



No. DIR /M&EC/LG/1 (34)/2007/804
GOVERNMENT OF SINDH
LOCAL GOVERNMENT DEPARTMENT
MONITORING AND EVALUATION CELL
Karachi dated the 12th April, 2007

PSJ - SDSEP
Finance Department, Govt. of Sindh
Diary No. 7099
12/04/07

To,

✓ The Programme Director
Sindh Devolved Social Services
Finance Department,
Karachi.

Subject: **ESTABLISHMENT OF MASTER PLANNING UNIT IN LOCAL GOVERNMENT DEPARTMENT.**

Ref. Your office letter. No.SDSSP/PSU/WSS-273(3)2007 dated 2nd March 2007

I am directed to inform you that with the approval of competent authority, the Local Government Department has decided to establish the Master Planning Unit in the Secretariat Building # 5, Ground floor to assist and guide TMAs to conduct various surveys, prepare GIS maps and develop their Master Plans. The exercise of Master Planning will help this department in planning the medium and long term objectives and the master planning unit would assist in the implementation of all locally or foreign funded projects. The role for the MPU would be as follow:-

- i. Review the existing work done for the master plans in various TMAs;
- ii. Suggest appropriate strategy/ methodology for collection of data through surveys by TMAs and by private firms/consultants for preparation of Master plans and, for the development of GIS maps of all TMAs and towns in Sindh;
- iii. The work of the preparation of Master plans and GIS, after due completion of codal formalities; and approve the bids, submitted by the consultants;
- iv. Lay down policy guidelines and procedures for the appraisal of the Master plans and GIS, submitted by the consultants and, their approval by the Government of Sindh.
- v. Revise the master plans, once every 5 years, to meet the development needs of TMAs and towns;

Cont...P/2

- vi. Review the capacity building needs of TMAs and, develop plans for comprehensive training of the TMA and town staff;
- vii. Conduct public awareness programs for sensitizing the importance of Master Plans in guiding the development growth of the communities;
- viii. Establish a comprehensive network system, so that the survey data and the Master Plan data is shared with other stakeholders;
- ix. MPU will organize the meeting of the technical committee, record its minutes and implement the decisions taken;

The aforementioned MPU shall become an integral part of the department and continue to work to ensure the implementation. Initially, the initiative shall be financed through SDSSP and later on the LGD will have allocations for sustaining this unit through regular government budget/funding.

In order to establish the MPU in Local Government Department certain civil and electrical works would be required. MPU would also require the adequate office equipment, furniture and vehicles to cater its needs.


Dr. Capt. (R) Sikandar Ali Panhwar
DIRECTOR M&E CELL

Copy for Information to:-

- Additional Chief Secretary (DEV), P&D Department GOS, Karachi.
- Secretary Finance Department GoS, Karachi
- PS Minister Local Government GoS, Karachi.
- PS to Additional Chief Secretary, Local Government Department, GoS, Karachi


DIRECTOR M&E CELL