financial position and appropriate water tariff recovery structure shall be assigned priority. Financial soundness shall be judged from the surplus budgetary position. In such case the ability of the municipality to pay its contributory share is kept view.

3) Selection of Schemes.

For the section of the schemes priority shall be fixed in the following order: -

- Cities/Towns with brackish under ground water.
- Barani/Scars water areas.
- Sweet water Zone.

Supplied with pipe water for Example, in selecting schemes of cities in the same population range, the cities, which have piped water supplies, shall get preference.

4) Operation and Maintenance.

The Municipalities/ Taluka having better financial and technical ability maintain and operated the schemes shall be given preference.

18.10 Rural water Supply /Drainage.

18.11 The following guidelines shall be followed fir the selection of villages for provision of Rural Water Supply/ Drainage facilities.

(i) Need (Maximum 10 Points).

(Chose one relevant score)

- There is no portable water source in the village and the ground water is brackish. 10 Point.
- There is no portable water source in the village 7 Point
- There is no portable water source in the village but is available to less than half of the population. 5 Point
- The village has drinking water supply scheme but it has failed or provides a low level of service. 2 Point.

(ii) Willingness (25 Points).

The community has under stood/agreed to sign an affidavit that is agrees to take over, manage, operate repair and maintain the scheme after completion. The affidavit is signed by a minimum of 20 elders / notables of the community and countersigned councilors of there are. The affidavit explicitly states that the community is willing to pay for all costs after taking over the schemes. A plan for permissible as prescribed in the agreement.

(iii) Organization (Max 5 Points).

(Score each Point & Additional).

- The Community based Organization (CBO) is representative having members from all the section of the community 1 Point
- CBO is democratic, regular elections are held in which members elect the executive body and office bearers. 1 Point
- CBO is democratic, regular meetings document decisions and keep financial records. 1 Point
- CBO is registered with the Social Welfare Department 1 Point
- The community is willing to form a CB
If it does not already exist 1 Point

(iv) Appropriate Technology (5 Points).

The feasible technology options, services levels and cost will be estimated and presented to the community to make its choice. A higher score will be given to proposed schemes having appropriate technology.

(v) Sanitation (Max 5 Points)

(Choose one relevant score)

- There are adequate sanitation facilities in the village. 5 Point
- There are sanitation facilities in the village
But are not adequate. 3 Point
- There are no sanitation facilities in the village. 2 Point
-

18.12 Farm to Market Roads.

- i.** The proposed road projects should link one more village to: -
 - An Existing Highway.
 - An existing all weather District Council Road.
 - A market town or administrative center
- ii.** The proposed road project should connect an existing all-weather District Council and to:-
 - An existing highway.
 - Another existing District Council Road
- iii.** The closest existing road parallel to the proposed project should be at least 3 KMs away.
- v.** The length of the road shall not be less than 01 KM and more than 5 KM.
- vi.** The proposed road project should lie wholly solely within a rural area as defined by the 1998 population ensure.
- v.** The proposed project should complete within 18.24 months.
- vi.** A katcha path/Road should be available fro the proposed project
- vii.** In case of hilly train, single roads can be constructed.

18.13 Rural Roads.

Rating Factors shall be vetted: -

- Population served. 35
- Food grain production. 35
- Road network linkage. 10
- Motor vehicle traffic 10
- Social Factors 10

18.14 Rural Electrification.

18.15 Criteria and guidelines approved by the Government and instructions issued from time to time shall be adhered to strictly in implementation of rural electrification programme.

URGENT
A.D.P Work

GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT
No. ADP (2003-04) /P&D/2002
Karachi dated the 13th November 2002.

To,

1. The Senior Member,
Board of Revenue,
Government of Sindh,
Hyderabad (Camp Office, Karachi).
2. The Additional Chief Secretary
Finance Department,
Government of Sindh, Karachi
3. The Additional Chief Secretary
Agriculture, Irrigation & Power Department,
Government of Sindh, Karachi
4. All the administrative Secretaries,
to government of Sindh (Concerned),
Karachi.
5. City District Nazim, Karachi/
All District Nazmeen's, Sindh (_____ District)

SUBJECT: - PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-04

I am directed to enclose here with time schedule for the preparation of the Approval Development Programme 2003-04 (Annexure-A) along with copy of the planning and Development Divisions, Government of Pakistan's letter No.4 (1)/PS/PC /03-04 dated 1st Novemeber, 2002 where is elf explanatory on the subject noted above.

2. The exact size of the Development Programme cannot be indicated at this stage to be formed up by the Federal Government at am later stage. However it is suggested that the programme may be prepared on realistic basis (not exceeding 10% over the current year's allocation) so the funds could be arranged within the available resources. The tendency of unnecessary inflating the programme may pleased be avoided.

3. The following guidelines and objectives indicated by the Planning and Development Divisions may please be followed: -

(i) The programme should be worked out on net-basis. All figures in relevant columns of proforma are to be indicated in million rupees.

(ii) The scheme proposed for inclusion in the programme should be arranged in order of priority within each sector/sub-sector so that if resources fall short of requirements, low priority schemes may either be dropped or allocations for such scheme reduced

(iii) Priority should be given to foreign aided projects with high national priority and such projects should be adequately funded and amount of foreign and to be utilized indicated separately. Certain agreements of foreign aid state that the Government of Pakistan should initially incur the expenditure in local currency and the later the equivalent would be reimbursed on actual basis by the donor agency. In such cases the amount to be spent in local currency out of the foreign old (reimbursed) should be clearly indicated against the relevant scheme procedure etc.

(iv) On-going projects which have reached a fairly advance level of implementation should be adequately provided for, with the objective of completing them within 2003-04 fiscal year and efforts should be made to ensure that the schemes which have a direct bearing on the plan period get their due priority.

(v) The Concerned agencies are requested to indicate their programme after full deliberation so that request for re-appropriation, immediately after the commencement of the fiscal year can be avoided. As a policy, the Planning and development Department would not certain requests for re-appropriation during the July to December Period.

(vi) Project wise utilization status of Federal Assistance ton provinces during 2002-03 demands for total Federal Assistance to province during 2003-04 should be provided.

(vii) Separate project wise implementation progress during 2002-03 and demand 2003-04 in respect of KPP, DERA and Devolution plan has to be provided by the Local Government and Rural Development and Project Coordinator, DERA, after compilation and coordination with D.C.O's. The information is to be provided on separate proforma for each programme.

(viii) A separate sheet for each District may be prepared and submitted for ADP 2003-04.

(ix) Special attention may please be given to new initiatives/ Programme of the government with special emphasis on the Social sector Programme and Khushal Pakistan Programme (KPP) or any other programme of national importance for which demands should be shown under a separate heading.

(x) Please indicate the revised cost (incase of revision), if approved.

(xi) Development schemes of Taluka (as per function and activities mentioned in the Ordinance 2001) are to be identified and supplied on separate proforma for budget purposes.

4. District Government is advised to prepare the next year's ADP in the following manner: -

(viii) Ongoing schemes included as a part of normal ADP (2002-03).

(ix) New schemes initiated during 2002-03 against the block allocation provided by the Government during 2003-04.

(x) Abandoned schemes (leftover) for inclusion in ADP 2002-03.

(xi) New Schemes likely to be taken up during 2003-04

(Separate sheet for each category may be prepared, Attached and forwarded.)

5. All the laid down procedures for identification, prioritization, approval, allocation across the schemes should be followed strictly.
6. It is requested that the prescribed time schedule may please be adhered to and it may be ensured that the proposals for the entire sector of Department's activities should reach the Planning & Development Department in whole and not in piece meal, by 31st December, 2002 (in triplicate) and Finance Department for printing of first edition.

(HAKIM DIN TUNIO)
JOINT CHIEF ECONOMIST

ANNEXUER-I

**TIME SHEDULE FOR THE PREPARATION OF PUBLIC SECTOR DEVELOPMENT
PROGRAMME 2003-04**

Sr.	Last Date	ACTION
1.	13 th December, 2002	Circulation of Time Schedule for the preparation of Development Programme to the Administration Department
2.	31 st December, 2002	Submission of the proposed ADP by the Administrative Departments to the Planning and Development in <u>TRIPLICATE</u> and the Finance Department for printing 1 st Edition
3.	6 th January, 2003	Printed copies of the first edition to be made available by the Finance Department to P&D Department
4.	Last week of January,	Inter-Department Priority Committee (IDPC) meeting for 2003 clearance of tentative Development Programme
5.	2 nd week of February,	Communication of ADP by Planning and Development 2003 Department to the Finance Department for printing 2 nd Edition.
6.	15 th February, 2003	Transmission of Tentative ADP by the P&D Department to the Planning and Development Department
7.	3 rd week of February	Supply of printed tentative Development Programme (Second Edition) by the Finance Department to the Planning and Development Department.
8.	17 th March, 2003	Finalization of the Provincial Development Programme by the Planning and Development Division in consultation with Provincial Government and ministry of Finance
9.	2 nd April, 2003	Last date for incorporation of nay modification in the provincial ADP for the Annual Plan Coordination Committee
10.	16 th April, 2003	Submission of the Development Programme and Annual Plan to the Annual Plan Coordination Committee (APCC)
11.	26 th May, 2003	NFC Meeting (Tentatively)
12.	June, 2003	Announcement of the Sindh Provincial Budget and Development Programme for 2003-04

ANNUAL DEVELOPMENT PROGRAMME (ADP) 2003-04

S#	Sector/ Sub-Sector Name of Schemes	Location of Schemes		Status of the Schem es	Estimated Cost		Expenditure up to June 2002		Revised Allocation 2002-03		Estimated Expenditure up to June 2003		Allocation for 2003-04			For- eign Proje ct assist ance for 2003- 04	Physical Progress in % terms up to the end of	
		Districts	Taluka		Total	FPA	Total	FPA	Total	FPA	Total	FPA	Capit al	Reve nue	Total		2002- 03 (%)	2003- 04 (%)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

To,

**GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT
DEPARTMENT
(Public Investment Programming Section)
(I)PS/PC/2003-04
Islamabad the 1st November 2002**

1. The Chairman
Planning and Development Board,
Government of the Punjab,
Lahore
2. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of Sindh,
Karachi
3. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of N.W.F.P.,
Peshawar
4. The Additional Chief Secretary (Dev),
Planning and Development Department,
Government of Balochistan,
Quetta
5. The Additional Chief Secretary (Dev),
Planning and development Department,
Azad Govt. of the State of Jammu & Kashmir.
Muzafarabad
6. The Chief Secretary,
Northern Area,
Gilgit

SUBJECT: PUBLIC SECTOR DEVELOPMENT PROGRAMME (PSDP) 2003-04 AND ROLL OVER PLAN 2004-06

I am directed to enclose the time-schedule (Annex-I) for the preparation of the Public Sector Development Programme for 2003-04 and roll over Plan for 2004-05 and 2005-06. You are requested that action may please be initiated for the formulation of the Development Programme in accordance with prescribed schedule with a review to enable this division to complete the task in time and submit a proposal to national Economic Council for approval.

2. The sponsoring agencies under your administrative control may pleased be requested to accelerate the preparation and approval of projects within the frame work of policy decisions taken by the Government from time to time so that an adequate portfolio of viable approved projects in available for the PSDP all action as well as for foreign aid negotiation.

3. In drawing the development programme special attention may please be given to the following.
- (i) The Programme may be worked out and information be supplied on the proposed proforma placed at Annex-II. All figures in relevant columns may be indicated in million rupees only.
 - (ii) The schemes proposed by inclusion in the Programme should be arranged in order of priority within each sector/sub-sector so that if resources fall short of the requirements, low priority schemes may either be dropped or allocations be adjusted accordingly.
 - (iii) The amount on the projects to be financed through foreign aid should separately be mentioned in rupees indicating the expenditure in import of goods and services. This is necessary because under certain agreements of foreign aid the Governments of Pakistan is required to first incur the expenditure in local currency and thereafter the equivalent amount is reimbursed by the donor agency.
 - (iv) On-going projects which have reached a fairly advance level of completion should be adequately provided for, with the objective of complementing them within 2003-04 fiscal year and efforts should be made to ensure that the schemes which have a direct bearing on the targets to be achieved during the plan period get their due priority.
 - (v) The concerned agencies are requested to indicate their programme after full deliberations so that request for re-appropriation immediately after the commencement of the fiscal year is avoided. **As a policy, the planning and development division would not entertain requests for re-appropriation of funds during the July - December period.**
 - (vi) Special attention may please be given to new initiatives/Programme of the Government with **special emphasis on the social sectors programme and Khushal Pakistan Programme or any other programme of national importance.**
 - (vii) Projects-wise utilization status of federal share in Development Assistance to provinces during fiscal year 2002-03, demand for total development Assistance to provinces during fiscal year 2003-04 should be provided.
 - (viii) Project wise implementation progress during fiscal year 2002-03 and demand for 2003-04 in respect of Droughts Emergency Relief Assistance (DERA) and Devolution plan be provided by the respective agencies.
 - (ix) Please indicate the revised cost of the scheme/project duly approved by the relevant competent forum.
 - (x) Brief project profile may be given in column 21,19 and 20 of the attached proformas at Annex II, Annex III, respectively on last years pattern.
 - (xi) Provision of payment of equipment IDC and custom duty may be adequately reflected separately under proposed demand.
4. The proposal for the Public Sector development Programme of public sector Corporation for PSDP 2003-04. Projections for 2004-05 and 2005-06 may also be submitted on the proforma at Annex-III (Non-budgetary Corporation) and Annex-IV (budgetary corporation i.e. WAPDA and NHA) even if funds are to be provided to the Public Sector Enterprise outside the Government Budget from sources like foreign loan/equity.
5. It is further, requested that in order to avoid unnecessary delay in processing the PSDP 2003-04 demands by planning and Development

Divisions, the requisite material should be supplied as per enclosed schedule in triplicate.

Encl: As stated

(M. Yaqub Malik)
Joint Chief Economist (OC)
Tel: 9204215

ANNEX-I

**TIME SCHEDULE FOR PREPARATION OF PUBLIC SECTOR DEVELOPMENT
PROGRAMME 2003-04**

Last Date	Action
i) 1 st November, 2002	Circulation of time-schedule for the preparation of the Development Programme to the Provincial Government and the federal Ministers/Division
ii) 30 th November, 2002	Preliminary indication by Finance Division of budgetary resources for Public Sector Development Programme 2003-04 to Planning and Development Division,
iii) 20 th December, 2002	Submission of scheme-wise programmers by the Federal Ministers/ Division to the planning and Development Division after consultation with their financial Advisers for inclusion in the Public Sector Development Programme 2003-04
iv) 20 th December, 2002	Transmission of the development Programme by the Provincial Government to the planning and Development Division.
v) 15 th January, 2003	Mid year review of budget and review of the next years Estimates (Finance Division and Planning & Development Division)
vi) 1 st March, 2003	Preparation and circulation of working paper for inter ministerial priorities committee meetings by the Planning and Development Division.
Vii) From 17 th March to 31 st March, 2003	Finalization of Development Budget-PSDP in the priorities Committee meetings (the meeting will invariably be attended by Planning and Development Division, Economic Affairs Division, the administrative Ministries /Division, F.A concerned and other concerned agencies. The proposal will be examined in light of the items listed in para-2 below.)
viii) 2 nd April 2003	Submission of fair copies of the NISs for Development/ Capital Budget (PSDP) may be sent to BR-III Section of the budget wing, Finance Division after the same have been verified /countersigned by the relevant technical Section/Public Investment Programming Section of the Planning and Development Division.
ix) 16 th April, 2003	Incorporation of the public sector Development Programme in the Annual

	Plan for 2003-04 and its submission to the annual Plan Coordination Committee (Tentatively)
x) 26 th May, 2003	National Economic Council (NEC) meeting (Tentatively)
xi) 11 th June, 2003	Completion of PSDP Document (Tentatively)

2. The Proposal for Development expenditure may be accompanied by the following:-

- (i) Mission statement of the ministry/Division concerned
- (ii) Existing and proposed Rules of Business for the Ministry/Division concerned.
- (iii) Existing and proposed Organizational charts.
- (iv) Existing and proposed staff strength, indicating staffing ratio.
- (v) Existing Development Budget
- (vi) Performance Indicators
- (vii) Standards of services for each organization as these would form the basis of budgetary allocation.

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004

ANNEX-II

Sector/Sub-sector _____
 Executing Agency _____

Ministry/Division _____

S#	i) Name of Project ii) Location iii) Name of donor Country/Agency	Approved by DDWP/CDWP/ECNE C (with date of approval)	Estimate Cost		Actual expenditure up to June 2002 Estimate Expenditure during 2002-2003		Estimated expenditure during 200-2003		Cumulative expenditure up to June 2003		% age utilization	
			Total	Foreign Aid (FEC)	Total	F. Aid	Total	F.Aid	Total (6+8)	F.Aid	Up to June 2002 (6%4)	Up to June 2003 (10%4)
1	2	3	4	5	6	7	8	9	10	11	12	13

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004

ANNEX-II

Total	Rupee	Foreign Exchange Requirement		Components of the total Demand			Brief Project Profile	Proposed work during 2003-2004	Justification of Demand @
		To be met from foreign Aid	To be met from own Resources	IDC#	Duties etc	Balance rupee components 14-18-19			
14	15	16	17	18	19	20	21	22	23
Total	Rupee	Foreign Exchange Requirement		Components of the total Demand			Brief Project Profile	Proposed work during 2003-2004	Justification of Demand @
		To be met from foreign Aid	To be met from own Resources	IDC#	Duties etc	Balance rupee components 14-18-19			
14	15	16	17	18	19	20	21	22	23

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004

ANNEX-II

Whether the Project will be completed during 2003-2004 (Yes or NO)	Roll Over Plan							
	Demand for 2004-2005				Demand from 2005-2006			
	Total	Rupee	Foreign Exchange Requirements		Total	Rupee	Foreign exchange Requirements	
			To be met from foreign Aid	To be met from own Resources			To be met from foreign Aid	To be met from own Resources
24	25	26	27	28	29	30	31	32

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)**

ANNEX-II

Sector/Sub-sector _____

Executing Agency _____

Ministry/Division _____

S. No	i) Name of Project ii) Location iii) Name of donor Country/Agency	Approved by DDWP/COWP/ECNE C (With date of approval)	Estimated Cost		Actual expenditure up to June 2002 Total (F.Aid)	Estimated Expenditure during 2002-2003 Total (F.Aid)	Cumulative expenditure up to June 2003 (6+7) Total (F.Aid)	% age Utilization	
			Total	Foreign Aid (FEC)				Up to June 2002 (6&4)	Up to June 2003 (8%4)
1	2	3	4	5	6	7	8	9	10

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)**

ANNEX-III

Demand for PSDP 2003-04					Components of total Demand			Brief Project Profile	Proposed work during 2003-2004
Total	Bank Credit/ market Loan	Self Financing	Loan/ equity	Foreign Loan/Equity	IDC#	Duties etc	Balance rupee component 11-16-17		
11	12	13	14	15	16	17	18	19	20

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)**

ANNEX-III

(Million Rupees)

Justification of Demand @	Whether the project will be completed during 2003-2004 (Yes or Not)	Roll Over Plan									
		Demand For 2004-2005					Demand for 2005-2006				
		Total	Bank Credit/Market Loan	Self Financing	Loan/Equity	Foreign Loan/Equity	Total	Bank Credit/Market Loan	Staff Financing	Loan/Equity	Foreign Loan/Equity
		23	24	25	26	27	28	29	30	31	32
21	22	23	24	25	26	27	28	29	30	31	32

**PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)
(WAPDA and NHA)**

ANNEX-IV

Sector/Sub-sector _____

Executing Agency _____

Ministry/Division _____

(Million Rupees)

S. No	i) Name of Project ii) Location iii) Name of donor Country/Agency	Approved by DDWP/COWP/ECNE C (With date of approval)	Estimated Cost		Actual expenditure up to June 2002 Total (F.Aid)	Estimated Expenditure during 2002-2003 Total (F.Aid)	Cumulative expenditure up to June 2003 (6+7) Total (F.Aid)	% age Utilization	
			Total	Foreign Aid (FEC)				Up to June 2002 (6&4)	Up to June 2003 (8%4)
1	2	3	4	5	6	7	8	9	10

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)
(WAPDA and NHA)

ANNEX-IV

Demand for PSDP 2003-04					Components of total Demand			Brief Project Profile			
Total	Rupee Financing through Budget	Foreign Aid Channeled through Budget	Bank Credit/ Market Loan	Self Financing	Foreign Loan/Equity	IDC#	Duties etc	Balance rupee component 11-17-18	Brief Project Profile	Proposed work during 2003-2004	Justification of Demand @
11	12	13	14	15	16	17	18	19	20	21	22

PUBLIC SECTOR DEVELOPMENT PROGRAMME 2003-2004
(NON-BUDEGTARY CORPORATION PROGRAMME)
(WAPDA and NHA)

ANNEX-IV

Whether the project will be completed during 2003-2004 (Yes or No)	Roll over Plan											
	Demand for 2004-2005					Demand for 2005-2006						
	Total	Rupee Financing through Budget	Foreign Aid Channeled through Budget	Bank Credit/ Market Loan	Self Financing	Foreign Loan/ Equity	Total	Rupee financing through Budget	Foreign Aid Channeled through Budget	Bank Credit/ Market Loan	Self Financing	Foreign Loan/ Equity
23	24	25	26	27	28	29	30	31	32	33	34	35

Government of Pakistan
Planning & Development Division
(Public Investment Authorization Section)

No. 20(40)/PIA-I/PC/2005

1. The Chairman,
Planning & Dev Board
Govt of Punjab, Lahore
2. The Add. Chief Secretary (Dev)
Planning & Dev Deptt.
Govt of Sindh, Karachi
3. The Add. Chief Secretary (Dev)
Planning & Dev Deptt.
Govt of NWFP, Peshawar
4. The Add. Chief Secretary (Dev)
Planning & Dev Deptt.
Govt of Balochistan, Quetta
5. The Add. Chief Secretary (Dev)
Planning & Dev Deptt.
Govt of AJK, Muzafarabad.
6. Secretary, (Planning)
Northern Areas, Gilgit
7. Advisor of Planning & Dev
Northern Areas, Gilgit

Subject: Implementation of Revised Pc-I, II, II, IV & V Proforma (2005)

As part of the process for improvement in preparation, implementation and monitoring of development projects, Planning Commission has simplified the present PC-I Proforma by revising and reducing its number from the present 14 PC –Is to only 3 PC-Is i.e. Production, Infrastructure and Social Sector along with instructions to fill them for each sector of the economy. Accordingly PC.II, III.IV,&V Proforma have also been simplified and revised

A. PC-I Form

i) **PC-I for Production Sectors**

This PC-I Proforma will be used for preparation of projects in production Sectors i.e. Agriculture Production, Agriculture Extension, Industries, Commerce & Minerals.

ii) PC-I Form for infrastructure Sectors

This PC-I Proforma will be used to preparation of projects in infrastructure Sectors i.e. Transport & Communication, Telecommunication, Information Technology, Energy (Fuel & Power)., Housing, Government building & Town Planning, Irrigation, Drainage & Flood Control.

iii) PC-I Form for Social Sectors

This PC-I Proforma will be used for preparation of projects in Social Sectors i.e. Education, Training & Manpower, Science & Technology, Health, Nutrition, Family Planning and Social Welfare, Water Supply & Sewerage, Culture, Sports, Tourism and Youth, Mass Media, Governance and Research.

B. PC-II Form - For conducting survey and Feasibility Study of Projects

C. PC-III Form - For submission of annual targets and progress report of project

D. PC-IV Form - For submission of completion report of projects

E. PC-V Form - For submission of annual performance report after completion of projects

2. The above revised performance were launched in the CDWP meeting held on 22-11-2005 and the following decisions were taken:

- i. The revised PC-I to V Proforma will become effective from 15-12-2005. Therefore, all projects should now be prepared on the new revised PC-I/II Proforma for consideration of the concerned development forum. No project on the old format will be accepted after 15-12-2005
- ii. The new revised Proforma will be available on the government of Pakistan web site www.pk.gov.pk as well as P&Ds Division's web site www.mopd.gov.pk which may be down loaded by the agencies concerned.
- iii. PPMI of the Division has organized training for filling up new revised Proforma at Islamabad from 23-25, November, 2005. PPMI will also arrange such training at all the Provincial Headquarters on priority basis for the officers of the Provincial Governments AJK, NA.
- iv. Projects on new revised PC-I/PC-II will be submitted to the Chief, Public Investment Authorization Sections, P&D Division for consideration by the CDWP/ECNEC, while PC-III, PC-IV & PC-V will be submitted to the Additional Secretary (Project Wing) P&D Division.
- v. Phase-II/extension of any development project will be considered after receipt of completion report (PC-IV) and annual performance report (PC-V) of phase-I of the project.
- vi. For completed projects, PC-IV should be submitted by the sponsoring agencies concerned immediately without waiting for the close of Accounts and PC-V be submitted by the 31st July of each for five years.

3. Copies of the revised PC-I, II, III, IV & V Proforma (2005) along with instructions are enclosed. It is requested that these Proforma along with instructions and decisions of CDWP

Dated 22-11-2005 mentioned in para-2 (I to V) above may kindly be circulated widely to all departments/ organizations immediately for implementation w.e.f 15-12-2005.

4. This issues with the approval off Deputy Chairman, Planning Commission.

Immediate

No. SO (Dev)11/28-P&D/3/PLAVI
Government of Sindh
Planning & Development
Department
Karachi, Dated 6th December 2005

The Senior Member
Board of Revenue, Sindh Hyderabad
(Camp Office Karachi)

The All-Administrative Secretaries in Sindh _____
The All DCOs in Sindh _____

Subject: Implementation on Revised PC-I, II, III, IV & V Proforma (2005)

I am directed to enclose herewith a copy of Planning and Development Division's letter No.20 (40)/PIA-I/PC/2005, Dated 29th November, 2005 addressed to this department along with other Provincial Planning Department on the subject noted above for favor of information and necessary action. **The revised PC-Is will be implemented w.e.f 15-12-2005.**

2. Planning & Development Division ha had only furnished one complete set for the official usage, reference and record. Besides it is already mentioned that the new revised Proforma will be available on the Government of Pakistan website www.pk.gov.pk as well as P&D Division website www.mopd.gov.pk which can be loaded by the agencies concerned.

3. It, is therefore, requested to kindly follow the instructions of Planning and Development Division and submit the schemes on the revised PC-I form 2005 format as advised by P&D Division, Govt of Pakistan.

(DIN MUHAMMAD TALPUR)
Assistant Chief (Dev)

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**FINANCE DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

NO. FD(TR)1(1)/2-001-ACCOUNTS)
FINANCE DEPARTMENT
GOVERNMENT OF SINDH
1st OCTOBER 2001

The Director,
Accounts Department,
State Bank of Pakistan,
Karachi.

(Attention: Mr. Wasim-ur-Rehman, Assistant Director)

Subject: Opening of Sindh Government Account No.IV – Accounting System of the District Government with State Bank of Pakistan

Ref: SBP's letter No.AD.Govt./3249/105(S)-2001 dated 28.09.2001

I am directed to refer to above reference of SBP wherein it has been agreed that Account No.IV would be treated as part of account No.1 of the respective Provincial Governments for calculation of over draft limits and interest on debit balances. Subject to confirmation, it is requested that the State Bank of Pakistan may open "Sindh Government account No.IV" for maintaining the District Provincial Account in accordance with Section 108(2) of the Sindh Local Government Ordinance, 2001. A list of the District Governments with their headquarters and fax numbers is attached for facilitating opening of sub Accounts for each of the District Government including the City District Government Karachi.

It is further requested that arrangements may please be made to provide District-wise Daily and Monthly closing balances of cash to Finance Department (Fax No.9206511 & 9203202), Accountant General Sindh (Fax No.9231481), each District Accounts Officer (Fax Nos. enclosed) and District Coordination Officers (Fax Nos. enclosed) for monitoring the cash flow. It would be reported on a separate sheet and not on the statement meant for Account No.1, II & III.

It is further requested that necessary instructions may kindly be issued to concerned branches of National Bank of Pakistan conducting the business of the Government where State Bank of Pakistan has no branch to clearly distinguish between Provincial Consolidated Fund and District Governments Account for the purpose of re-imburement and these should not be confused with each other at their level as was done in the case of Sindh a few years back when it opened Account No.IV for development funds.

(Naheed S. Durrani)
DS (Res-II)

**NO.FD (TR)(1)(1) 2001(Account
No.IV)(Provincial)
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
20 October 2001**

The District Accounts Officers (All) in Sindh
The Treasury Officers (All) in Sindh

SUBJECT: OPERATING DISTRICT PROVINCIAL ACCOUNT

Ref: Treasury Officer Karachi's letter No.TRY/DEP/1417/2001 dated 17.10.2001.
The Treasury Officer Karachi vide his letter referred above has requested for instructions to transfer the amounts credited in District Provincial Account in to the PLA of DCO Karachi. This shows that the dynamics of new system have not been comprehended fully in this context kindly note following aspects.

- The District Provincial Accounts have been opened on the pattern of Account No.1 of Government of Sindh. Hence gradually all operations and financial Transitions of the City/District Government and subsequently the Town/Taluka Administration pertaining to funds transferred by the Provincial government will have to be conducted through the respective Provincial Accounts as provided under section 107 to 108 SLGO 2001.
- The District Provincial Accounts (opened) and Taluka/Town Provincial Account (to be opened) are specifically for credit of monies transferred by Provincial Government. As per Section 107(3)(a) & 109(9) of SLGO 2001 salaries and establishment costs cannot be defrayed from District Provincial Account and Taluka/Town Provincial Account.
- As the Provincial Government would be transferring Octroi/Zila grant in District Provincial Accounts, the DCOs/DAOs would be required to transfer these funds further into Local Fund Accounts of all three tiers of LG as per their share for defraying establishment and other costs of Local Government (see 107(2)(b) SLGO 2001).
- The Local Funds of all three tiers namely City/District Government, Town/Taluka Administration and Union Administration are successors of previous Local Councils under Section 180 SLGO 2001. Hence the establishment and other operating costs of respective Local Government tiers should be defrayed through these Local Funds as per previous procedure.

It would be very desirable if Chapter XII of SLGO 2001 and the Guidelines sent by Controller are read and re-read for internalizing the new system. The A.G. Sindh being requested to issue new cheque books to all City/District Governments preferably of a different color form Federal

Government and Provincial Government cheque books. In the meanwhile District Account Officers/Treasury Officers may use the existing chequebooks and stamp them as “District Provincial Account No.IV – Code No.____ in order to distinguish them from Federal/Provincial Transitions.

Naheed S. Durrani
Deputy Secretary (Res.II)
Tel No.9206512

Copy to

- A.G. Sindh, Karachi with request to issue separate cheque books titled as “District Provincial Account No.IV” for all City/District Governments having separate color on a most immediate basis.
- The Secretary to Govt. of Sindh, Local Government Department, Karachi.
- The District Coordination Officers (All) in Sindh

NOTIFICATION

No. FD /B&E-1/2 (18)/75-94(Pt-VI):- In pursuance of the proclamation of the fourteenth day of October, 1999 read with Article 5 of the Provincial Constitution Order no.1 of 1990, the Government of Sindh are pleased to make the following amendments in the West Pakistan Delegation of Powers under the financial Rules and the powers of re-appropriation rules, 1962 as applicable to Sindh Province namely:-

AMENDMENTS

- (i) **Under the heading, “Part-II, Officers in Category-II”, after entry 13 the following entries shall be added:-**

- (13-A) Chief Provincial Transition Wing Local Government Public Health
Engineering Rural development and Katchi Abadies Department
- (13-B) Executive District Officer (Education)
- (13-C) Executive District Officer (Works & Services)
- (13-D) Executive District Officer (Finance & Planning)
- (13-E) Executive District Officer (Agriculture)
- (13-F) Executive District Officer (Health)
- (13-G) Executive District Officer (Information Technology)
- (13-H) Executive District Officer (Revenue)
- (13-I) Executive District Officer (Law)
- (13-J) Executive District Officer (Community Development)

- (ii) **Under the heading, “Part-III Officers in Category-III”, after entry 10, the following entries shall be added:-**

- (10-A) District Officer (Education)
- (10-B) District Officer (Work & Services)
- (10-C) District Officer (Finance & Planning)
- (10-D) District Officer (Agriculture)
- (10-E) District Officer (Health)
- (10-F) District Officer (Information Technology)
- (10-G) District Officer (Revenue)
- (10-H) District Officer (Law)
- (10-I) District Officer (Community Development)

(iii) in Part-IV “Officer in Category-IV”, before the full stop following shall be added:-

- | | |
|-----------------------------|--------------------------|
| (1) Deputy District Officer | (Education) |
| (2) Deputy District Officer | (Works & Services) |
| (3) Deputy District Officer | (Finance & Planning) |
| (4) Deputy District Officer | (Agriculture) |
| (5) Deputy District Officer | (Health) |
| (6) Deputy District Officer | (Information Technology) |
| (7) Deputy District Officer | (Revenue) |
| (8) Deputy District Officer | (Law) |
| (9) Deputy District Officer | (Community Development) |

(iv) under the heading, “Part-V”, Officers in Category-V, the existing entry shall be numbered as entry (1) and thereafter, the following new entry shall be added:-

(2) Assistant District Officer Education (Elementary)

2. In the Second Schedule, in part-II, under the heading “Communication and Works Department” against entry 1, in column 3 in entry (iv), after the words “Superintending Engineer” the words “Executive District Officer” and entry (v), after the words “Executive Engineer”, the words “District Officer” shall be added.

SECRETARY TO GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi, dated the 30th Nov, 2001

NO: FD (SP-I) 11 (10) /78
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated the 20th June 2002.

To

1. The Chief Secretary to Government of Sindh.
2. The Additional Chief Secretary (Dev) to Govt. of Sindh.
3. The Senior Member, Board of Revenue Sindh.
4. All Administrative Secretaries to Government of Sindh.
5. The Secretary to Governor of Sindh.
6. The Secretary to Provincial assembly Sindh, Karachi.
7. All Distt. Coordination Officers in Sindh.
8. All Heads of Attached Departments.
9. All Head of Autonomous Bodies, in Sindh.
10. The Registrar, High Court of Sindh, Karachi.
11. All Regional Heads of Departments Sindh.
12. All Districts & Session Judges, Sindh
13. The Registrar, Sindh Services Tribunal Karachi.
14. The Secretary, Sindh Public Service Commission Hyderabad.

SUBJECT: GRANT OF SPECIAL PAY ON APPOINTMENT TO HIGHER POST OR SCALE.

Sir,

I am directed to refer to this Department policy Letter No. FD (SR-I) 11 (16) / 78 dated 15-3-1987 and 31-12-1980 on the subject noted above and to state that according to these circulars, Special Pay @ 20% subject to maximum of Rs. 440/- per month is admissible on account of holding the charge of the higher post in own pay & scale. It is clarified that the limit of Rs. 440/- per month has been enhanced to Rs. 2000/- per month in such areas as indicated in Para 15(a) of Revised Pay scale 2001.

2. It is further clarified that rates of additional pay has not been revised which still remain the same subject to maximum of Rs. 440/- per month on account of holding the additional charges on equaling or higher Post as indicated in Finance Department circular No. FD (SR-I) 5(31) /78 DATED 12-3-1987.

(IQBAL AHMED M.SHAIKH)
SECTION OFFICER (SR-I)
FOR SECRETARY TO GOVERNMENT OF SINDH

NO.FD (SR-III)11/2/2001
Government of Sindh
Finance Department
Karachi, dated 15th October,
2002

NOTIFICATION

No. FD/B&E-I/2 (12)/75-94(P.II):- In pursuance of the proclamation of emergency of the Fourteenth day of October,1999 read with article 5 of the Provincial Constitution Order No.1 of 1999 the Governor of Sindh is pleased to make the following amendments in the Sindh General Provident Funds Rules, 1938:-

AMENDMENT

The rule 14 (A) (2) shall be read as under: -

“A subscribers, who has attained the age of forty years, forty five years and fifty years may without assigning any reasons, draw a non-refundable advance to the extent indicated below of the amount standing at his credit in the fund: -

ATTAINED THE AGE OF	EXTENT OF NON-REFUNDABLE ADVANCE
(a) Forty Years	Forty Percent
(b) Forty Five Years	Fifty Percent
(c) Fifty Years	Sixty Percent

The existing provisions of the rules 14 (B) (1) and (2) shall remain in the act.

Secretary to Government of Sindh
Karachi dated the 15th October 2002.

NO.FD (SR-III) 11/12-2001
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi, dated the 10th December,
2002

From:-

Mr. Fazal-ur-Rehman,
Additional Chief Secretary to
Government of Sindh.

To

1. The Chief Secretary to Government of Sindh.
2. The Additional Chief Secretary to Government of Sindh.
3. The Senior Member, Board of Revenue, Sindh.
4. All Administrative Secretaries to Government of Sindh.
5. All Members, board of Revenue, Sindh.
6. The Principal Secretary to Governor Sindh.
7. The Secretary to Provincial Assembly Sindh.
8. All Head of Attached Departments, Sindh.
9. All Regional Heads of Departments, Sindh.
10. All District & Sessions Judges, Sindh.
11. The Registrar, High Court of Sindh, Karachi.
12. All District Coordination Officers in Sindh.
13. The Secretary, Sindh Public Service Commission, Hyd.
14. The Secretary, Provincial Ombudsman Sect: Sindh, Karachi.
15. The Registrar, Sindh Services Tribunal Karachi.

SUBJECT: 100% DRAWAL OF G.P. FUND ADVANCES BY THE SUBSCRIBERS ON
ATTAINING THE AGE OF 50 YEARS

Sir,

I am directed to refer to the subject noted above and state that in pursuance of Government of Pakistan, Finance Division (Regulations Wing) Islamabad's Office Memorandum No. F. 1(5)-Reg. 7/87-498/2001 dated the 25th June 2001 and with the approval of competent authority, Government of Sindh has decided to allow 100% non-refundable G.P. Fund advance to those subscribers who have attained the age of 50 years.

2. It has also been decided that those subscribers who have, on attaining the age of 50 years, already availed non-refundable G.P. Fund advance at 80% can also avail the remaining 20% non-refundable advance.

Your obedient servant,

(MALIK QAISER MAJEED)
ADDITIONAL SECRETARY (SR)
FOR SECRETARY TO GOVERNMENT
OF SINDH

NO.FD/B&E-I/2(18)/75-94(P.VII)
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi, dated the 15th October,
2002

To

1. The Additional Chief Secretary, Planning & Dev. Deptt. Government of Sindh, Karachi.
2. The Senior Member, Board of Revenue, Sindh.
3. The Principal Secretary to Governor Sindh.
4. All Administrative Secretaries, Govt. of Sindh.
5. The Secretary, Provincial Ombudsman Secretariat Sindh.
6. The Military Secretary to Governor Sindh.
7. The Secretary to Provincial Assembly of Sindh.
8. The Registrar, Honorable High Court of Sindh.
9. The chairman, Enquiries & Anti-Corruption Estt. Services General Admn. & Coordination Department.
10. The Chairman, Sindh Public Services Commission Sindh.
11. The Chairman, Governor's Inspection, Enquiries & Implementation Team.
12. The Chairman, Sindh Services Tribunal Sindh.
13. The Inspector General of Police Sindh.
14. The Inspector General of Prisons Sindh.

SUBJECT: SUSPENSION OF PROVISIONS OF RULE 14(1) (a) TO (d) AND 15 OF SINDH GENERAL PROVIDENT FUND RULES, 1980.

I am directed to refer to the subject noted above and to say that under Rule 14(1) (a), (b), (c), (d) and 15 of the Sindh General Provident Fund Rules, 1938 it has been provided that a Subscriber could be sanctioned temporary refundable advances from the amount standing to his credit in the Fund at the discretion of the appropriate authority to defray his expenses of either nature and such advances are refundable in terms of rule 15 *ibid*.

2/ Whereas it has frequently come to the notice of the Provincial Government that this facility/provision of drawing the temporary refundable advances from G.P. Fund is being misused and no corresponding recovery is coming forth resulting into loss to the Provincial exchequer.

3/ In order to control this trend of misuse of expenditure, the Provincial Government has decided to suspend the implementation of provisions of Rule 14(1) (a) to (d) and 15 of Sindh General Provident Fund Rules, 1938 for a period of one year with immediate effect. However, the impact of suspension of above provisions would be reviewed after one year.

Section Officer (B&E-I)
For Secretary to Government of
Sindh

NOTIFICATION

NO: FD/B&E-I/2(18)/75-94(P.VII): - In pursuance of the proclamation of Emergency of the Fourteenth day of October, 1999 read with Article 5 of the Provisional Constitution Order No. 1 of 1999 the Governor of Sindh is pleased to make the following amendments in the Sindh General Provident Funds Rules, 1938: -

A M E N D M E N T

The rule 14(A) (2) shall be read as under: -

“A subscriber, who has attained the age of forty years forty-five years and fifty years may without assigning any reasons, draw a non-below of the amount standing at his credit in the Fund: -

ATTAINED THE AGE OF	EXTENT OF NON-RETUNDABLE ADVANCE
(a) Forty Year	Forty percent
(b) Forty Five years	Fifty percent
(c) Fifty years	Sixty percent

The existing provisions of rules 14(B) (1) and (2) shall remain in tact.

Secretary to Government of Sindh

NO.FD (SR-III) 11/2/2001
Government of Sindh
Finance Department
Karachi, dated 10th December,
2002

From,

Mr. Fazal-ur-Rehman,
Additional Chief Secretary to
Government of Sindh.

To,

1. The Chief Secretary to Govt. of Sindh
2. The Additional Chief Secretary to Govt. of Sindh.
3. The Senior Member, Board of Revenue, Sindh.
4. All Administrative Secretaries to Government of Sindh.
5. All Members, Board of Revenue, Sindh.
6. The Principal Secretary to Governor Sindh.
7. The Secretary to Provincial Assembly Sindh.
8. All Heads of attached Departments, Sindh.
9. All Regional Heads of Departments, Sindh.
10. All District & Session Judges, Sindh.
11. The Registrar, High Court of Sindh, Karachi.
12. All District Coordination Officers in Sindh.
13. The Secretary, Sindh Public Service Commission, Hyderabad
14. The Secretary, Provincial Ombudsman Sectt: Si9ndh Karachi.
15. The Registrar, Sindh Service Tribunal Karachi.

SUBJECT: 100% DRAWAL OF G.P FUND ADVANCES BY THE SUBSCRIBERS ON ATTANING THE AGE OF 50 YEARS.

Sir,

I am directed to refer to the subject noted above and state that in pursuance of Government of Pakistan, Finance Division (Regulation Wing) Islamabad office memorandum No. F 1(5) –Reg.7/87 -498/2001, dated the 25th June 2001 and with the approval of competent authority, Government of Sindh has decided to allow 100% non-refundable G.P fund advance to those subscribers who have attained the age of 50 years.

It has been that those subscribers who have on attaining the age of 50 years already available non-refundable G.P funds advance at 80% can also avail the remaining 20% non-refundable advances.

Your Obedient Servant,

(MAILK QAISER MAJEED)
ADDITIONAL CHIEF SECRETARY
For Secretary to Government of Sindh

**No.PA-DS(Res-II)Mis/2003
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated the 28th January
2003.**

To

1. The Town Nazim_____ (All)
Karachi.
2. The Taluka Nazim_____ (All)
District _____
@ _____.
3. The Union Nazim_____ (All)
District _____
@ _____.

**SUBJECT: FINANCIAL MANAGEMENT OF TOWN/TALUKA AND UNION
ADMINISTRATION UNDER SECTION 114 OF SINDH LOCAL
GOVERNMENT ORDINANCE 2001**

As required by Section 114(1) of the Sindh Local Government Ordinance 2001 as amended by eighth amendment Ordinance, 2002, the accounts of receipt and expenditure of Taluka / Town administration and Union administration shall be kept in such form and in accordance with such principles and methods as the Government may prescribe when under Sub-section 2© of the Ordinance, the Taluka or Town Accounts Officer and Union accountant shall perform pre-audit of all payments from local fund of the respective Local Government.

In view of the above provision of law and in order to keep the financial operational of these accounts functional, the Town Officer (Finance) of Town/Tehsil administration and Secretary Union Council (Finance) are declared as Accounts Officer and Union Accountants respectively for the purpose of maintenance of accounts and the auditors of Local Fund Audit Department stationed at Taluka head-quarters in the district are declared Accounts Officers for the purpose of pre-audit of the accounts of Taluka/Town and Union Administration.

FAZAL-UR-REHMAN
ADDITIONAL CHIEF SECRETARY (F&C)
GOVERNMENT OF SINDH
Karachi dated 28th January, 2003.

No.PA-DS(Res-II)Mis/2003

No. SO(RES-V)6(10)/2002.
Finance & Cooperation Department
Government of Sindh
Karachi dated the 27th Feb. 2003

1. Accountant General, Sindh
2. District Nazims (all)
3. District Coordination Officers (All)
4. District Accounts/Treasury Officers (All)

SUBJECT: POLICY GUIDELINES FOR MAINTENANCE AND OPERATION OF DISTRICT FUHND (ACCOUNT NO.IV)

In pursuance of the new financial system envisaged through Chapter XII & XII-A of the Sindh Local Government Ordinance 2001 (3rd and 8th amendments of 2002) operative since 1st of July 2002, it has become mandatory for this Department to issue policy guidelines to facilitate the district administrations in the operation & maintenance of District Fund (Account No.IV). These policy guidelines shall be carefully observed and strictly adhered to by all concerned with immediate effect.

ESTABLISHMENT OF DISTRICT FUND

- A) In pursuance of Section 107, Sindh Local Government Ordinance 2001, all monies standing at the credit of respective Local Fund, District Provincial Account of each District Government as on 28th February 2003 shall form part of the District fund (Accounts No. IV) w.e.f. 1st March 2003. This fund shall be maintained in the State Bank/National Bank of Pakistan.

RECONCILIATION OF ACCOUNTS

- B) Meanwhile, all District Government shall ensure that the cash balance of Local Fund in each account are reconciled with the respective cash books and got certified by the District Coordination Officer and countersigned by Director Local Fund Audit before its transfer to the District Fund. All District Governments shall complete this step immediately.

PAYMENT OF LIABILITIES

- C) All valid accrued liabilities, as due on or after July 1, 2002 shall be discharged out of the District Fund in accordance with the existing rules. This will apply to all liabilities of District Government, whether pertaining to former Local Fund or the District Provincial Account (now called "District Fund").

PAYMENT OF SALARIES

- D) The payment of salaries of staff of the District Government, whether belonging to the devolved Provincial Government or the defunct local councils shall w.e.f. February 1, 2003 be made out of and charged to the District Fund (Account No.IV) against the

respective approved budgetary allocations. For this purpose each District Government shall approve schedules of each section of establishment (separately for the employees of devolved Departments and former district council) and forward it to the Accountant General Sindh/respective District Accounts Officer for ensuring smooth payment of salaries after pre-audit and authorization.

- E) It is clarified that the cost of establishment being incurred on account of salaries of employees of the devolved Department of provincial government and the employees paid out of Local Fund shall remain on the schedules of establishment of respective District Government.

CONTINGENT EXPENDITURE

- F) Likewise, all contingent expenditure of District Governments establishment and hitherto-fore charge to the Local Fund shall be met out of the District Fund against approved budgetary allocations after pre-audit, and authorization by the Accountant General Sindh/respective District Accounts or Treasury Officer.

DEDUCTIONS FROM SALARIES

- G) I) All deductions from the salaries of Provincial Government and District Government employees pertaining to G.P Fund, Benevolent Fund, Group Insurance and Loan & Advances shall be credited into Provincial Account No.1 under the existing relevant budgetary head.
- II) Income Tax deductions from salaries of employees charged to District fund Account No. IV shall be made at source, in the same manner as done for Provincial Government employees, in Account No.1. The aggregate deductions effected during a month shall be transferred / credited to the respective head of Income Tax.

PENSION CONTRIBUTIONS

- H) I) Pension contribution of all Government employees of devolved and un-devolved Departments shall be credited into Provincial Account No.1 and the head of account would remain same.
- II) Pension, G.P. Fund, Benevolent Fund, Group Insurance contribution of all employees of erstwhile Local Governments shall be credited into District Fund (Account No. IV) and the head of account will remain same.

These guidelines are issued in partial modification to instruction earlier issued by this Department dated 24th August and 30th September 2002.

(ABDUL KABIR KAZI)
Deputy Secretary (B&E-III)

No.FD/SO(Treasury)/PLA/2(17)/2002
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
June 5, 2003.

The Accountant General Sindh,
Karachi.

SUBJECT: ESTABLISHMENT OF TOWN/TALUKA LOCAL FUND

Town/Taluka Local Funds have to be established under Sindh Local Government Ordinance 2001 for each Taluka/town Municipal Administration. In compliance with the section 107 and 108 of SLGO 2001, sanction is hereby accorded for the establishment of Town/Taluka Local Fund, in the form of one Personal Ledger Account under Rule 310 (C), Sindh Financial Rules Vol-I for each TMA with the respective Treasury/District Accounts Office in the name of Town/Taluka Municipal Officer.

The PLA thus opened will be subjected to the following conditions:

1. The confirmation or withdrawal of PLA is budget to advice given by the Accountant General Sindh, Karachi.
2. The PLA shall be subject to Pre-audit by the Director, Local Fund Audit.
3. The PLA shall be subject to annual post audit by the Director, Local Fund Audit.
4. The PLA shall be non-lapsable.

Section Officer (Treasury)
For Additional Chief Secretary (F&C)

NO.FD/B&E/VIII/10-04(Misc)
GOVERNMENT OF SINDH
FINANCE & COOPERATION
DEPARTMENT
Dated the 8th July 2003.

To,

The Secretary,
Local Government & Katchi Abadis Department,
Government of Sindh,
KARACHI.

Subject: Meeting of Zila Naib Nazim with Governor Sindh on 10/01/2002 at Governor's House, Karachi.

I am directed to refer to the captioned subject and to state that Section 38 of Sindh Local Government Ordinance, 2001 provides that Zila Council shall have its Secretariat under the Naib Zila Nazim with separate budget allocation, but the law does not provide the conferment of D.D.O powers upon the Naib Zila Nazims.

2. The ` Department however, observes that in order to ensure smooth functioning of Zila Council, Naib Zila Nazim may be made the sanctioning authority while Executive District Officer (Finance & Planning) may be conferred with D.D.O powers with regard to separate budget allocation of Zila Council.
3. In view of the above, you are, requested to kindly send audit copy for authentication to the Finance & Cooperation Department before issuing of formal orders to the District Governments.

(MOAZZAM ALI MARRI)
SECTION OFFICER (B&E – VII)
FOR ADDITIONAL CHIEF SECRETARY

**GOVERNMENT OF SINDH
FINANCE AND COOPERATION
DEPARTMENT
Karachi dated the 29th December
2003**

NOTIFICATION

NO.FD (B&E-IX) /1-4 / 2003-04:- In exercise of the powers conferred by clause (a) of sub-section (3) of section 6 of the Sindh Civil Servants Welfare Fund Ordinance, 1979 the Government of Sindh are pleased to notify the sums mentioned in deemed to have been insured with effect from 1st July 2002 (Insurance coverage shall continue to five years after retirement without any premium)

TABLE

B.P.S. OF CIVIL SERVANTS	SUM ASSURED
1 to 4	Rs. 120,000
5 to 10	Rs.140, 000
11 to 15	Rs.240, 000
16	Rs.360, 000
17	Rs.480, 000
18	Rs.700, 000
19	Rs.480, 000
20 & above	Rs.1, 000,000

SECRETARY TO GOVERNMENT OF SINDH
FINANCE AND COOPERATION
DEPARTMENT

NO.FD (B&E-IX)/4-1/2002-3
GOVERNMENT OF SINDH
FINANCE AND COOPERATION
DEPARTMENT
Karachi, dated the 8th January, 2004

1. All Administrative Secretaries to Government of Sindh
2. All Head of Attached Departments in the Sindh.
3. All regional Head of Departments in Sindh.
4. All District Coordination Officers in Sindh.
5. All District and Session Judges in Sindh.
6. The Secretary Sindh Public Services Commission Hyderabad.
7. The Registrar, High Court of Sindh, Karachi.
8. The Chairman, Sindh Services Tribunal, Karachi.

SUBJECT: ENHANCEMENT OF SUM ASSURED IN RESPECT OF GROUP INSURANCE SCHEME AND COVERAGE FOR FIVE YEARS AFTER RETIREMENT.

I am directed to state that the Government of Sindh are pleased to make following amendment in the Sindh Civil Servant Welfare Fund Rules 1979 vide Finance and Cooperation Department's notification NO.FD (B&E-IX)/1-4/2003-04, dated the 29th December, 2003:

In rules 3, for sub-rule (1), the following shall be substituted:

“(1) Every Civil Servants shall contribute towards the fund sun of Rs. 3.75/- (Three Rupees Seventy five paisa) only per annum per thousand Rupees of the sum which he is insured; provided that fifty percent of the The Government, 2003, shall make contribution in respect of Civil Servants in BPS-1 to 15:

The amount of existing sum assured and on enhancement of sum assured are reproduce as under:

Scale / BPS	Existing Rates Before 1.7.2002.	Enhanced Rates from 01.07.2002.
1 to 4	20,000	120,000
5 to 10	25,000	140,000
11 to 15	50,000	240,000
16	75,000	360,000
17	100,000	480,000
18	150,000	700,000
19	175,000	840,000
20 & above	200,000	1,000,000

3. A part from enhancement of the sum assured the coverage shall continue to remain extended to five years after retirement. The Government Servant retiring on or after 1.07.2002 shall be covered for the revised enhanced sums while Government Servant show retired on or before 30.06.2002 shall be covered for the previous sums assured.
4. With effect from 01.07.2002 the annual and monthly premium for the revise assured sums, in respect of different categories of Sindh government shall be as followed:

B.P.S	Sums Assured	Annual Premium	Monthly Premium	50% of monthly premium (to be shared by GOS & 50% to be deducted from Empty: BPS 1-15).
1-4	120,000	450	37.50	18.75
5-10	140,000	525	43.75	21.87
11-15	240,000	900	75.00	37.50
16	360,000	1350	112.50	
17	480,000	1800	150.00	
18	700,000	2625	218.75	
19	840,000	3150	262.50	
20 & above	1,000,000	3750	312.50	

5. As regard Government Employees form BPS 1-15 fifty percent of the premium will be paid by the Government Sindh and balance premium per month shall be deducted from their monthly salary, Government Employees from BPS-16 & above will be paid total premium per month from their salaries.
6. You are requested to issue instruction to all Drawing and Disbursing Officers of your Department / sub ordinate officer to ensure that while passing the pay bills of the employees working under them deduction of Group Insurance premium is made according to new rates w.e.f.01.07.2002. The arrears of balance premium for the months of July 2002 to 2003 may be deducted in easy installment within next six months.
7. The Department heads are required to ensure that apart from the cases of death during the services, claims of retired Government Servant may also be lodged with State Life Insurance Corporation of Pakistan in case death occurs within five years after retirement applicable from 01.07.2002. (Detail of claim documents required as per agreement attached herewith at Annexure-I).

(ASIF JAHANGIR)
DEPUTY SECRETARY (B&E-II)

ANNEXURE-1

For entertaining a claim of Group Insurance in respect of a member, the following documents will be required:

- a) Death certificates of the deceased employee in original or attested copy issued by the competent authority i.e. Services Hospitals, Government Hospitals, Semi Government Hospitals, Railway Hospitals, and Trust Hospital etc.
- b) In places, where the above mentioned entitles do not exist and or not available then the certificates issued by any tier of the district government or their substitute or by House Officers of Police stations viz SHOs or any such authority of the area will be accepted on case to case basis on merits.
- c) Duly completed death claim forms B & C as set down in the Sindh Civil Servants Welfare Fund Rules, 1980, which are prescribed for gazette and non gazette employees respectively, if their respective nominations are available on record as per Form-A as prescribed under the said Rules. If there is no nomination available on record in respect of both categories another Form-D will be required. All such forms are required to be submitted duly signed by the concerned Office / Department Head.
- d) Succession Certificated form competent court of law is required:
 - i) There is no family member and or surviving relative available.
 - ii) The nominee dies after the death of the deceased employee.
 - iii) If there is a dispute amongst the legal heirs and there is a valid nomination, claim will be settled in favor of the nominee.
- e) Guardianship Certificate, issued by the competent court of law, is required in cases where the nominee (s) or family member (s), entitled for group insurance is / are minor.
- f) Original or attested photocopy of Pension Book, in case of retirees claims.
- g) Photocopy of NIC of the deceased and the claimants.
- h) If valid nomination is not available then nomination of provident funds is accepted.

**NO.SO(RES-VI)75/2004-05
GOVERNMENT OF SINDH
FINANCE & COOPERATION
DEPARTMENT
Karachi dated the 7th September
2004.**

To,

1. All City/Zila Nazims in Sindh.
2. All District Coordination Officers in Sindh.
3. All Executive District Officers (F&P) of District Governments in Sindh.
4. All Taluka/Town Nazims, Taluka/Town Municipal Administrations in Sindh
5. All Taluka/Town Municipal Officers, Taluka/Town Municipal Administrations in Sindh
6. All Taluka/Town Officers (Finance), Taluka/Town Municipal Administrations in Sindh
7. All Union Secretaries of (Union Accounts) Union Administrations in Sindh.

SUBJECT: STATEMENT OF MONTHLY AND ANNUAL ACCOUNTS OF LOCAL GOVERNMENTS PLACEMENT AT CONSPICUOUS PLACES FOR PUBLIC INSPECTION.

1. Section 114 of Sindh Local Government Ordinance, 2001, requires all three tiers of Local Governments to place statement of monthly and annual accounts at conspicuous places for public scrutiny and inspection.
2. This mandatory requirement is however, not being observed whereby the respective Accounts Committees of the Councils are not able to hold public hearings as required under Section 114(3) *ibid*, and to take appropriate actions thereon in the prescribed manner.
3. It is, therefore, strongly emphasized that the above requirements may kindly be carried out in letter and spirit to enable the public at large to be aware of the financial affairs of the Local Governments with regard to its propriety and accountability.

Section Officer (Res-VI)

NO: FD.SO (RES-IV)
6(28)/2002(Provl)
Government of Sindh
Finance & Cooperation Department
Karachi Dated the 18th Sept 2004.

To

The Accountant General, Sindh,
Karachi.

(Attention: Mr.Tariq Ali Shah, D.G. Sindh)

SUBJECT: DEVOLUTION OF PROPERTY TAX

I am directed to refer to the subject captioned above and to state that in accordance with the Sindh Local Government Ordinance 2001, the property tax has been devolved to Town and Taluka levels. Under Section 11(1) of SLGO 2001 the City District Government shall collect the property tax and after retaining 10% of the total collection of property tax, the remaining 90% share shall be transferred to the Towns/Taluka on the basis of collection. The property tax is being collected and deposited by the City District Government in Account No.IV opened with the State Bank of Pakistan.

Presently, the Chief District Government Karachi has issued cheques in respect of Property Tax for various TMAs from Account No.IV. These amounts are required to be place din PLAs of the concerned TMAs for operating these funds i.e. the funds will be credited from Account No.IV to Account No. I in order to avoid such ambiguity and channeling the fund, a proper mechanism is required to be devised. A meeting was convened in this Department on 14-09-2004 with the representatives of A.G. Sindh Office to resolve the issue. It was decided in the meeting that the A.G. Sindh would confirm the procedure to this Department; this Department, which is required to be confirmed/amended by the A.G. sindh, has formulated the following procedure.

1. The District Governments on receipt of pre-audit statements of collection of Property Tax (TMA wise) will issue release orders by debiting to Property Tax, Heading Account No.IV on quarterly basis.
2. TheEDOs, F&P issue release advice, addressed to A.G. Sindh in favour of the Town/Taluka Administrations after retaining its prescribed share of Property/Entertainment tax.
3. The amount so released shall be debited from the receipt head of account and shall be credited into the PLAs of Towns/Taluka Administrations.
4. The A.G. Sindh on receipt of release advice shall issue sealed authority to the concerned DAOs/Tos.
5. On receipt of such authority, DAOs/Tos shall allow the TMAs to release funds against such credit.
6. The EDOs, F&P would further endorse all release advices to Finance Department, Government of Sindh for information.

In view of above, the above mechanism or any amendment in it may kindly be communicated to Finance Department on **most urgent** basis to facilitate flow of funds to TMAs without any further delay.

Section Officer (RES-IV)

**NO.FD.SO (RES-VI)/PLAs
(TMAs)/81/2004-05
GOVERNMENT OF SINDH
FINANCE & COOPERATION
DEPARTMENT
Karachi dated the 18th October 2004.**

1. All Zila Nazims in Sindh.
2. All District Coordination Officers in Sindh
3. All Executive District Officer (Finance & Planning),
District Governments in Sindh.
4. All Taluka/Town Nazims in Sindh.
5. All Taluka/Town Municipal Officers in Sindh.

SUBJECT: INSTRUCTIONS FOR ESTABLISHMENT OF TALUKA/TOWN LOCAL FUND

Please refer to the subject noted above.

- a) In supersession of this Department's letter No.FD.SO (Treasury /PLA) 2(17) / 2002 dated 5-6-2003 on the subject captioned above and in pursuance of the provision of Section 107 and 108 of Sindh Local Government Ordinance (SLGO) 2001, the Taluka/Town Local Fund of Taluka/Town Municipal Administrations (TMAs) earlier maintained in the PLAs of respective TMAs shall now be maintained in the National Bank of Pakistan by the respective TMAs w.e.f. 1st November 2004.
- b) All funds transferred from Provincial as well as District Government including funds pertaining to grants, defunct PHED funds etc. shall henceforth be transferred to the respective Taluka/Town Local Fund maintained in the National Bank of Pakistan.
- c) All own Receipts of TMAs shall also be collected through this Taluka/Town Local Fund henceforth being opened in the National bank of Pakistan.
- d) All Taluka/Town Municipal Administrations (TMAs) would open such Accounts in the National Bank of Pakistan and provide the Account Numbers to the Section Officer (Resources VI) Finance Department, Government of Sindh by October 25, 2004, failing which their transfers for month of October 2004 would remain with held.
- e) Consequently all PLAs of TMAs shall closed w.e.f. 1st November, 2004 and after due reconciliation with the respective District Accounts Officer/Treasury Officer, the lapsed balances after certification shall form part of the Taluka/Town Local Fund and be transferred to the respective accounts of National Bank of Pakistan for which separate directions shall be issued to the SBP/NBP by the Finance Department.
- f) All valid liabilities of the respective TMA as on 1st November 2004 shall be met out from and charged to the Taluka/Town Local Fund.
- g) The operation of Taluka/Town Local Fund shall be carried out in accordance with the manner provided in Sindh Local Councils Accounts Rules, 1983.
- h) The Taluka/Town Local Fund shall be subject to pre-audit by the Director, Local Fund audit.

- i) The Taluka/Town Local Fund shall be subject to annual post audit by the Director, Local Fund Audit.
- j) The Taluka/Town Local Fund shall be non-lapsable.
- k) The Drawing & Disbursing authority given to Taluka/Town Municipal Officers by the Finance Department shall continue without disruption.
- l) The staff of the Provincial Departments devolved to TMAs including the staff of the defunct PHED shall be borne on the strength of the respective TMA and be paid out of the Taluka/Town Local Fund, as the case may be.
- m) The necessary deductions on account of GP fund, Benevolent Fund and Group insurance etc. as applicable to other Civil Servants of Sindh, shall also be made from the salaries of defunct staff of PHED while releasing salaries to them from Taluka/Town Local Fund. The Accounts Officer of TMAs without fail would deposit these deductions in the Account # 1 of the Government of Sindh on monthly basis and the respective Accounts Officer shall be personally responsible for timely credit of such amount.

(ALTAH AHMED SOOMRO)
SECTION OFFICER (RES-VI)

PROFORMA

Maintenance Of Accounts Of TMAs In National Bank Of Pakistan

Sr.No.	Name of the TMA	Month	Amount of deductions made on account of G.P. Fund.	Amount of deduction of B.F.	Amount of deduction of Group Insurance	Other deduction made	Total amount of deduction	Date of deposit in Account No.1	Remarks
1	2	3	4	5	6	7	8	9	10

NO.FD.SO(RES-VI)/PLAs(TMAs)/81/2004-05
GOVERNMENT OF SINDH
FINANCE & COOPERATION
DEPARTMENT
Karachi dated the 18th October 2004.

To,
The Taluka/Town Municipal Officers (All),
Sindh.

SUBJECT: ESTABLISHMENT OF TALUKA/TOWN LOCAL FUND IN THE
ACCOUNTS OF NATIONAL BANK OF PAKISTAN

I am directed to refer to the subject noted above and inform that Taluka/Town Local Fund is being opened in the accounts of National Bank of Pakistan.

You are requested to open accounts of your TMAs in the National Bank of Pakistan and provide us the account Nos by return fax/TCS by 20-10-2004 without fail.

This may please be assigned as Top-Priority.

(ALTAH AHMED SOOMRO)
SECTION OFFICER (RES-VI)
PH: 021-9203145
Fax:021-9206500

**GOVERNMENT OF SINDH
FINANCE & COOPERATION
DEPARTMENT**

NOTIFICATION

NO.FD.SO (Res-VI)/PLAs (TMAs)/81/2004-05 With the approval of Senior Minister Finance & Cooperation Department, Government of Sindh, Finance Department hereby accord permission for establishment of Taluka/Town Local Fund as per section 107 and 108 of Sindh Local Government Ordinance 2001. The Local Fund which was earlier maintained in the PLAs of respective Taluka Municipal Administrations (TMAs) shall now be maintained in the National Bank of Pakistan by the respective TMAs w.e.f. 1st November 2004.

(MALIK ASRAR HUSSAIN)
SECRETARY FINANCE & COOPERATION

NO.FD.SO (Res-VI)/PLAs (TMAs)/81/2004-05 Karachi dated the 18th October 2004.

**No.LFA.III (COR)(PLA)/519
GOVERNMENT OF SINDH
LOCAL FUND AUDIT DEPARTMENT
1st FLOOR TREASURY OFFICE
NEAR CITY COURT KARACHI
Karachi dated the 26th October 2004.**

To

The Assistant Director (All)

The Audit Officer (All)

SUBJECT: MAINTENANCE OF ACCOUNTS OF TMA's IN NATIONAL BANK OF PAKISTAN & CLOSURES OF PERSONAL LEDGER ACCOUNTS

Government of Sindh, Finance & Cooperation Department has seized to operate the Personal Ledger Accounts in respect of all Town/Taluka Municipal Administrations from 1.11.2004. The existing amount available and next releases are to be operated through National Bank of Pakistan. The instructions issued by Finance & Cooperation Department are enclosed for your information.

According to the instructions of the Government, inter alia, the deductions on account of G.P. Fund, Benevolent Fund and Group Insurance etc. as applicable to Civil Servants of Sindh shall be recovered from the salaries of the staff devolved from Government of Sindh to TMAs (like staff of PHED) and deposited the same in "Account No.1 of the Government of Sindh on monthly basis.

It is, therefore, directed that the compliance report in respect of Government instructions may please be made to this Directorate by 25th of each month positively on the attached proforma.

**(MUHAMMAD SHAMIM)
Director**

NO.FD.SO (RES-VI)/PLAs (TMAs)/81/2004-05
GOVERNMENT OF SINDH
FINANCE & COOPERATION DEPARTMENT
Karachi dated the 7th December 2004.

1. All Zila Nazims in Sindh.
2. All District Coordination Officers in Sindh
3. All Executive District Officer (Finance & Planning),
District Governments in Sindh.
4. All Taluka/Town Nazims in Sindh.
5. All Taluka/Town Municipal Officers in Sindh.

SUBJECT: INSTRUCTIONS FOR ESTABLISHMENT OF TALUKA/TOWN LOCAL FUND

In continuation of this Department's letter of even no. and dated 18-10-2004, on the captioned subject, I am directed to inform that, keeping in view the decision to include the operation of ADP funds in the scope of TMA Local Fund account, para (b) of above cited letter, is to be read as follows:

Para (b)

All funds transferred from Provincial as well as District Governments including funds pertaining to grants, defunct PHED funds and ADP funds etc. shall henceforth be transferred to respective accounts of Taluka/Town Local Fund of TMAs maintained in the National Bank of Pakistan.

No. & date even:

(ALTAF AHMED SOOMRO)
SECTION OFFICER (RES-VI)
For Secretary to Govt. of Sindh

No.FD (TR)5(12)/2002 (A)
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated 27th December 2004

To,

The District Accounts Officers/
Additional District Accounts Officers in Sindh (all),

The Treasury Officer,
Karachi.

SUBJECT: STOPPAGE OF PAYMENT OF CLAIMS ON ACCOUNT OF THE GRANT OF MOVE-OVER/SELECTION GRADE/QUALIFICATION INCREMENT OT CIVIL SERVANTS OF EDUCATION DEPARTMENT.

I am directed to refer this office letter of even number dated the 24th June 2004 on the subject captioned above.

The Finance & Cooperation Department, Government of Sindh, accords its permission to allow the employees of all Administrative Departments except Education Department to draw their minor claims of difference bills including Different of pay, Move-over, Selection Grade and Qualification Increments.

(MUHAMMAD FERUZ ALAM)
SECTION OFFICER (TREASURY)
FOR SECRETARY TO GOVERNMENT OF SINDH

**NO.FD (tr) 2(18) 2002 (Pt1) TMA
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated February 10, 2005.**

The District Accounts Officer/Treasury (All),
Government of Sindh,
District_____.

**SUBJECT: PROCEDURE FOR ACCOUNTING AND TRANSFER OF SDSSP FUNDS
TO DGS FOR BUDGET YEAR 2004-05**

I am directed to refer to the subject matter and state that with the approval of Provincial Steering Committee for Sindh Devolved Social Services Program, following mechanism has been devised for utilization and accounting of SDSSP Grant for the c.f.y. 2004-05.

- i. The funds of SDSSP would be released as tied grants for utilization strictly in accordance with the sector plans approved by the councils.
- ii. EDO (F&P) is authorized to release budget as schemes wise and within the scope of the plan to concerned EDOs, for incurrence of expenditure as per budget rules.
- iii. The EDOs Education & Health are declared drawing and disbursing officers (DDOs) for incurring the expenditure for salary and non-salary components.
- iv. EDO (Works & Services) is declared as drawing and disbursing officer (DDO) for incurring the expenditure of Civil Works duly pre-audited by the Divisional Accountant of PW Division concerned.
- v. District Accounts Offices will ensure the booking of expenditure under DSSP grants separately.
- vi. The expenditure under DSSP grants should be reflected in the monthly statement of Civil Accounts.
- vii. TMA will send the monthly statement of expenditure directly to SO (LF-III) Finance Department, EDO (F&P) of the District Government and Program Support Unit.
- viii. Funds received as SDSSP grants will be taken in the revised budget estimates for the year 04-05. Regular budgetary process will apply in case funds lapse on 30-6-2005.
- ix. The above instructions would be followed strictly while budgeting and incurring the expenditure from DSSP tied grants.

Section Officer (Treasury)
For Secretary to Government of Sindh

No.FD (LF-III)/SDSSP (TMA)/2004-05
Government of Sindh
Finance Department
Karachi dated February 10, 2005.

To,

The Accountant General Sindh,
Karachi.

SUBJECT: RELEASE OF FUNDS IN FAVOUR OF TOWN/TALUKA MUNICIPAL ADMINISTRATIONS (TMAS) UNDER SINDH DEVOLVED SOCIAL SERVICES PROGRAM (SDSSP) FOR YEAR 2004-2005

I am directed to convey the sanction of the Government of Sindh to the release of funds amounting to Rs.57, 623,153 (Rupees Fifty Seven Million Six Hundred Twenty Three Thousand One Hundred and Fifty Three only) through financing available under Sindh Devolved Social Services Program (SDSSP). Following is the share of respective TMAs having Town/Taluka Local Fund Accounts duly verified by the National Bank of Pakistan

Sr. No.	Name of Taluka/Town Municipal Administrations (TMAs)	Taluka/Town Local Fund Account Number of each TMA in National Bank of Pakistan NBP	Net Amount of SDSSP Fund to be placed into the Taluka/Town Local Fund Accounts of TMA in NBP
1	2	3	4
	District Karachi		
1	Keemari	654-4 (Pak Marine Academy Branch Main Hawks Bay Road, Karachi)	5,029,307
2	Korangi	10906-7 (NBP K-Area Korangi)	6,891,679
3	Gulberg	18459-4 (NBP Rahimabad Branch Karachi-256)	5,726,314
4	New Karachi	CA-4370-3 (NBP North Karachi Town Ship Branch)	7,927,479
	Total		26,174,679
	District Hyderabad		
5	Tando Allahyar	1907-6 (NBP Tando Allahyar)	7,530,403
	District Naushahro Feroze		

6	Kandiaro	02903-6 (NBP kandiaro Branch)	6,622,620
	District Khairpur		
7	Gambat	PLS 184-7 (NBP Gambat Branch)	4,555,158
	District Dadu		
8	Dadu	4736-0 (NBP Dadu Branch)	5,772,633
	District Larkana		
9	Larkana	304422-6 (NBP Bank Square Branch Larkana)	6,967,660
		Grand Total	57,623,153

2. The expenditure involved has been sanctioned against existing budgetary allocation of 2004-05 of Rs.1, 894,860,000/- earmarked under the Head of Account "6-74000-Grants and Subventions-6-74200-Grants to Local Bodies-6-60000-Transfers Payments-6-64000-Grants 6-64200-Local Bodies -(10) Grant for "Devolved Social Services Program". However, these releases are subject to any adjustments, if required.
3. The above amount is placed into the Taluka/Town Local Fund accounts of Taluka/Town Municipal Administrations opened in the National Bank of Pakistan to the extent of amount indicated against each in para-1 above during Financial Year 2004-05.
4. This amount will be utilized strictly in accordance with the instructions approved by the Provincial Steering Committee for DSSP vide letter No.FD (TR) 2(17) 2002(Pt-1)(TMA) dated February 10, 2005.
5. The above shares have been worked out on the basis of recommendations of the Provincial Finance Commission.

(Altaf Ahmed Soomro)
Section Officer (LF-II)
For Secretary to Government of Sindh

No.FD (TR) ---- /2002 (A)
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi dated 26th February 2005

1. The Accountant General Sindh,
Karachi,
2. The District Account Officer
in Sindh (All)
3. The Treasury Officer,
Karachi.

SUBJECT: STOPPAGE OF PAYMENT OF CLAIMS ON ACCOUNT OF THE GRANT OF MOVE-OVER/SELECTION GRADE/QUALIFICATION INCREMENT OT CIVIL SERVANTS OF EDUCATION DEPARTMENT.

In continuation of this Department's latter of even number dated the 27th December 2004 on the subject captioned above.

The limit of minor claims has been fixed as Rs. 50,000/ (Rupees fifty thousand only) in respect of the difference bills including difference of pay, move-over, Selection grade and Qualification increments etc. Only after due scrutiny and fulfillment of codal formalities for employees of all administrative Departments except employees of Education Department

(MUHAMMAD FERUZ ALAM)
SECTION OFFICER (TREASURY)
FOR SECRETARY TO GOVERNMENT OF SINDH

No. FD (SR-III) 3/84-2004
Government of Sindh
Finance Department
Karachi, Dated the 13th June 2005

To,

1. The Chief Secretary to Government of Sindh.
2. All Additional Chief Secretaries to Govt. of Sindh.
3. The Senior Member Board of Revenue Sindh.
4. All Administrative Secretaries to Government of Sindh.
5. All Members, Board of Revenue Sindh.
6. The Principal Secretary to Governor Sindh.
7. The Principal Secretary to Chief Minister Sindh.
8. The Secretary to Provincial Assembly Sindh.
9. All Heads of Attached Departments, Sindh.
10. All Regional Heads of Department, Sindh.
11. All District and Session Judges, Sindh.
12. The Registrar, High Court of Sindh, Karachi.
13. All District Coordination Officers in Sindh.
14. The Registrar, Sindh Public Service Commission, Hyderabad.
15. The Secretary, Provincial Ombudsman Secretariat Sindh.
16. The Registrar, Sindh Services Tribunal, Karachi.

SUBJECT: FINANCIAL ASSISTANCE TO THE FAMILY OF A CIVIL SERVANT WHO DIES WHILE IN SERVICE.

Sir,

I am directed to refer to the subject noted above and to say that in order to provide financial relief to the families of civil servants who expire during service Administrative Departments in absence of any criteria, recommend ex-gratia grants in certain cases, leaving an impression of disparity. Moreover only a few families have been allowed financial assistance. Need has therefore been felt to provide an umbrella cover to all bereaved families to meet their financial problem that crop up after the demise of the only earning member. Accordingly, to bring adhoc dispensation within the framework of a prescribed policy, the competent authority has been please to approve with immediate effect a criteria servants who expire during services as under: -

<u>BASIC SCALE</u>	<u>AMOUNT</u>
01 to 04	Rs. 200,000/-
05 to 10	Rs. 300,000/-
11 to 15	Rs. 400,000/-
16 to 17	Rs. 500,000/-
18 to 19	Rs. 800,000/-
20 & above	Rs. 1,000,000/-

2. This will be in addition to other benefits admissible to the family of deceased civil servants under rules.
3. Administrative Department/ Appointing Authorities will issue sanction in individual cases. All the cases initiated by or under process in the Administrative Departments are to be disposed accordingly.
4. Expenditure involved will be met out of the existing budget grant of the Administrative Department /District Government however, in case additional funds are required the case will be referred to Finance Department for provision of funds with justification.

(NAILA WAJID KHAN)
Additional Finance Secretary
For the Secretary to Government of Sindh

NO.FD (LF-II)/169/2004-05
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Dated: Karachi the 27th June 2005.

From Secretary Finance Department,
Government of Sindh,
Karachi.

To

- 1- All Zila Nazims in Sindh.
- 2- All District Coordination Officers in Sindh.
- 3- All Executive District Officers (F&P) in Sindh.
- 4- All Taluka/Town Nazims in Sindh.
- 5- All Taluka/Town Municipal Officers in Sindh.
- 6- All Nazims of Union Administrations in Sindh.

SUBJECT: PREPARATION OF BUDGET FOR THE YEAR 2005-06 & UTILIZATION OF FUNDS BY THE LOCAL BODIES

In pursuance of the directives of the Chief Minister/Chief Executive of Sindh, under section-128 of SLGO, 2001, following guidelines are hereby communicated for observance by Local Governments:-

- i. The existing/out-going Local Governments are directed under Section 128 ibid that they may not prepare the annual budgets for the financial year 2005-06, of auction their incomes till the assumption of office by the new Local Governments. They shall however incur expenditure, w.e.f. 01-07-2005 on pro-rata basis and make Departmental collection of levies.
- ii. However, where the incumbent Local Governments have already completed the auction of leases for the financial year 2005-06, and the lease money is more than 10% of the auction price of the current financial year 2004-05, such leases shall be held as valid subject completion of all codal formalities.
- iii. Budgets for the financial year 2005-06, where already prepared/approved by Local Government shall stand invalidated, and may not be executed during the financial year 2005-06.
- iv. The Local Governments may also not incur any expenditure for their development budgets during the next financial year, except that for on-going schemes, provided these have been approved and funded as on-going schemes.

(ALTAF AHMED SOOMRO)
Section Officer (LF-II)

NO.FD (LF-II)/169/2004-05
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Dated: Karachi the 9th July 2005.

From Secretary Finance Department,
Government of Sindh,
Karachi.

To

- 1- All Zila Nazims in Sindh.
- 2- All District Coordination Officers in Sindh.
- 3- All Executive District Officers (F&P) in Sindh.
- 4- All Taluka/Town Nazims in Sindh.
- 5- All Taluka/Town Municipal Officers in Sindh.
- 6- All Nazims of Union Administrations in Sindh.

SUBJECT: PREPARATION OF BUDGET FOR THE YEAR 2005-06 & UTILIZATION OF FUNDS BY THE LOCAL BODIES

In supersession of this Department letter No. SO (LF-II)/169/2004-05 dated 27-06-2005, following instructions / guidelines are hereby communicated for observance by Local Governments:

- i. In case where the councils had already approved the budgets for financial year 2005-06, these budgets would stand valid for the implementation during current financial year 2005-06 subject to the provisions of SLGO 2001. However the Local Governments shall incur expenditure only on monthly pro-rata basis as per allocations of approved budgets.
- ii. Where the councils had not approved the budgets for the financial year 2005-06, the concerned Local Government shall spend money under various heads in accordance with the budgetary provisions of preceding financial year for a period not exceeding 30 days on pro-rata basis in accordance with the provisions of SLGO 2001. However as now the budgets cannot be passed or approved by the Local Governments in the absence of their respective councils, the Local Governments may submit budget proposals to the Provincial Local Government Department for approval in accordance with the provisions of SLGO 2001.
- iii. The Local Governments may not incur any expenditure for their development budgets during the next financial year, except that for on-going schemes, provided these have been approved and funded as on-going schemes.
- iv. All Local Governments shall not auction their incomes till the assumption of offices by new Local Governments and shall continue to make Departmental collection of levies. However, where the incumbent Local Governments have already completed the auction of leases for the financial year 2004-05, such leases shall be held as valid subject to completion of all codal formalities.

(ALTAF AHMED SOOMRO)
Section Officer (LF-II)
For Secretary to Government of Sindh

NO.FD.SO(DATA/RES)/1-2/2005
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi the 15th August 2005.

From Secretary Finance Department,
Government of Sindh,
Karachi.

To

- 1- All District Coordination Officers/Caretakers in Sindh.
- 2- All Executive District Officers (Finance & Planning) in Sindh.
- 3- All Taluka/Town Municipal Officers/Caretakers in Sindh.
- 4- All Taluka/Town Offices (Regulation)/Caretakers, Union Administrations in Sindh.
- 5- All Secretaries, Union Administrations in Sindh.

SUBJECT: JOINT OPERATION AND MAINTENANCE OF LOCAL FUNDS BY LOCAL GOVERNMENT.

I am directed to refer to the subject noted above and to state that with a view to re-establish joint operation and maintenance of Local Fund Accounts, it has been decided that the local fund accounts will henceforth be jointly maintained and operated till 15th September, 2005 or elections of Nazims/Councils whichever is earlier, in the following manner: -

Sr.no.	Name of local government	Officers authorized to operate and maintain local fund account jointly
1.	City District/District Governments	District Coordination Officer and Executive District Officer (Finance & Planning)
2.	Taluka/Town Municipal Administrations	Taluka/Town Municipal Officer and Taluka/Town Officer (Finance)
3.	Union Administrations	Taluka/Town Officer (Regulation)/Caretaker and Secretary (Union Administration)

(SHAKEEL AHMED)
Section Officer (Data/Research)
Local Finance Wing
for Secretary to Government of Sindh

**GOVERNMENT OF SINDH
FINANCE DEPARTMENT
No. FD/SR-I/I (63)/2005
Karachi, dated 7th January, 2006**

OFFICE MEMORANDUM

SUBJECT: APPOINTMENT OF AN OFFICER OF LOWER GRADE TO A POST OF HIGHER GRADE AND GRANT OF PAY OF THE HIGHER POST.

The undersigned is directed to say that the courts have held from time to time that where a Civil Servant is called upon to discharge duties and responsibilities of a higher post. He is entitled to pay of that higher post. The law Department in their U.O. NO. OP (23)/86//378, dated 26th October 1986 issued necessary guidelines in that regard. To further clarify the matter, it has been decided that pay of the higher post will be admissible to Civil Servants during the period of appointment on higher post subject to the following conditions: -

- a) The officer has been appointed on higher post by the authority competent to make appointment on that post.
 - ii) The officer is fully qualified in every respect to be appointed to that higher post.
 - iii) The officer discharges all the duties and responsibilities of the higher post independently and severs all connections with his lower post.
- b) The pay of the higher post will be fixed presumptively w.e.f. the date the officer assumes charge of the higher post and it will include the increments of the pay scale of the higher post for the period of higher post appointment on that post.
- c) On relinquishment of charge of the higher post or on transfer or on regular promotion to that higher post, the pay will be re-fixed with reference to original scale of pay of the officer and increments earned (if any) on higher post will count for increments in his original scale as per provisions of Rule 50 of the SCSR Manual (Vol: I).
- d) The pay of the higher post will be given only with the concurrence of Finance Department.

2. All Administrative Secretaries to Government of Sindh are advised that only those cases may be referred to Finance Department which are covered under sub-para (i) to (iii) of para-1 above and pay of the concerned officers may be fixed / re-fixed in terms of sub-para (iv) and (v) of para-1 above after obtaining prior concurrence of the Finance Department.

(RAFIQUE AHMED SAMEJO)
Section Officer (SR-I)
For Secretary to Government of Sindh

IMMEDIATE
BUDGET 2005-06



NO.FD/B&E-1/4-1/51/2005
GOVERNMENT OF SINDH
FINANCE DEPARTMENT
Karachi, dated the 1st July, 2006

From:

Secretary to government of Sindh,
Finance Department

To,

The Administrative Secretaries (**All**)

Subject: BUDEGTARY MEASURES FOR THE FINANCIAL YEAR APPROVED
BY THE PROVINCIAL CABINET

I am directed to state that the provincial cabinet while approving the budget Financial year, 2005-06 has been pleased to approve the following budgetary measures enforced in letter and spirit: -

- (i) Funding of Provincial Public Sector Development Programme shall be subject to available of funds.
- (ii) Distribution of resources between province and District Government shall be in accordance with Provincial Finance Commission's Award.
- (iii) Share of Districts shall be transferred on the basis of availability of resources/ways and means position of the Government.
- (iv) Releases of development and non-development budget shall be made on six monthly basis; first installment shall be released in first week of July 2005 and second in 1st week of January 2006. However the revenue component on purchase of transport, machinery, equipment, furniture and fixture of on-going approved schemes shall be released in one-go.
- (v) Barring very essential new schemes, 25% allocation of the approved schemes shall be released during the first quarter of financial year subject to approval of schemes by the competent forum.
- (vi) Planning and Development Department shall assign priority releases to complete maximum on-going schemes. The Finance Department shall release 50% of approved on-going schemes in July 2005 and remaining 50% in January 2006.
- (vii) New Expenditure allocation shall be released on case-to-case basis on submission of details after September 2005 with total provision to complete all codal formalities.
- (viii) No scheme involving creation of posts may be considered by any forum without prior concurrence of Finance Department.

- (ix) Finance Department shall adopt a policy to link releases, with the ways and means position both for development and non-development.
- (x) Finance Department shall make recoveries of dues outstanding against autonomous/local government at-source from all releasable amounts.
- (xi) Austerity and economy be the keynote of the government spending.
- (xii) NO additional resources shall be transferred to District Governments except the share determined by the Provincial finance Commission and tied grants.
- (xiii) Liability of previous years shall not be allowed to be cleared unless concurrence is given by Finance Department. However, last years, (2004-05) routine claims viz. Reimbursement of Medical Charges and T.A would be exempted for this condition.

MUHAMMD ZAMIR KATPAR
Section Officer (B&E-I)
For Secretary to Government of Sindh
Karachi, dated the 1st July, 2006

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**HOME DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

**GOVERNMENT OF SINDH
HOME DEPARTMENT**



Karachi dated: 10th July 2006.

NOTIFICATION

NO. SO.(Jud -1/2-3 2006)- In exercise of the powers conferred under section 14 of the Cr. P.C and with the approval of Honorable Sindh High Court, the Government of Sindh is pleased to appoint the following officers as special judicial Magistrate .

OFFICE

1. District Coordinate Officer
2. Executive District Officer (Revenue)
3. District Officer (Revenue)
4. Deputy District Officer (Revenue)
5. Mukhtiarkar
6. Assistant Mukhtiarkar

POWERS

- Magistrate of First Class
- Magistrate of First Class
- Magistrate of First Class
- Magistrate of First Class
- Magistrate of First Class
- Magistrate of Second Class

Only those officers who have completed requisite specialized training and have passed mandatory prescribed Departmental examination shall be eligible for conferment of these powers.

The Special Judicial Magistrates so appointed may exercise the following powers of the Magistrate Under the laws:

- (i) Criminal Procedure Code: Powers under 107 to 112, 127 to 143, 145, 146, 147, 174, and 176.
- (i) West Pakistan Motor Vehicles Ordinance, 1981, all powers other than those for trial of offences.
- (ii) Price Control & prevention of profiteering and Hoarding Act 1977. All powers other than those for trial of offence.
- (iii) Sindh Essential commodities Price Control and prevention of Profiteering Ordinance 2006.

The Special Judicial Magistrate so appointed will be subordinate to respective Sessions Judges in terms of Section 17 of the Cr. P.C and will perform their function, which will be subject to the revisional jurisdiction as well as control and supervision of the Session Judges.

**(BIRG Rtd: GHULAM MOHAMMAD MOHATAREM)
SECRETARY TO GOVERNMENT OF SINDH**

**GOVERNMENT OF SINDH
HOME DEPARTMENT**



Karachi dated: 14th July 2006.

NOTIFICATION

NO: SO (Jud-1) 2-3/2006. In continuation of this Department, Notification of even number dated 10th July 2006 and in exercise of the powers vested under section 14-A of the Code of criminal Procedure, 1898, the Government has been pleased to confer special Judicial magistrate First class the powers to try offences under any Provincial/ Federal law related to Price Control for the time being in force, with the powers to raid and try the offences on the spot in their respective jurisdictions, in addition to the powers conferred in the aforementioned notification.

2. Special laws relating to price control and relevant powers mentioned at serial numbers (IV and V) in the aforementioned notification stand deleted.

3. Under section 14-A (2) of the code for Criminal Procedure, 1898, the government has also been pleased to authorize the entire District Coordination Officers in Sindh to define the local areas of jurisdiction from time to time, for such magistrate, within which they may exercise all the powers as provided Under Sections 14-A of the code of Criminal Procedure, 1898.

**(BIRG Rtd: GHULAM MOHAMMAD MOHATAREM)
SECRETARY TO GOVERNMENT OF SINDH
HOME DEPARTMENT**

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**BOARD OF REVENUE DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

To,

The District Coordination Officer
..... (All)

The Executive District Officer (Revenue)
..... (All)

Subject: **Re-organization & re-strutting of the existing Departments for the purpose of district government plan.**

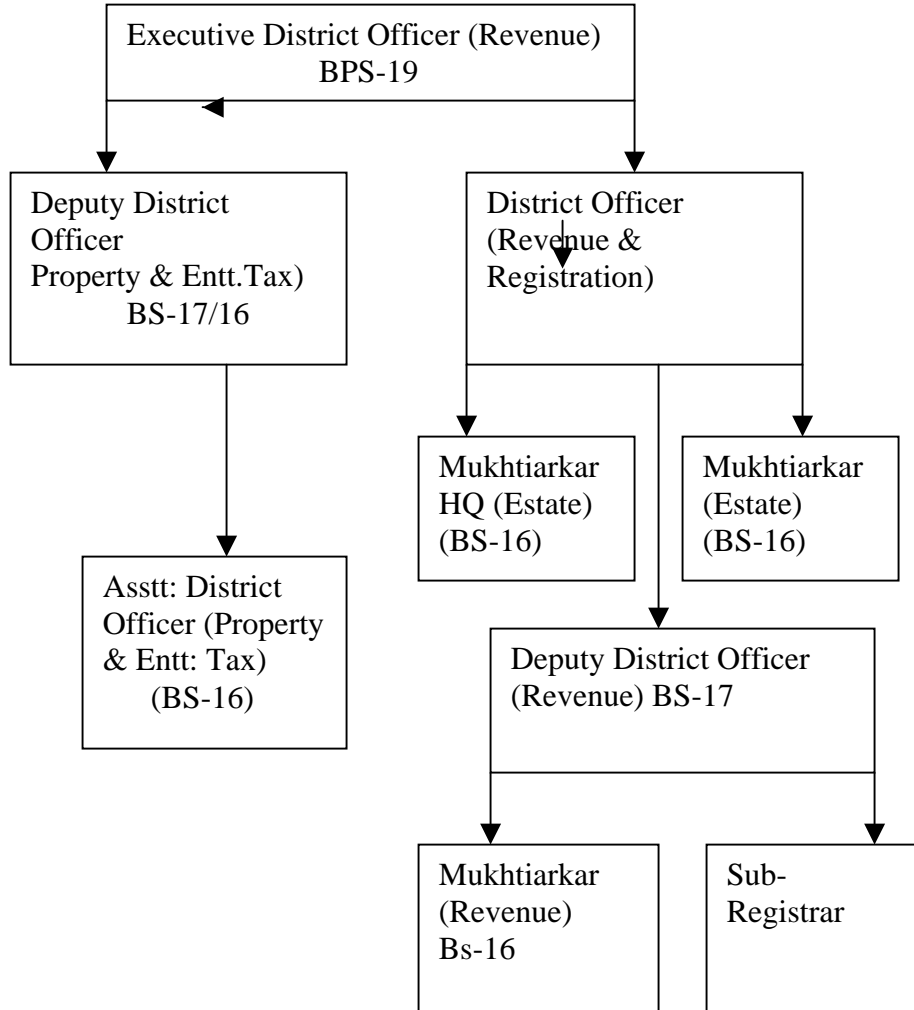
The Competent Authority has been pleased to approve the Organogram of the Revenue Department (Except Karachi).

A copy of the same is enclosed herewith for information and further necessary action.

Secretary (Revenue)
Board of Revenue, Sindh, Hyderabad

**PROPOSED ORGANOGRAM OF REVENUE DEPARTEMNT
(EXCEPT KARACHI)**

A- District Set up



NOTE: The Supporting Staff Will Be Posted On Need Basis

**COMPENDIUM OF LOCAL GOVERNMENT RULES, DRAFT
RULES AND POLICY INSTRUCTIONS**

**WORKS AND SERVICES DEPARTMENT
GOVERNMENT OF SINDH**

Program Support Unit
Sindh Devolved Social Services Program

**GOVERNMENT OF SINDH
WORKS & SERVICES DEPARTEMNTS
Karachi dated. 17-4-2003**

The District Coordination Officers (all),
_____.

SUBJECT: SINDH CIVIL SERVANTS (APPOINTMENT, PROMOTION AND TRANSFER) RULES-1974- AMENDMENTS IN THE

I am directed to refer to services, General Administration and coordination Department's Notification No. SORI (S&GAD) 2-7-2001, dated 26-10-2002, where by certain amendments have been made in the above said rules. According to the said amendments, transferring authority in respect of officials holding post in BPS-16 to 17 within the District Coordination Officer in consultation with the City Nazim/ District Governments of the respective districts.

2. It is, therefore, requested that the Rules on the subject should strictly be followed and no local arrangements against vacant posts of Deputy District Officers and District Officers of Works & Services Department be restored to, without prior approval of works & Services Department. Further, where some officers have been entrusted additional charge of vacant posts by Works & Services Department, those orders should be implemented immediately, irrespective of the local arrangement already made by you, which, as depicted above, is not covered by the said Rules. With special reference to above mentioned works & Services Departments.

(Muhammad Ishaque Khuhro)
Section Officer (E-I)

Incharge
(E/M)

**GOVERNMENT OF SINDH
WORKS & SERVICES DEPARTEMNT**

CIRCULAR

It has been observed that in some cases of transfer, specially where simultaneous posting of substitutes is not made, the officers transferred, in spite of having taken over charge of the new assignment, continue to hold charge of the previous posts from whether they already stand transferred, which is unauthorized to all intents and purposes.

Normally, in all such cases, the Officers should first relinquish the charge of the posts from where they are transferred and then join the new assignments.

All concerned are, therefore, informed not to indulge in the practice referred –to in para-1 above under any circumstances, but subscribe to what is the normal course in such cases as indicated in para-2 above, failing which stern disciplinary action shall be taken against the delinquents.

Ashfaque Ahmed Memon
Secretary to Govt. of Sindh

No. EI (C&W)1-14-2001

Karachi, dated 23rd April, 2003