



Local Support Unit Khairpur  
Sindh Devolved Social Services Program  
Finance Department, Government of Sindh.



24<sup>th</sup> June 2006.

To,

The Program Director  
Sindh Devolved Social Services Program  
Finance Department  
Government of Sindh  
Karachi.

Subject: NOTIFICATION REGARDING DISTRICT HEAD QUARTER  
HOSPITAL MANAGEMENT COMMITTEE. DISTRICT KHAIRPUR.

Respected Sir,

With reference to your letter No.SDSSP/PSU/PP/07 (02) 06 on 30<sup>th</sup> May 2006 and telephonic conversation. I have immediately planned to carry out the exercise in district to notify the Council Monitoring Committees.

I have to submit the Notification regarding District Head Quarter Hospital Management Committee, of District Khairpur.

I have also fax it on 24<sup>th</sup> june at 01:00 PM to PSU.

It is for your information & further necessary action sir.

Yours truly,

*Kashif Anwar Keerio*  
24/6/06

**Kashif Anwar Keerio**  
**Program Assistant**  
**Local Support Unit Khairpur**

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*[Handwritten signature]*  
24/6

PSU - SDSSP  
Finance Department  
3260  
24/6/06

## NOTIFICATION

NO.EDOHK/12120/28/2006. In order to show a sense of social responsibility and to foster community participation in health services and to uphold ethical & quality standards expected from Health care services providers in public sector organizations, the following District Head Quarter Hospital Management Committee is constituted: -

### DISTRICT HEAD QUARTER HOSPITAL MANAGEMENT COMMITTEE A/C NO.553-6 INDUSTRIAL AREA (NBP KHAIRPUR)

|       |   |                  |
|-------|---|------------------|
| i.    | Pir Syed Niaz Hussain Shah  | Chairman         |
| ii.   | Dr. Shahabuddin Shaikh EDO (Health)   | Member           |
| iii.  | Abdul Nabi Memon EDO (Finance & Planning)   | Member           |
| iv.   | Capt. Dr. Fazal Mohammad Siddiqui, Civil Surgeon Civil Hospital   | Member/Secretary |
| v.    | (Two Doctors from same Health Facility one preferably Woman)<br>1. Dr. Razia Sultana I/C L.W. Hospital<br>2. Dr. Ghulam Qadir Phull R.M.O Civil Hospital          | Member<br>Member |
| vi.   | (Two members from District Council one preferably female member)<br>1. Ghulam Haider Phull Nazim (UC Mohsan Shah)<br>2. Ms. Farha Naz Chandio Member Zial Council | Member<br>Member |
| vii.  | (One renowned community representative)<br>Syed Sagheer Hussain Zaidi   | Member           |
| viii. | One representative of renowned NGO<br>Mr. Khadim Hussain Mirani Chairman NGOs Coordination Council  | Member           |
| xi.   | One renowned philanthropist<br>Syed Javed Ali Shah Jilani M.N.A Khairpur  | Member           |

### Terms of Reference (TORs) of District Head Quarter Hospital Management Committee

1. Overall control, direction and superintendence of the affairs of the institution;
2. To ensure provision of health care facilities to the satisfaction of the public;
3. To discuss the proposals of the Hospital to be included in the Annual Development Plans and SNE;
4. To determine user charges and fees for admission, clinical and procedural services and facilities;
5. To generate funds through donations/contributions;
6. Prepare plan to utilize funds generated through own resources /donations;
7. To take steps enabling poor people to receive medical treatment free of cost;

8. Examine & approve the annual report and evaluation report;
9. To impose checks & balances to curb staff absenteeism & improve overall management & discipline;
10. Monitoring & evaluation of activities of District Head Quarter Hospital; and
11. To foster for public private partnership.

**Note:** The committee shall meet at least once a month to review performance of the Hospital and take decisions to overcome problems and shortcomings.

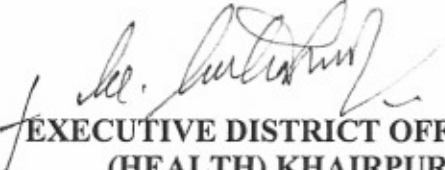
(DR.SHAHABUDDIN SHAIKH)  
EXECUTIVE DISTRICT OFFICER  
(HEALTH) KHAIRPUR

NO.EDOHK/12120/28/2006

Khairpur dated 24<sup>th</sup> June 2006

A copy is forwarded for information and necessary action to the: -

1. Zila Nazim Khairpur
2. Director General Health Services Sindh at Hyderabad
3. District Coordination Officer Khairpur
4. Program Director SDSSP Sindh Karachi
5. Civil Surgeon, Civil Hospital Khairpur
6. Program Officer/Assistant, Local Support Unit-SDSSP Khairpur
7. District Accounts Officer Khairpur

  
EXECUTIVE DISTRICT OFFICER  
(HEALTH) KHAIRPUR