



**Program Support Unit  
Sindh Devolved Social Services Program  
Finance Department, Government of Sindh, Karachi**



**Expression of Interest**

The Sindh Devolved Social Services Program (SDSSP) is financed by a US\$ 210 million loan from the Asian Development Bank (ADB) that aims to improve Education and Health services, and access to Water and Sanitation, thereby helping to reduce poverty and gender imbalances; in addition to creating fiscal space for increasing and sustaining investments in social sectors.

Government of Sindh has also received US \$ 10 million Technical Assistance in order to provide interalia technical/institutional support to the Provincial Line Departments (PLDs) and Local Governments (DGs and TMAs). In this connection, services of individual for the following positions are required to work at Program Support / District-based Local Support Units:

Position	Job Overview	Qualification	Experience and Age
<b>Health Sector Reform Specialist (Based at PSU)</b>	<ul style="list-style-type: none"> <li>To provide guidelines and training for District Government staff to prepare annual sector plans.</li> <li>To assist in strengthening the existing HMIS.</li> <li>To work out the plan to make district level HMIS database and provide live data about sector.</li> <li>To provide new initiatives in making health system at district level more efficient and qualitative.</li> <li>Assist the Districts in developing the TNA of district officials.</li> <li>To coordinate with program directors of all ongoing programs in health sector and relevant officers in Planning and Development Department.</li> </ul>	<ul style="list-style-type: none"> <li>At least a Master Degree in Economics, Finance or Planning &amp; Management.</li> <li>Strong analytical skills and ability to interpret and analyze data and translate into policy. Creative, sharp intelligence that can help priorities and build key public health actions and policies.</li> <li>Excellent written and oral communication skills and ability to communicate complicated and difficult messages in a clear and concise manner.</li> <li>Must be able to work on MS Office packages.</li> </ul>	<ul style="list-style-type: none"> <li>A minimum of 10 years of experience in Health Sector institutional reforms and/or management. Experience in Sindh is highly desirable.</li> <li>Applicant possessing experience in Planning &amp; Development and HMIS would have a definite edge.</li> <li>Have experience in data management and evaluation in public sector.</li> </ul>
<b>Finance &amp; Governance Specialists (Based at LSU)  Hyderabad (1)</b>	<ul style="list-style-type: none"> <li>To assist District Governments and Taluka Municipal Administrations in the development of quality Annual Sector Plans.</li> <li>To assist DGs and TMAs in development of fiscal databases and multi year social sector development plans – including Medium Term Expenditure frameworks.</li> <li>To provide monitoring support and training to the F&amp;P office and TMAs.</li> </ul>	<ul style="list-style-type: none"> <li>Masters Degree in Development Economics/ Social Policy/ Public Policy; or an MBA from an nationally/internationally reputed university.</li> <li>Possess sound knowledge of planning, budgeting, decentralization, community based and public sector institutional development issues and coordination of development activities.</li> <li>Must be able to work on MS Office packages.</li> <li>Demonstrated ability to prepare quality reports.</li> </ul>	<ul style="list-style-type: none"> <li>Minimum 5 years of relevant work experience, at least one of which should be with local governments or civil society organizations working at local government levels.</li> </ul>
<b>Manager MIS (Male / Female) (Based at PSU)</b>	<ul style="list-style-type: none"> <li>To Establish &amp; maintain local area network, devise an on line system of communication within PSU and between PSU and LSUs.</li> <li>To oversees &amp; coordinate the activities of MIS development, soft ware development planned to be carried out by PSU/PLDs/LGs.</li> <li>Provide technical input in the Procurement of IT hardware for PSU&amp; LSUs.</li> </ul>	<ul style="list-style-type: none"> <li>Masters in Computer Science/MIS with 5 years of professional experience</li> <li>or Bachelor/ Graduate in Computer Science/ MIS/IT with seven years of professional experience from HEC Category A &amp; B Institutes or International University of repute</li> </ul>	<ul style="list-style-type: none"> <li>Two (2) years on development of software with an MNC/reputed bank/funded project would be preferred.</li> <li>Possess sound knowledge of database especially of RDBMS with competency of Front-End software such as VB. Should have good knowledge of Networking (LAN / WAN)</li> <li>Age not more than 40 years</li> </ul>
<b>Program Assistants (Based at LSU)  Kambar@Shahdadt (1) Tando Muhammad Khan (1)</b>	<ul style="list-style-type: none"> <li>The responsibilities of Program Assistant will interalia be related to Finance, Administration and coordination activities of Program.</li> </ul>	<ul style="list-style-type: none"> <li>Bachelors in social sciences</li> <li>Diploma of project management would be an added advantage</li> <li>Good interpersonal and communication skills.</li> <li>Proficiency in MS office is mandatory</li> </ul>	<ul style="list-style-type: none"> <li>At least 3 years of office management experience, at least one of which should be with Public Sector.</li> </ul>

The Program Support Unit (PSU), SDSSP, Finance Department Government of Sindh, invites eligible individuals to indicate their interest in providing the services. Interested individuals must provide detailed Curriculum Vitae containing all the evidence of stipulated skills, experience and qualification.

Applicants for the position should be Pakistani professionals with strong leadership and interpersonal skills and an extensive understanding of national and international social sector environment of the public sector. The appointment will be made on contract basis, renewable on performance appraisals of set targets. An attractive remuneration package will be negotiated on the basis of qualification and experience.

Civil servants may also apply for these positions with NOC from their employer. Their induction would however be subject to prevalent government instructions. Consultants will be selected in accordance with the procedures set out in the Asian Development Bank's Guidelines.

Interested candidates are advised to visit the SDSSP website for the detailed Terms of References for Consultancy posts and also to gain a better insight into the working of the Program. Expressions of Interest either be mailed via post or emailed with recent photo to the addressee given below by no later than 30<sup>th</sup> June, 2007. Please do mention the "position applied for" and your "place of domicile" in the CV.

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