



NOTIFICATION

No. HD (P&E)10-7(15)/2006. In order to show a sense of Social responsibility and to foster Community Participation in Health Services Improvement to uphold the ethical & quality standards by expected from health care service providers in public sector organizations, following District and Taluka Headquarter Hospital Management Committees are hereby constituted in all Districts and Taluka Headquarter Hospitals of Sindh:

District Head Quarter Hospital Management Committee

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| i. District Nazim | Chairman |
| ii. Executive District Officer Health | Member |
| iii. Executive District Officer (F&P) | Member |
| v. Medical Superintendent
District Headquarter Hospital (Concerned) | Member / Secretary |
| vi. Two Doctors from same Health Facility
One preferably women | Members |
| vii. Two member form Distt. Council
one preferably Female member | Member |
| viii. One renowned community representative | Member |
| ix. One representative of renowned NGO. | Member |
| x. One renowned Philanthropist. | Member |

(Nomination against the Sr. No. vii to x
will be made by the District Nazim)

Terms Of Reference (TORs) of District Headquarter Hospital Management Committee

- The overall control, direction and superintendence of the affairs of the Institution shall vest in the Health Facility Management Committee which may exercise all powers, perform all functions and do all acts and things which may be exercised, performed and done by the hospital.
- To ensure provision of health care facilities to the satisfaction of the public.
- To discuss the proposals of the hospital to be included in the Annual Development Plans and SNE.

- To determine user charges and fees for admission, clinical and procedural services and facilities.
- Committee shall meet atleast once a month to review performance of the hospital & discuss.
- Prepare plans to utilize funds generated through own resources / donations.
- To take steps enabling poor people to receive medical treatment free of cost.
- Examine and approve the annual report and evaluation report.
- To impose checks and balances to curb staff absenteeism and improve over all management & discipline.
- Monitoring & Evaluation of activities at District Headquarter Hospital.
- To foster for public private partnership.
- To generate funds through donations / contributions.
- To determine modalities for treatment of private patients.

Taluka District Head Quarter Hospital Management Committee

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| i. Taluka Nazim | Chairman |
| ii. Medical Superintendent/ Incharge
Taluka Headquarter Hospital (Concerned) | Member / Secretary |
| iii. Two Doctors from same Health Facility
one preferably women. | Members |
| iv. One renowned community representative | Member |
| v. One representative of renowned NGO. | Member |
| vi. One renowned Philanthropist. | Member |

**(Nomination against the Sr. No. iv to vi
will be made by the District Nazim)**

Terms Of Reference (TORs) of Taluka Head Quarter Hospital Management Committee

- The overall control, direction and superintendence of the affairs of the Institution shall vest in the Health Facility Management Committee which may exercise all powers, perform all functions and do all acts and things which may be exercised, performed and done by the hospital.
- To ensure provision of health care facilities to the satisfaction of the public.
- To discuss the proposals of the Taluka hospital to be included in the Annual Development Plans/ SNE.
- To take steps enabling poor people to receive medical treatment free of cost.
- To determine user charges and fees for admission, clinical and procedural services and facilities.
- Examine and approve the annual report and evaluation report
- To check staff absenteeism and ensure punctuality & regularity of staff.

- To determine user charges and fees for admission, clinical and procedural services and facilities.
- Examine and approve the annual report and evaluation report
- To check staff absenteeism and ensure punctuality & regularity of staff.
- Monitoring & Evaluation of activities at Taluka Hospital.
- To generate funds for Taluka hospital through donations / contributions.
- To utilize the user charges in the best interest of hospital.


Prof. Dr. Noshad A. Shaikh
Secretary Health

No.HD(P&E)10-7 (15) /2006

Karachi dated the 5th May, 2006

A Copy is forwarded for information and necessary action to the : -

1. Additional Chief Secretary, P&D Department, Government of Sindh, Karachi.
2. Principal Secretary to Governor Sindh.
3. Principal Secretary, Chief Minister Sindh.
4. Secretary Finance Department, Government of Sindh, Karachi.
5. Accountant General Sindh, Karachi.
6. Zilla Nazim (All).
7. District Coordination Officer (All)
8. Director General Health Services Sindh, Hyderabad.
9. Programme Director, Sindh Devolved Social Services Programme, Karachi.
10. District Executive Officer Health (All)
11. Deputy Secretary (Staff), to Chief Secretary Sindh .
12. Medical Superintendent (Concerned).
13. District Accounts Officer Districts (All).
14. Taluka Nazim (All)
15. P.S to Minister Health Sindh.
16. P.S to Secretary Health.


(Ashique Hussain G. Shaikh)
Deputy Director (Dev-III)